



Republic of the Philippines
Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

DOST Cpd., General Santos Ave., Bicutan, Taguig City
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<http://www.itdi.dost.gov.ph>



CERTIFICATION
INTERNATIONAL
ISO 9001:2008
IP/4218/09/02/625

PROJECT : RENOVATION/UPGRADING OF THE LABORATORIES STANDARDS AND TESTING DIVISION

LOCATION: DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

OWNER : Industrial Technology Development Institute (ITDI)

SUBJECT : BID BULLETIN NO. 1

Date : September 16, 2014

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

1. Governing Rules:

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184, 2009 and the Philippine Bidding Documents (PBD), Fourth Edition, December 2010. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail, with latest amendments per GPPB Resolution No. 25-2013.

2. Marking and Sealing of Bids

- a. Contents of sealed envelope marked **"ORIGINAL BID"**
Sealed Envelope 1 marked **"Original – Eligibility & Technical Proposal"**
Sealed Envelope 2 marked **"Original – Financial Proposal"**
- b. Contents of sealed envelope marked **"COPY NO. 1"**
Sealed Envelope 1 marked **"Copy No. 1 – Eligibility & Technical Proposal"**
Sealed Envelope 2 marked **"Copy No. 1 – Financial Proposal"**
- c. Contents of sealed envelope marked **"COPY NO. 2"**
Sealed Envelope 1 marked **"Copy No. 2 – Eligibility & Technical Proposal"**
Sealed Envelope 2 marked **"Copy No. 2 – Financial Proposal"**
- d. The sealed outer envelopes marked **"ORIGINAL BID"**, **"COPY NO. 1"** and **"COPY NO. 2"** shall be enclosed in **one single envelope/package**.
- e. All envelopes shall contain the following:

PROJECT: RENOVATION/UPGRADING OF THE LABORATORIES STANDARDS AND TESTING DIVISION

(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)

TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)

MS. LYDIA M. ABLAÑA
ITDI-BAC CHAIRMAN-INFRA
Metrology Building, DOST Compound
Bicutan, Taguig City

"DO NOT OPEN BEFORE: September 29, 2014; 9:00 A.M"

3. Items to be considered in the preparation of Bid

- 3.1 Bid Proposal shall be in Philippine currency.
- 3.2 The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.
- 3.3 Bidders shall submit a Bid Securing Declaration AND at least one (1) other Bid Security, the amount of which shall be equal to a percentage of the ABC in accordance with the following schedule:

Forms of bid Security	Amount of Bid Security (Equal to Percentage of the ABC)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

- 3.4 To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post at least two (2) performance security taken from two (2) categories below the amount of which shall be equal to a percentage of the total contract price in accordance with the following schedule:

Forms of Performance Security	Amount of Performance Security (Equal to Percentage of the Total Contract Price)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Infrastructure Projects – Ten percent (10%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	Infrastructure Projects – Ten percent (10%)
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)
d) Any combination of the foregoing	Proportionate to share of form with respect to total amount of security

- 3.5 The detailed breakdown shall contain the quantities, unit costs and sub-totals as indicated in the form provided. No lot quantities should be indicated on any of the items. The breakdown of bid costs shall be submitted in hard copy and CD as part of the Financial Component.
- 3.6 All bidders should conduct actual site investigation. For this project, the Certificate of Site Inspection should be signed by KENNETH TRIA. The Certificate of Site Inspection shall be included in the envelope for Technical Components.
- 3.7 Contractors should have temporary facilities at an area designated by ITDI representatives.
- 3.8 Utilities (water and electricity) shall be paid by the contractor; sub-meters to be provided and installed by contractor.
- 3.9 Hauling/Disposal of debris from the project to an area outside the DOST Compound is the responsibility of the contractor. Reusable materials shall be surrendered to the ITDI.

- 3.10 Over time work until night time and on weekends needs request so that ITDI can issue the necessary permits. Likewise, all personnel, materials and equipment should be listed for issuance of gate pass.
- 3.11 All personnel are required to wear ID and uniform while working inside ITDI compound.
- 3.12 Progress billing shall be accompanied by photographs. It must be submitted in 2 original copies.
- 3.13 "As-built" drawings to be submitted by contractor after project completion.
4. Project Duration: Sixty (60) Calendar days.
5. **Submission of Bids: September 29, 2014, between 8:30 to 9:00 A.M.**
- Bids submitted beyond 9:00 A.M. will no longer be accepted.
- Opening of envelopes 9:00 A.M;** Metrology Conference Room, 2nd Floor Metrology Building, ITDI, Bicutan Taguig City.
6. **Questions/clarifications not raised during Pre-bid conference**
- 6.1 Questions/clarifications should be made in writing, addressed to the BAC Chair-Infra or email to itdi_bac@yahoo.com.
- 6.2 In the written query, company name and the project name should be indicated.
- 6.3 Additional bid bulletin, if any, will be issued regarding the matter.

Issued by:



MS. LYDIA M. ABLAÑA
ITDI-BAC Chairman-Infra