



PROJECT : ***"Repair and Maintenance of Buildings – Retrofitting Works for MiB Building – Phase 1"***

LOCATION: DOST Compound, Gen. Santos Ave., Bicutan, Taguig City

OWNER : Industrial Technology Development Institute (ITDI)

SUBJECT : BID BULLETIN NO. 1

Date : July 16, 2025

This Bid Bulletin No. 1 is being issued to Bidders for their information and guidance in the preparation of their bids and shall be taken into consideration in their proposal. This bid bulletin will form part of the contract for this project.

1. Governing Rules:

Bidding and contract award for the above project shall be governed by the Revised Implementing Rules and Regulations of RA 9184 and the Philippine Bidding Documents (PBD), Fifth Edition, October 2016. Any discrepancy between the General Conditions and RA 9184, R.A 9184 shall prevail.

2. Marking and Sealing of Bids

a. Contents of sealed envelope marked "ORIGINAL BID"

Sealed Envelope 1 marked **"Original – Eligibility & Technical Proposal"**

Sealed Envelope 2 marked **"Original – Financial Proposal"**

b. Contents of sealed envelope marked "COPY NO. 1"

Sealed Envelope 1 marked **"Copy No. 1 – Eligibility & Technical Proposal"**

Sealed Envelope 2 marked **"Copy No. 1 – Financial Proposal"**

c. Contents of sealed envelope marked "COPY NO. 2"

Sealed Envelope 1 marked **"Copy No. 2 – Eligibility & Technical Proposal"**

Sealed Envelope 2 marked **"Copy No. 2 – Financial Proposal"**

d. The sealed outer envelopes marked "ORIGINAL BID", "COPY NO. 1" and "COPY NO. 2" shall be enclosed in one single envelope/package.





e. All envelopes shall contain the following:

PROJECT: (NAME OF THE PROJECT)

(NAME AND ADDRESS OF BIDDER IN CAPITAL LETTER)

TO: THE INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE (ITDI)

**ENGR. KENNETH B. TRIA
ITDI-BAC CHAIRPERSON, SUB.COM. FOR INFRASTRUCTURE
Metrology Building, DOST Compound
Bicutan, Taguig City**

DO NOT OPEN BEFORE: Scheduled date & time of opening of bids

3. Items to be considered in the preparation of Bid

3.1 Bid Proposal shall be in Philippine currency.

3.2 The bid shall be signed on each and every page by the duly authorized signatory of the bidder. Items with erasures on the bid should bear the initials of the authorized signatory.

3.3 Bidders shall submit a Bid Securing Declaration or at least one (1) other Bid Security, the amount of which shall not be less than the percentage of the ABC in accordance with the following schedule:

| Forms of bid Security | Amount of Bid Security (Not less than to Percentage of the ABC) |
|---|---|
| a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank | Two percent (2%) |
| b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank | |
| c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security | Five percent (5%) |





3.4 Bid bonds should be posted in favor of Industrial Technology Development Institute. If other than GSIS, the bid bond should be accompanied with certificate of accreditation from the Insurance Commission. Bid bonds should be submitted with original receipts of payments. Bid security shall be Callable on Demand with a validity period of 120 calendar days.

3.5 To guarantee the faithful performance by the winning bidder of its obligations under the contract, it shall post a performance security taken from the categories below the amount of which shall be not be less than the percentage of the total contract price in accordance with the following schedule:

| Forms of Performance Security | Amount of Performance Security Not less than the Percentage of the Total Contract Price) |
|--|---|
| a) Cash or Cashier's/manager's check issued by a Universal or Commercial Bank b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank | Goods and Consulting Services - Five Percent (5%) |
| c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security | Thirty percent (30%) |

4. Submission of Bids – July 23, 2025 8:30 A.M. – 9:00 A.M.

Late bids shall not be accepted.

5. Opening of Bids – July 23, 2025 9:00 A.M.

Late bids shall not be accepted.





6. Additional Information for the project:

1. Permit Application:

- A one-month processing period has been considered for the project. To facilitate a timely submission and avoid potential delays, the Contractor may submit the checklist of requirements for the Building Permit application during the post-qualification stage. This early submission will enable ITDI to identify and prepare the documentary requirements that must be secured from its end. By initiating the preparation process at this stage, we aim to ensure that all necessary documents will be ready and available upon the issuance of the Notice to Proceed, thereby supporting the smooth and prompt commencement of project implementation.

2. Types of Concrete to be used:

- The type of concrete to be used shall be at the discretion of the Contractor, provided that it conforms to the project's Approved Budget for the Contract (ABC) and the specified completion timeframe. Kindly take note of the minimum requirements for pumpcrete concrete delivery, should this method be selected. Regardless of the chosen approach, the Contractor is expected to strictly adhere to the procedures outlined in the Technical Specifications.

3. Concrete Repairs (Cracks & Honeycomb)

- A sufficient allowance has already been incorporated into the project scope to account for any necessary minor rectifications, should they arise. However, should the Bidder wish to include an additional item or cost provision for concrete repair works beyond what has been allotted, they may do so at their own risk and must be within the approved budget for the contract. Please note that any such provision will be subject to evaluation and potential deduction during implementation if the proposed works are deemed unnecessary or are not performed.

4. Material Testing

- Frequency of testing should follow the Specifications issued for the project, which comply with the DPWH and international standards.

5. Electrical Requirements

- ITDI shall locate a Panel Board from which the Contractor may tap their submeter. All necessary extension wires and related electrical accessories shall be provided by the Contractor. Electricity and water consumption during the





project duration shall be charged to the Contractor. Accordingly, the Contractor shall install their submeter to monitor actual usage, which shall be billed and settled monthly.

6. Stud/Anchors Embedment

- Dimensions are already indicated in the drawings for chemical anchors. For mechanical anchors, we have applied the standard specifications of HILTI, although the Contractor may use other equal or better brands. Kindly note of material submittals for approval as indicated in the Technical Specifications issued for the project.

****Only those technical specifications indicated herein will be changed, those that are not mentioned will be retained as indicated in Section VII of the Bidding Documents.***

Issued by:

ENGR. KENNETH B. TRIA
ITDI-BAC Chairperson, Sub. Com. for Infrastructure

