



Republic of the Philippines
Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
DOST Compound, General Santos Ave., Bicutan, Taguig City
Tel. Nos.: 8837-2071 to 82 (DOST Trunklines)
Telefax No.: 8837-3167 / 8837-6150
www.itdi.dost.gov.ph



Management
System
ISO 9001:2015
www.tuv.com
ID: 943905715



PROJECT : REPAIR/ RENOVATION OF STANDARDS AND TESTING DIVISION (STD) BUILDING

LOCATION: DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

OWNER : Industrial Technology Development Institute (ITDI)

SUBJECT : BID BULLETIN NO. 1

Date : April 23, 2021

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

1. Governing Rules:

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184 and the Philippine Bidding Documents (PBD), Fifth Edition, October 2016. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

2. Marking and Sealing of Bids

- a. Contents of sealed envelope marked **“ORIGINAL BID”**
Sealed Envelope 1 marked **“Original – Eligibility & Technical Proposal”**
Sealed Envelope 2 marked **“Original – Financial Proposal”**
- b. Contents of sealed envelope marked **“COPY NO. 1”**
Sealed Envelope 1 marked **“Copy No. 1 – Eligibility & Technical Proposal”**
Sealed Envelope 2 marked **“Copy No. 1 – Financial Proposal”**
- c. Contents of sealed envelope marked **“COPY NO. 2”**
Sealed Envelope 1 marked **“Copy No. 2 – Eligibility & Technical Proposal”**
Sealed Envelope 2 marked **“Copy No. 2 – Financial Proposal”**
- d. The sealed outer envelopes marked **“ORIGINAL BID”**, **“COPY NO. 1”** and **“COPY NO. 2”** shall be enclosed in **one single envelope/package**.
- e. All envelopes shall contain the following:

PROJECT: (NAME OF THE PROJECT)

(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)

TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)

ENGR. APOLLO VICTOR O. BAWAGAN
ITDI-BAC CHAIRPERSON-SUB. COM. INFRA
Metrology Building, DOST Compound
Bicutan, Taguig City

“DO NOT OPEN BEFORE: (Stipulated Date and Time of Opening)”

Inspired by Technology, Driven by Innovation

Membership: _____

ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | **ASEAN** Rubber Testing Laboratory Committee
Asia Nano Forum (ANF) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum
(APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | **ISTA** Global and Asia Pacific
International Association of Packaging Research Institutes (IAPRI)



3. Items to be considered in the preparation of Bid

3.1 **Bid Proposal** shall be in Philippine currency.

3.2 The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.

3.3 Bidders shall submit a Bid Securing Declaration OR at least one (1) other Bid Security, the amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Forms of bid Security	Amount of Bid Security (Not less than to Percentage of the ABC)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Two percent (2%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Five percent (5%)

3.4 Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days.

3.5 To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post performance security taken from the categories below the amount of which shall not be less than the percentage of the total contract price in accordance with the following schedule:

Forms of Performance Security	Amount of Performance Security (Not be less than the Percentage of the Total Contract Price)
a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank	Five Percent (5%)
b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	
c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security	Thirty percent (30%)

1. Submission of Bids – May 3, 2021, 8:30 A.M. – 9:00 A.M.

1 Lot – Repair/ Renovation of Standards and Testing Division (STD) Building

Late bids shall not be accepted

Membership: _____ *Inspired by Technology, Driven by Innovation* _____

ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | ASEAN Rubber Testing Laboratory Committee
Asia Nano Forum (ANF) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum (APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | ISTA Global and Asia Pacific International Association of Packaging Research Institutes (IAPRI)



Republic of the Philippines
Department of Science and Technology
INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE
DOST Compound, General Santos Ave., Bicutan, Taguig City
Tel. Nos.: 8837-2071 to 82 (DOST Trunklines)
Telefax No.: 8837-3167 / 8837-6150
www.itdl.dost.gov.ph



4. Opening of Bids – May 3, 2021, 2020 9:00 A.M.

1 Lot – Repair/ Renovation of Standards and Testing Division (STD) Building

2. Questions/clarifications not raised during Pre-bid conference

- 6.1 Questions/clarifications should be made in writing, addressed to the BAC Chair.
- 6.2 In the written query, company name and the project name should be indicated.
- 6.3 Additional bid bulletin, if any, will be issued regarding the matter.

3. Minutes of the Meeting is available upon request

4. Technical Specifications:

A. 1 Lot- Repair/ Renovation of Standards and Testing Division (STD) Building

- 1) Income Tax Return for 2019-2020 if available, if not 2018-2019 could be considered, but once it is awarded 2019-2020 ITR must be submitted.
- 2) The Key Personnel that is needed for this project are as mentioned:
 - a) Project Manager – A licensed Civil Engineer or Architect with 15 year's experience as project manager of similar projects.
 - b) Project Architect - A licensed Architect with 8-10 years experience as Project Architect of similar projects.
 - c) Safety / health officer – With 3-5 years work experience as safety officer duly accredited by the Department of Labor and Employment.
 - d) Mechanical Engineer – A licensed registered Mechanical Engineer with 10 years experience as Mechanical Engineer of similar projects.
 - e) Electrical Engineer - A licensed registered Electrical Engineer with 5-10 years' experience as Electrical Engineer of similar projects.
 - f) Sanitary Engineer - A licensed Sanitary Engineer with 5-10 years experience as Sanitary Engineer of similar projects.
 - g) Office engineer / Auto-cadd Optr. – Graduate of Civil Engineering or Architecture degree with 3-5 years experience as Office engineer / Auto-cadd Optr. of similar projects.
 - h) Foremen – with at least 5-10 years experience as foreman of similar projects.

*Only those technical specifications indicated herein will be changed, those that are not mentioned will be retained as indicated in Section VII of the Bidding Documents.

Issued by:

ENGR. APOLLO VICTOR O. BAWAGAN
BAC-Chairperson, Sub. Com. Infra

Inspired by Technology, Driven by Innovation

Membership:

ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | ASEAN Rubber Testing Laboratory Committee
Asia Nano Forum (ANF) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum (APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | ISTA Global and Asia Pacific
International Association of Packaging Research Institutes (IAPRI)