

Republic of the Philippines

Department of Science and Technology

INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

DOST cpd., General Santos Ave., Bicutan, Taguig City
Tel. Nos.: (632) 88372071 to 82 (DOST Trunklines) Telefax No.: (632) 88373167
https://www.THE DOST-ITDI.dost.gov.ph

DATA PRIVACY MANUAL

MANUAL REVISION RECORD TRACKING

PROCESS	NAME	DESIGNATION	SIGNATURE	DATE
Drafted	GENNIE A. ORDOÑA	Sr. SRS / Alternate DPO		
Reviewed	JOSE MARI B. MANALO	Sup. SRS / DPO		
Recommending	DR. ZORAYDA V. ANG	Chief, PMISD / OIC, Deputy Director for ATS		
Approval	NELIA ELISA C. FLORENDO	Chief, PMISD		
Approved	DR. ANNABELLE V. BRIONES	Director / DM		

Revision No.	Date of Revision	Purpose / Reason
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Acronyms and Definition of Terms

- Customer refers to any individual, group or organization both public and private who avail of the DOST-ITDI services.
- Data Privacy Act (DPA) Republic Act No. 10173, also known as the Data Privacy Act is a law that seeks to protect all forms of personal information, be it private, personal, or sensitive.
- Data Subject refers to an individual whose personal, sensitive personal or privileged information is processed by the organization.
- 4. FOI Freedom of Information Bill
- Personal Information refers to any information whether recorded in a
 material form or not, from which the identity of an individual is apparent or
 can be reasonably and directly ascertained by the entity holding the
 information, or when put together with other information would directly and
 certainly identify an individual.
- Processing refers to any operation or any set of operations performed upon personal information including, but not limited to, the collection, recording, organization, storage, updating or modification, retrieval, consultation, use, consolidation, blocking, erasure or destruction of data.
- Stakeholders refers to the collaborative partners of the DOST-ITDI in conducting R&D projects and implementing R&D outputs

Introduction

Republic Act No. 10173, also known as the Data Privacy Act (DPA) of 2012 took effect on September 9, 2016 mandating all organizations, both public and private, to protect all forms of information, be it private, personal, or sensitive. This act serves as precaution nowadays that digital information is handy, easy to duplicate and disseminate. Organizations will be held accountable on the data protection of the personal information of their employees as well as the customer records under their custody. Unauthorized processing, negligent handling, or improper disposal of personal information is punishable by law with imprisonment and financial charges, depending on the nature and degree of violation.

Pursuant to the mandate of the National Privacy Commission (NPC) to administer and implement the DPA of 2012, the NPC reiterates the law through the following Advisory and Memorandum Circular (MC):

- NPC Advisory No. 2017 01 Designation of Data Protection Officers (DPO)
- NPC Circular No. 2016-01, Sec. 4(a) Security of Personal Data in Government Agencies
- NPC Circular No. 16-02 Data sharing Agreements Involving Government Agencies
- NPC Circular No. 16-03 Personal Data Breach Management
- NPC Circular No. 16-04 Rules of Procedure

In compliance with the DPA of 2012, the DOST- Industrial Technology Development Institute (DOST-ITDI) created a committee who will closely monitor the implementation of the DPA law. The DOST-ITDI also created this Data Privacy Manual ("Manual") to ensure that the personal information of employees and customers are processed and maintained with utmost respect and confidentiality. It aims to protect the individual's personal information against misuse and unauthorized dissemination. This Manual also gives legal rights to individuals who have entrusted their personal information to the DOST-ITDI. It contains policies and guidelines in processing, maintaining and accessing personal data of the DOST-ITDI employees as well as the data collected from the customers. All personal data being collected and processed are for official and legitimate purposes only.

Scope

The policies and guidelines in this Manual apply to all the DOST-ITDI employees including current and previous regular, contractual and job order status of employment; job applicants; and customers. The DPA, however, explicitly states in Section 4 - Scope that its provisions are not applicable in the following cases, to wit:

- (a) Information about any individual who is or was an officer or employee of a government institution that relates to the position or functions of the individual, including:
 - The fact that the individual is or was an officer or employee of the government institution;
 - (2) The title, business address and office telephone number of the individual;
 - (3) The classification, salary range and responsibilities of the position held by the individual; and
 - (4) The name of the individual on a document prepared by the individual in the course of employment with the government;
- (b) Information about an individual who is or was performing service under contract for a government institution that relates to the services performed, including the terms of the contract, and the name of the individual given in the course of the performance of those services;
- (c) Information relating to any discretionary benefit of a financial nature such as the granting of a license or permit given by the government to an individual, including the name of the individual and the exact nature of the benefit;
- (d) Personal information processed for journalistic, artistic, literary or research purposes;
- (e) Information necessary in order to carry out the functions of public authority...

The scope of the policy includes data held in any format or medium.

Processing of Personal Data

Data subjects must be informed that their personal data is or will be collected and processed. They have the right to access their own personal data; correct any inaccuracy and error in their personal data; right to suspend or block; and destruct their personal data; provided that it is outside the retention period policy of the DOST-ITDI.

A. Data Collection

The DOST-ITDI collects personal information from its applicants, employees and customers. Collection of the DOST-ITDI employee's profile starts in the submission of documents during the application for vacant position. In availing the technical services, the DOST-ITDI collects personal information from customers. Refer to Annex A – The DOST-ITDI Forms that Collect Personal Information

B. Use of Data

The DOST-ITDI collects information from its employee for profiling purposes. Employee profile is use to manage the DOST-ITDI Human Resources, process employee's payroll and benefits and for future references. Information collected from customer will be used for MOA, MOU, identification of request for technical services, use of facilities and request for training.

C. Storage and Retention of Data

Document	Format / Medium	Retention Period
The DOST-ITDI employee's record 201 files	Hard and soft copies	The DOST-ITDI follows the guidelines provided by the National Archives
PMISD Project Monitoring Files	Hard and soft copies	of the Philippines and the retention period stated in
NMD, STD and TSD Customer Profile	Hard and soft copies	the DOST-ITDI ISO 9001:2015 and ISO/IEC 17025 Policy Manual

D. Disposal of Data

Data shall be disposed after the retention period (employees no longer connected with the DOST-ITDI through retirement, resignation or dismissal; unaccepted job applicants; end of MOA or MOU with customers; and TSR Form and Technical Service Report). Refer to **Annex J** – Retention and Disposal Procedure of ITDI Documents.

Security Measures

To maintain the security of personal information of employees and customers, the DOST-ITDI established reasonable procedures, created policies and formed FOI and DPA Committees to protect personal information from loss, misuse, modification, unauthorized access, disclosure, alteration, or destruction. Personal information will be kept within retention or necessary period and will destroy or permanently de-identify personal information. The DOST-ITDI Data Privacy Manual will be reviewed and evaluated annually or as the need arises to update procedures, policies, including committees and to maintain its security and integrity.

Refer to Annex B - Summary of the DOST-ITDI Documents which Contains Personal Information

Refer to Annex C - FOI and DPA Harmonized steps in disclosing the DOST-ITDI Documents

Refer to Annex D - FOI and DPA Committee and Its Responsibilities Service Order (SO)

Refer to Annex E - FOI and DPA Memo Releases

Refer to Annex F - Privacy Impact Assessment (PIA) Output

Refer to Annex G - The DOST-ITDI Quarterly and Yearly Summary Log of Data Processing Activities

Refer to Annex H - The DOST-ITDI Quarterly and Yearly Summary of FOI Disclosure of Documents

Refer to Annex I - Non-Disclosure Agreement of Employees Who Process and Access Personal Data

Refer to Annex J - Retention and Disposal Procedure of ITDI Documents

Data Breach Prevention

The DOST-ITDI collects, processes, shares, and maintains personal data from employees and customers' profile. Such data shall be protected from incidents either accidentally or deliberately to avoid data breach and information leakage. In the event of data breach and security incidents, the DOST-ITDI have Data Breach Response Team who shall investigate the incidents. See Annex K - Data Breach Response Team. In the occurrence of breach and security incidents, the DOST-ITDI shall review Privacy Impact Assessment (PIA) and re-conduct PIA to identify risks in the system. In the case of data loss, the DOST-ITDI has a procedure for recovery and restoration of data. Each data breach incident shall be thoroughly and properly documented.

Inquiries and Complaints

Data subjects have the right to request for their personal information generated from the DOST-ITDI data collection process as well as the right to know the policies and security measures of the DOST-ITDI in handling their personal data. Data subjects may also complain if there is a violation of DPA against their right. THE DOST-ITDI shall review, document and investigate every complaint that an individual or an organization may file. See Annex L - DPA Inquiries and Complaints Form and Annex M - Process Flow of Filing Inquiries and Complaints.

Effectivity

The policies and guidelines outlined in this DOST-ITDI Data Privacy Manual shall take effect immediately upon approval and shall remain in full force and effect until revoked by the undersigned and/or competent authority.

ANNABELLE V. BRIONES, PhD.

Director

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Bureau or Department where you will be apppointed, a. within the third degree?		□ves □]110	
b. within the fourth degree (for Local Government Unit - Ca	reer Employees)?]#0	
	7.7	If YES, give details:		
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		If YES, give details:		
b. Have you been criminally charged before any court?		If YES, give details:	⊒no	
		Date Filed:		
		Status of Case/s:		
. Have you ever been convicted of any crime or violation of a	any law decree ordinance or regulation	Section Contract Cont		
by any court or Iribunal?		□ NO		
	If YES, give details:			
. Have you ever been separated from the service in any of the	se following modes: resignation	Пит	Пио	
retirement, dropped from the rolls, dismissal, termination, e		TYES, give details:	□no	
out (abolition) in the public or private sector?	New York Control of the Party o	The second second		
a. a. Have you ever been a candidate in a national or local ele	ction held within, the last year (except	□YES	Пно	
Barangay election)?		If YES, give details		
b. Have you resigned from the government service during t	he three (3)-except period before the last	YES	□NO	
election to promote/actively campaign for a national or local	I candidate?	If YES, give details	The state of the s	
Have you acquired the status of an immigrant or permanen	t resident of another country?	Пис	Пео	
	7	☐YES If YES, give details	□no lecuntryl:	
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Persuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	ona Carta for Disabled Persons (RA			
7277); and (c) Solo Parenta Welfare Act of 2000 (RA 8972)				
Are you a member of any indigenous group?	Management of Actions Actions and	□ YES	□NO	
		If YES, please specify:		
Are you a person with disability?		□res □no		
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Are you a solo parent?		☐ YES If YES, please specify	□ NO	
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FORM II: APPLICANT'S DATA SHEET

(This Form II serves as your guide in presenting your personal information and performance outputs in the last five (5) years, in the order indicated below. You may use additional sheets, if necessary).

CANDIDATE:	
PRESENT POSITION:	ITEM NO.:
SECTION:	DIVISION:
POSITION APPLIED FOR:	ITEM NO.:
SECTION:	DIVISION:

A. EDUCATION AND TRAINING

1) COMPLETED EDUCATION

School Attended	Inclusive Dates
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2) INCOMPLETE DEGREES

Course	School Attended	Total Units Required	Units Earned	Inclusive Dates
BS				
MS			- 11	CHOKE
Ph.D.		-		

of Official Interior in Office	3)	OTHER	INDICAT	ORS
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a. Top-notcher (Rank 1-10)	Rank: Board Exam Taken:
	Inclusive Date(s):
b. Honor Graduate (e.g. Cum laude)	

c. Additional degree(s) taken:

Course	School Attended	Inclusive Dates
Master's Degree		
Ph.D.		
1 11.2.		

TRAINING/WORKSHOP ATTENDED: (Pls. attach proof of attendance (certificates, certificate of appearance, attendance sheet, etc.)

Title	Venue and Inclusive Dates	Conducted by:
1.		
2.		
3.		
4.		

SEMINAR/FORUM/CONVENTION/CONFERENCE ATTENDED: (Pls. attach proof of attendance (certificates, certificate of appearance, attendance sheet, etc.)

Title	Venue and Inclusive Dates	Conducted by:
1.		
2.		
3.		
4.		

B. RELEVANT EXPERIENCE (For ITDI employees, pls. attach service record)

Position	Company/Agency	Section/Division	Inclusive Dates
1.			
2.			
3.			
4.			

C. PERFORMANCE (last 5-year Satisfactory Outputs, attach supporting documents, and use additional sheets if necessary)

1. Approved Project Proposals (not more than 5 authors)

Title of Project	Year Proposed	Project Cost	(e.g., author, co- author, or mentor *)
A. Regular Projects			
1.			
2.			
3.			
4.			
5.			

^{*} For regular projects, supervisors will get credit points for mentoring research staff

Title of Project	Year Proposed	Project Cost	(e.g., author, co- author)
B. Assisted Projects			
1.			
2.			
2. 3.			
4.			
5.	4		

2. Completed Research Projects

Title of Project	Project Duration	Involvement (%)
	(inclusive dates)	

A. As Project Leader	
1.	
2.	
3.	
4.	
5.	
B. As Project Staff/Member	
1.	
2.	
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3. Research Outputs (Scientific / Technical Paper)

Title of Paper	Name of Technical Journal	Year
		Published
Individual		
1.		
2.		
3.		
Group		
Main Author		
1.		-
2.		
3.		-
Co-Author		
1.		
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4. Technical Services

Calibration / Measurement (man-months)	
Packaging	
Label Design	
Nutrition Facts Evaluation	
Identification of Plastic	The state of the s
Transport Packaging Test	
Migration Tests	
Film	
Finished Packages	
Oxygen Transmission/ Water Vapor Transmission Rate	
Environmental Technology Verification	
Test Plan Preparation	
Test Plan Implementation	
Cleaner Production	
Energy Audit	
Review of Project Proposal	
Special Projects (under CL, MOA, MOU, etc.)	
Short Term (3 months & below)	
Long Term (over 3 months)	

Technology Diffusion and Transfer

Output	Number
Speaker (research output and other relevant topics)	
Training 1. Lecture / Demonstrations	
Training Organized / Coordinated	
3 Production of Training Modules	
Technical Service Organized/ Coordinated/ Rendered	
Use of facilities / Consultancy (man-months)	
BOP/Techno and IP Valuation	
3. Feasibility	
4. TLA/MOA	
5. Layout Design	
6. Technical Inquiry	77 Y
Social Marketing	
1. Exhibit	
2. Press Release	
3 Radio / TV Interview	
Technology Fora/Consultative Meeting with	
0.000	
Industry	

6. ISO (Process, Documentation, Internal Audit)

	Duration	Inclusive Dates
Process		
Documentation		
Internal Audit		

7. Other Performance Points

a. Awards and Honors Received (indicate title and rank)

Level	Group	Group		
	Title & Rank	Year	Individual Title & Rank	Year
International	1.		1.	
	3.		3.	
National	1.		1.	
	2.		2.	
	3.		3.	
Department	1.		1.	
7	2.		2.	
	3.		3.	
Agency	1.		1.	
	2.		2.	
	3.		3.	
Division	1.		1.	
	2.		2.	
	3.		3.	

b. Commercialized Technology

Technology	Nature of	Name of	Year
	Commercialization	Adopting Company	Commercialized
	(e.g., licensing, outright sale, or spin- off)		

c. Intellectual Property (IP)

Patent	Name of Technology	Patentee(s)	Year Granted
Invention			
Utility Model			
Industrial Design			

d. Special Assignments

Assignment	Specifics	Duration (Inclusive Dates)
OIC	Position & Unit	
SDO	Amount per Disbursement	
Committees (Refer to List of Committees)		
1. Chair	Name of Committee(s)	
2. Member	Name of Committee(s)	
Others	Describe Details	

 For Administrative Division, Finance Management Division, Planning and Management Information Services Division, and units/non-technical R&D personnel such as Science Aide, Science Research Assistant, and Technicians whose work volumes are primarily determined by outside sources like clients, superiors, etc., submit accomplishment reports, copy of IPCR, and other supporting documents.

STD Customer Information Sheet

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STANDARDS AND

GP 4.4-01-F01

TESTING DIVISION

Page 1 of 1 Revision No.: 0

CUSTOMER INFORMATION SHEET

22 February 2016

TEST DEQUES	DEELU O	BACK PAG
TEST REQUEST	DETAILS	
Sample Description (Required)		
Date and Time		
Collected/ Manufactured/ Packaged		
Quantity of Sample (Required)		
Test(s) Requested (Required)		
Purpose of Test (Required)		
Other relevant information about the samples/ special instructions		
Preferred Mode of	[] Pick-up	[] Email Transmittal
Release of Test	[] Courier	[] Fax Transmittal
Report (Required)	If Courier, address to:	
To be filled up by t	he Validator	
	TSR No.	Date Validated
Carried Services (1997) and the Carried Services (1997)	*:	
Validator	's Name and Signature	Report Due Date

OneLab

Department of Science and Technology - Industrial Technology Development Institute

STANDARDS AND TESTING DIVISION

DOST Compound, Gen. Santos Ave., Bicutan, Taguig City Contact No. (02)837-2071 loc. 2188, 2189 (Receiving and Releasing Unit) loc. 2198 (Office of the Chief); std@itdi.dost.gov.ph



Technical Service Request

TSR No.: Date:					Re	GP 4.4-01-F03 w 04 20 Sep 2019	
Time:							
CUSTOMER: ADDRESS:				TEL NO.: EMAIL: MOBILE NO.:			
1. TESTING SERVICE	es .						
SAMPLE	SAMPLE CODE	TEST REQUESTED	TEST METHOD	TEST FEE	NO, OF SAMPLES/ UNITS	TOTAL	
					Sub-Total Discount TOTAL		
2. DESCRIPTION OF	SAMPLE		11-				
:							
OR. NO.: DATE:	AMOUNT RECEIVED		unt Details(if applicable): sented:		lidty; No:		
REPORT DUE ON: MODE OF RELEASE:			If Courier, addre	ess to:			
understood the "TERMS A Return sample after testin	hnical Service Request shi NID CONDITIONS*, at the g: YES [/] NO []	all be considered cancelled o back of this page. and Conditions (please see				er read and	
CONFORME:	me rems	Sample/s Received by:		ample/s Revie			
Customer/Authoriz	ed Representative	Valida	ator	Laboratoryi	Section Head (o	r Deputy)	

Page 1 of

This Form has a BACK PAGE

TECHNICAL SERVICES REQUEST FORM

F5.8.1 Version 2



NATIONAL METROLOGY LABORATORY OF THE PHILIPPINES

Advision of ITD1 under DOST

Providing International Traceability to Measurements in the Country Date: TSR No. Released by Section Validated by **Due Date** Encoded by 4. Type of Industry 1. Name of Requesting Individual/Institution Product/Service Line 5. Requesting Official (signature over printed name) 2. Address Position Contact No. Sample brought by (signature over printed name) if different from Requesting Official 3. Purpose of Technical Service Request IMPORTANT NOTICE TO THE CUSTOMER Samples submitted for calibration and their Certificate of Calibration will be released only: to the person who brought the sample otherwise authorization is required upon presentation of originals (not photocopies) of Customer's copy (green copy) of the Technical Services Request Form (FS.8.1 v2) bearing the particulars of payment made, Customer's copy of the Control Pass for Customer's Property (F5.8.3) verified and signed by ITDI's Guard-On-Duty, and a valid identification. A duly notarized Affidavit of Loss must be presented if any of the above forms is lost Equipment/Sample Description (MUST include relevant information such as manufacturer, model, serial #s, quantity, etc., wherever applicable) 8. Special Request or Instructions, If any 9. Conforme I understand that the NML will carry out the services on the basis set out in this Payment Particulars (in PhP): request. I also understand that the above mentioned equipment/sample(s) are still subject to further evaluation for any non-conformance or defect and that NML reserves the right to return the equipment/sample(s) if found unsuitable for calibration and to refuse its release if the Service Fee customer lacks proper documentation. Surcharge Amount Due (Customer signature over printed name) Amount Paid A. Particulars of Services Offered (Test or calibration, test points, test methods, etc.) Balance Date of Payment Official Receipt No. Cashier Task Particulars: Man-Hours Travel Hours () Base Laboratory No. of Services Type of Service: () On Site Performed by B. Task Assigned to (printed name and section) Date Started/Calibrated C. Task Assigned by (signature over printed name) Date Reported

INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE TECHNOLOGICAL SERVICES DIVISION

DOST COMPOUND, BICUTAN, TAGUIG CITY Tel. Nas. 837-2071 to Local 2270/2269

Tel. Nos. 837-2071 to Local 2270/226 Telefax No. 837-8156

E-mail address: tsd treining@itdi.dost.gov.ph



TRAINING RESERVATION FORM

NAME	:		
NICKNAME	:		
COMPANY	:		
COMPANY ADDRESS	:		
COMPANY TEL./FAX No.	:	 MOBILE NO.	
HOME ADDRESS	:		
EDUCATIONAL ATTAINMENT	:		
POSITION/DESIGNATION	:	E-MAIL ADD.:	
TITLE OF TRAINING	:		
DATE OF TRAINING	:		
PURPOSE OF ATTENDING	:		

Registration Information:

- ◆ TRAINING RESERVATIONS WILL BE ON A "FIRST-COME, FIRST-SERVED BASIS".
- PARTICIPANT WILL BE CALLED FOR CONFIRMATION AND FULL PAYMENT SHOULD BE DONE THEREAFTER.
- ◆ FULL PAYMENT MUST BE MADE TO:
 - ANY LANDBANK BRANCH, ONE WEEK BEFORE THE TRAINING DATE.

ACCOUNT NAME:

ITDI TRAINING

ACCOUNT NUMBER:

1822-1028-63

BRANCH:

LAND BANK BICUTAN

- O OFFICIAL RECEIPT WILL BE ISSUED UPON REGISTRATION ON THE 1st DAY OF TRAINING
- ITDI CASHIER
 - OFFICIAL RECEIPT WILL BE ISSUED UPON PAYMENT
- WALK-IN PARTICIPANT IS NOT ALLOWED DURING TRAINING.
- Training fee covers expenses for supplies and materials, use of facilities, meals, hand-outs and certificates.
- CERTIFICATES WILL BE GIVEN TO THE PARTICIPANTS.
- ◆ ITDI RESERVES THE RIGHT TO CANCEL ANY OF ITS TRAINING PROGRAMS DUE TO UNFORESEEN CIRCUMSTANCES.



INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

DOST Compound, Gen. Santos Ave., Bicutan, Taguig City, Metro Manila Tel. Nos. 837-2071 to 82; Telefax Nos. 837-3167; 837-6150 http://www.itdi.dost.gov.ph





MOA/CL Ref. No.:

LETTER OF REQUEST FOR TECHNICAL SERVICES Dr. ANNABELLE V. BRIONES Office of the Director Madam: I would like to request for ITDI technical service/s (pls. specify/describe) Very truly yours, Printed Name & Signature of Customer REQUEST FOR TECHNICAL SERVICES A. CUSTOMER DATA (to be filled up by the requesting party) Name/Company/School: ____ Classification: () Government () Private () Academe () Others, specify______ Industry: ______, Sub-sector: _____ Nature of Business: Year started: Designation: Requesting Party __ Office/School Address: Plant Address (if any): Course: _____ Level: ____ Title of Thesis (if applicable): Tel. No.: _____ Fax No.: ____ Mobile No.: ____ Email Address: Printed Name & Signature of Customer: ______ Date of Request: _____

Notes:

- Fill up this form for every request for Technical Service with Conforme Letter (CL) or Memorandum of Agreement (MOA).
- Fill up applicable data for walk in / telephone / internet inquiries.

Form: ITDI F1 Issue: Nov. 2011



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DOST Cpd., General Santos Ave., Bicutan, Taguig City

Tel. Nos.: 837-2071 to 82 (DOST Trunklines) Telefax No.: 837-3167

http://www.itdi.dost.gov.ph





FOI REQUEST FORM (Customer Copy)

Date:	Request Reference No.:
Name:	Contact No.:
Address:	
ID Presented:	ID No.:
Document Requested:	
Purpose:	
Received by: FOI Receiving Officer	
FOI REQ	UEST FORM (ITDI Copy)
Date:	Request Reference No.:
Name:	Contact No.:
Address:	
ID Presented:	ID No.:
Document Requested:	
Purpose:	
For FOI Receiving Officer Only	
Type of Document:	
Mode of Request:	
Request Forwarded to:	
Remarks:	
Received by: FOI Receiving Officer	



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REQUEST FOR TECHNICAL SERVICES

(with standardized feec)

RESEARCHER	DIVISION CHIEF	TSD	CASHIER	DUE DATE	REQUEST REI	
Date:	Date:	Date:	Date:	Date:	Date;	
This block to be f	illed up by the Custo	mer:				
Company /Instit	ution			2012/02/2019		
Address and Te	elepnone No				_p	
	cial, name in print:					
Sample brought	by:		The second secon			
Sample:			1			
Description: (Ex	clude those not evide	nt on sample sub	milted)	REMARKS		
Identifying Mark						
nameryney mark	э.			1		
				1		
Quantity:	nterials/chemicals su	sharitted:	-			
D 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	cription	iomitteo:	Quantity			
				1		
Specific test/ana	lysis/service required			1		
				1		
Customer Brotler () Government () NG	0111				
	ate Mfr () Private S			1 .		
	vidual () Others (sp					
Purpose of requests	ad sanies:			1		
r orpose or request	od sarvice.					
This block to be fi			23.8 T-20.2 Dec 10.2	Official F	Receipt No.	Date
Fees/Charges:	Amount Due		Amount Paid	-	All and a second	
Ja Gimiyoo.		-		-		
tob contracts and						
Jou assigned to: (P)	ls. List down names o	i all personnel)				
2						
3						
4						
Signature of Activity	Leader:		Date received:			

Notes:

- To be accomplished in 4 copies (1-Cashier, 2-Customer, 3-Division, 4-75D)
 CUSTOMER'S COPY must be presented in claiming reports to gether with the filed up Customer Satisfaction Survey Form (QMS-FZ)
- 2. Blank forms may be reproduced by the customer.

Form: ITDI-F2 Issue: Nov. 20112 ANNEX B – Summary of ITDI Documents which Contains Personal Information

A. Technical Services Documents

o	On	4	ω	N	_	#
List of walk-in clients	Training (by regional assignments)	List of Adopters	Technical Assistance / Technical Services Rendered	Trainings	Training programs conducted > Direct clients > Regional clients	DOCUMENT
Walk-in inquiries, that includes their contact details and addresses	Summary of conducted trainings, which may include customer's details and requested information / technology	Names of technology takers with their complete addresses/ info pertinent to their business operations	Summary of conducted technical services activities, which may include customer's details and requested information / technology and Technical Services Report	Summary of conducted trainings and list of participants, which may include customer's details and requested information / technology	Summary of conducted trainings, which may include customer's details and requested information / technology	DETAILS
- Contains customer's personal information	- Contains customer's personal information	- Contains customer's personal information	 Contains customer's personal information Customers Technical Services report 	- Contains customer's personal information	- Contains customer's personal information	REQUIRED SECURITY/ RISK ON DISCLOSING TO PUBLIC

B. Budget and Finance Documents

profile and bank account no.
TDI Employee's payroll both contractual and

C. Research and Development Documents

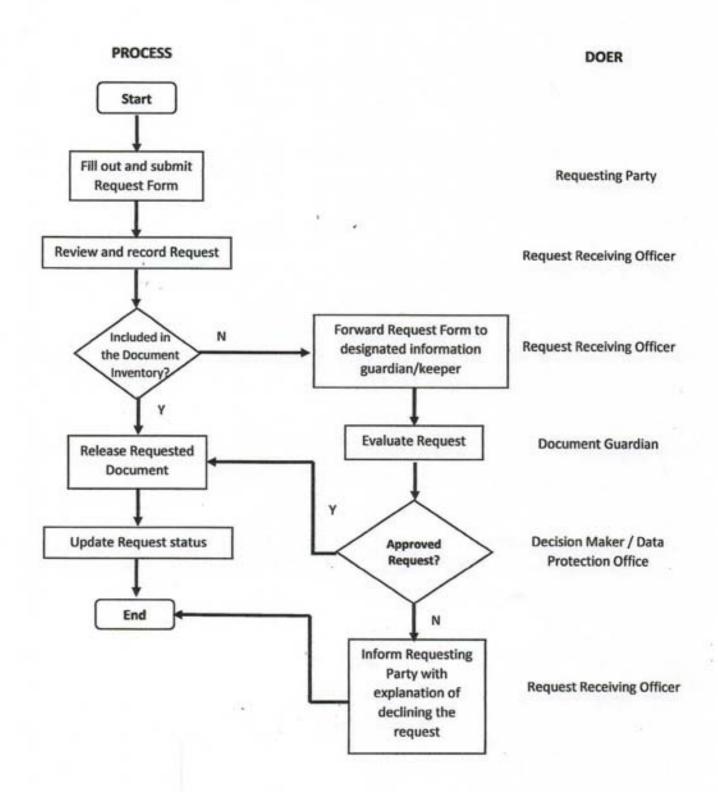
stakeholders	specific external stakeholders	onitoring	Project M	N
- Contains personal information of	Detailed project proposal document including its	roposal	Project Pi	-7
RISK ON DISCLOSING TO PUBLIC	DETAILS	CUMENT	DOC	#

D. Administrative Documents

Contains employee's monthly compensatory
CSC Forms that contains updated record of regular employees
HR Form that contains applicant Information including personal, community engagements, educational and employment background
DETAILS

ANNEX C – FOI and DPA Harmonized Protocol in Disclosing ITDI Documents

FOI and DPA Harmonized Protocol in Disclosing ITDI Documents



ANNEX D – FOI and DPA Committee and Its Responsibilities Service Order (SO) Documents

Zimbra

jmbmanalo@itdi.dost.gov.ph

Re: INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE - NPC Registration

From: jmbmanalo@itdi.dost.gov.ph

Mon, Jun 03, 2019 02:17 PM

Subject: Re: INDUSTRIAL TECHNOLOGY DEVELOPMENT

INSTITUTE - NPC Registration

To: NPC Compliance Support

<compliancesupport@privacy.gov.ph>

From: "NPC Compliance Support" <compliancesupport@privacy.gov.ph>

To: JMBMANALO@ITDI.DOST.GOV.PH Sent: Thursday, May 30, 2019 3:11:37 PM

Subject: INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE - NPC

Registration

Dear Mr/ Ms. Manalo,

Thank you for complying with the DPO Registration requirement of the National Privacy Commission.

We have received your submitted registration documents. However, you failed to include as supporting documents the Appointment paper or Office Order of your DPO.

In this regard, you are advised to scan the said document and submit it via email to dporegistration@privacy.gov.ph or reply to this message (send a scanned copy) Your email should have the subject: Name of Organization_DPO.

Assisting you with your compliance and answering your questions are a top priority for us. If you need immediate assistance, please contact us at:

Phone Number:

(02)510-83-09 / 234-2228 loc. 118

Mobile Number:

+639451534299 TNT

+639652863419 TM

Best regards, Compliance and Monitoring Division National Privacy Commission 5th Floor, Delegation Building, PICC, CCP Complex, Pasay City

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you are not the intended recipient, you are notified that disclosing, copying, distributing or taking any

action in reliance on the contents of this information is strictly prohibited. Please notify the sender immediately by e-mail if you have received this e-mail by mistake and delete this e-mail from your system.

05/11/2019, 4:35 pm



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WWW.Treuston

February 3, 2021

ITDI SPECIAL ORDER NO. 023 Series of 2021

SUBJECT: ITDI COMMITTEES

In the interest of the service, the following committees are hereby reconstituted:

HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)

Chairperson

Dr. Norberto G. Ambagan

Co-Chair

Dr. Zorayda V. Ang

Members

Maria Pritina A. Gamboa

Head of the Organization Unit where vacancy exists.

2"d Level Rank & File Representative

AESE Representative AESE Representative (Alternate)

1st Level Rank & File Representative

AESE Representative AESE Representative (Alternate)

HR Representative

Sharra Taywan

Head of the Division where the vacancy exists:

Chief/OIC, ADM	Merlita M. Regonda
Chief/OIC, CED Chief, EBD Chief, FMD Chief/OIC, FPD Chief/OIC, MSD Chief/OIC, NMD Chief, PMISD Chief, PTD Chief, STD	Wilfredo A. Balais Rochelle L. Retamar Soledad S. Reyes Ma. Elsa M. Falco Marianito T. Margarito Paulo Sabino B. Leones Jose Mari B. Manalo Cynthia M. Bihis Marlon S.A. Aguinaldo Lucila M. Alconera
	Chief, EBD Chief, FMD Chief/OIC, FPD Chief/OIC, MSD Chief/OIC, NMD Chief, PMISD Chief, PTD

Inspired by Technology, Driven by Innovation

ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | ASEAN Rubber Testing Leboratory Committee | Asia Nano Forum (ANP) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum (APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | ISTA Global and Asia Pacific | International Association of Packaging Research Institutes (IAPRI)

Eg. 101- 7070213- 2

WRITERS POOL

Chairperson

Delia D. Gotis

Co-Chair

Margarita V. Atienza

Members:

ADM:

Sharra Taywan/Ma. Ethel Orbita

FMD :

Haidee Merza

CED :

Wilfredo A. Balais/Christopher Bilbao/Divine Rhea Ceruma

EBD :

John Paul Matthew Guzman/Maria Christine Latosa/

Joven Barcelo/Madelaine Ebarvia

FPD :

Maria Clarissa Manabat/Christian Niamey U. Cortado/

Pete Maverick Nicole Estudillo

MSD :

Carlo S. Emolga/Josefina R. Celorico/Jillian FrancescaTeh Dane Archibald Balanon / Fernan S. Victoria / Carinna Saldana

PTD : STD :

Admer Rey Dablio / Ma. Rachel V. Parcon /

Isalah Ubando / Elyson Keith Encarnacion/Erish Daranciang

PMISD:

Roland Andrew T. Cruz/ Mertella Lenie Ysulat

NML : TSD : Jes Andre G. Trillana / Maryness I. Salazar / Loreibelle N. Abian Namnama Ganotisi/Cristina B. Candelaria/Reginald Roy U. Dela

Cruz/ Luzviminda P. Herrera / Albert Pallaya / Jose Ramon

Cuevaz

RECORDS MANAGEMENT IMPROVEMENT

Chair:

Merlita Regonda

Members:

Rosario Brucal

Carmelita A. Umali Lumen Milo

Luzviminda Herrera

Judith Tejano

Anthony Bauzon Raisa Tongson Maricar Carandang

DATA PRIVACY ACT GROUP

Decision Maker

Annabelle V. Briones

Alternate DM for DPA

Zorayda V. Ang

Alternate DM for FOI

Nelia Elisa C. Florendo

Data Protection Officer (DPO)-Head

Jose Mari Manalo

Alternate DPO-Head

Gennie A. Ordoña

DPO-R&D Documents

Ma. Andriena Ida Ofina Jacqueline Dinglasan Merlita M. Regonda

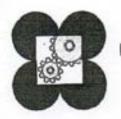
DPO-Technical Services Document DPO-Administrative Document

Josefina Perez

DPO-Budget and Finance Document Request Receiving Officer

Albert Pallaya Anthony C. Bauzon

Alternate



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Tel. Nos.: 837-2071 to 82 (DOST Trunklines) Telefax No.: 837-3167
http://www.itdi.dost.gov.ph



Management System ISO 9001:2015



March 14, 2019

Series of 2019

SUBJECT: ITDI COMMITTEES

In the interest of the service, the following committees are hereby reconstituted:

SELECTION BOARD

Chair

Diana L. Ignacio

Co-Chair

Reynaldo L. Esguerra

Co-Chair

Janet F. Quizon

Members

Head of Organizational Unit where vacancy exists:

2" Level Rank & File Representative

AESE Representative

AESE Representative (Alternate)

1" Level Rank & File Representative

AESE Representative

AESE Representative

(Alternate)

HR Representative

Lolita Hernandez

Head of the Division where the vacancy exists:

Division		Principal	Alternate
CED EBD FAD FPD MSD NML PMISD PTD STD TSD		Apollo Bawagan Reynaldo L. Esguerra Janet F. Quizon Norberto Ambagan Blessie Basilia Aurora Kimura Zorayda Ang Daisy Taňafranca Rosalinda Torres Nelia Elisa Florendo	Wilfredo Balais Rochelle L. Retamar Soledad S. Reyes Ma. Dolor Villaseñor Josefina Celorico Manuel Ruiz Jose Mari Manalo Josefina Diaz Marlon Aguinaldo Lucila Alconera
Secretary	:	Sharra Abache	

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Lumen Milo Luzviminda Herrera Josefina Perez Maricar Carandang

DATA PRIVACY ACT GROUP

Decision Maker

Annabelle V. Briones

Alternate DM for DPA

Diana L. Ignacio

Alternate DM for FOI

Nelia Elisa C. Florendo

Data Protection Officer (DPO)-Head:

Alternate DPO-Head:

Jose Manalo Gennie A. Ordoña

DPO-R&D Documents:

DPO-Technical Services Document:

Ma. Andriena Ida A. Ofina

DPO-Administrative Document:

Alvin B. Arante

DPO-Budget and Finance Document:

Merlita M. Regonda Josefina T. Perez

Request Receiving Officer:

Josephine B. King Anthony C. Bauzon

Alternate:

This order shall take effect April 1, 2019 and shall remain in force until revoked by proper authority.

> BRIONES, Ph.D. ANNABELLE Director



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March 6, 2018

ITDI SPECIAL ORDER NO. 067 Series of 2018

SUBJECT: ITDI COMMITTEES Part II

In the interest of the service, the following committees are hereby reconstituted:

SELECTION BOARD

Chair

Diana L. Ignacio

Co-Chair

Janet F Quizon / Reynaldo L. Esquerra

Members

HR Representative

2rd Level Rank & File Representative: 1st Level Rank & File Representative: Rocheel Lee C. Deluta Persia Ada N. De Yro Divina M. Bacaltos

Adora T. Ortiz (Alternate) Charles F. Palla (Alternate) Lolita Hernandez (Alternate)

Head of the Division where the vacancy exists:

Principal	Alternate
Emelda Ongo	Wilfredo Balais
Reynaldo L. Esquerra	Ursela Bigol
Janet F. Quizon	Soledad S. Reyes
Norberto Ambagan	Ma. Dolor Villaseñor
Blessie Basilia	Josefina Celorico
Aurora Kimura	Michael Jason Solis
Zorayda Ang	Jose Mari Manalo
	Josefina Diaz
	Marlon Aguinaldo
Nelia Elisa Florendo	Lucila Alconera
	Emelda Ongo Reynaldo L. Esguerra Janet F. Quizon Norberto Ambagan Blessie Basilia Aurora Kimura Zorayda Ang Daisy Tañafranca Rosalinda Torres

Secretary

Sharra Abache

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PERFORMANCE MANAGEMENT TEAM

Chairperson: Deputy Director for ATS

Members: Janet F. Quizon

Zorayda V. Ang Norberto Ambagan Rosalinda Torres

Ms. Rocheel lee C. Deluta - AESE Representative

Secretariat: Divina M. Bacaltos/HR

RECORDS MANAGEMENT IMPROVEMENT

Chair:

Diana L. Ignacio

Co-chair: Members: Merlita Regonda Julieta B. Brigoli

Carmelita A. Umali

Lumen Milo

Luzviminda Herrera

Judith Tejano

Anthony Bauzon Josefina Perez

Maricar Carandang

DATA PRIVACY ACT GROUP

Decision Maker

Director/OIC

Alternate DM for DPA

Diana L. Ignacio

Alternate DM for FOI

Nelia Elisa C. Florendo

Data Protection Officer (DPO)-Head:

Alternate DPO-Head:

DPO-R&D Documents:

DPO-Technical Services Document:

DPO-Administrative Document:

DPO-Budget and Finance Document:

Request Receiving Officer:

Alternate:

Jose Manalo

Gennie A. Ordona

Ma. Andriena Ida A. Ofina

Alvin B. Arante

Merlita M. Regonda

Josefina T. Perez

Josephine B. King

Anthony C. Bauzon



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Management System ISO 9001:2015



August 23, 2017

Series of 2017

ITDI Special Order No.: _

190

Subject: Creation of the Freedom of Information (FOI) of 2016 and Data Privacy Act OF 2012 (DPA) Group

The FOI Bill was implemented through Executive Order (EO) No. 2 on 2016 and became known as Freedom of Information Order. The FOI provides every Filipino to have the right to access to information, official records, and public records and to documents and papers pertaining to official acts, transactions or decisions, as well as to government research data. The DPA of 2012 is an act protecting individual personal information in Information and Communications Systems in the Government and in the Private Sector. In compliance with the FOI and DPA, the following group is hereby created as follows:

GROUP	DUTIES AND RESPONSIBILITIES / TERM OF REFERENCE
Decision Maker (DM): Maria Patricia V. Azanza, Ph.D. Alternate DM for DPA: Diana L. Ignacio Alternate DM for FOI: Nella Elisa C. Florendo	Decision Maker if the information can be disclosed or not to the requesting party Has overall administrator level access on the organizational data
Data Protection Officer (DPO) – Head: Jose Mari B. Manalo Alternate DPO – Head: Gennie A. Ordoña	 Review and provide brief evaluation report on the document request Has overall administrator level access on the organizational data
DPO – R & D Documents: Ma. Andriena Ida D.A. Ofina	Document Guardian / Data Keeper of all R&D Documents Has administrator level access on R&D Documents Conduct R&D Documents inventory
DPO – Technical Services Document: Alvin B. Arante	Document Guardian / Data Keeper of all Technical Services Documents Has administrator level access on Technical Services Documents Conduct Technical Services Documents inventory
DPO – Administrative Document: Merlita M. Regonda	Document Guardian / Data Keeper of all Administrative Documents Has administrator level access on Administrative Documents Conduct Administrative Documents inventory

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DPO – Budget and Finance Document: Josefina T. Perez	Document Guardian / Data Keeper of all budget and financial documents Has administrator level access on Budget and Financial documents Conduct Budget and Financial Documents Inventory
Request Receiving Officer: Josephine B. King Alternate: Anthony C. Bauzon	Receive document request Conduct initial review of the document request Forward document request to designated document guardian or data keeper Release requested document
ALL .	 Other duties related to the FOI and DPA activities and requirements

This order shall take effect immediately and shall remain in force until revoked by proper authority.



MARIA PATRICIA V. AZANZA, Ph. D. Director

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ANNEX E – FOI and DPA Copy of Memorandum Releases



INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

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ISO 9001.2019



May 10, 2020

ITDI Administrative Order No. 005 Series of 2020

SUBJECT: Policy Guidelines on Information Technology Security of the Industrial Technology Development Institute for the Alternative Work Arrangements During the Period of State of National Emergency Due to COVID-19 Pandemic

I. RATIONALE

Pursuant to the Civil Service Commission (CSC) Memorandum Circular No. 10 s. 2020, "Guidelines for Alternative Work Arrangements and Support Mechanisms for Workers in the Government during the Period of State of National Emergency Due to COVID-19 Pandemic", Section 3.1, e. 4 & 5, the ITDI shall ensure appropriate measures such as Pledge of Confidentiality of Information, Data encryptions, etc. are in place to ensure protection of data used and processed by the employees pursuant to Republic Act No. 10173 or the Data Privacy Act of 2012. Further, ITDI shall also protect and secure confidential and proprietary information.

Anent the directive, this policy provides the security framework that will ensure the protection of ITDI information from unauthorized access, information breach, loss and damages while supporting the alternative work arrangements designed and set up during the COVID-19 pandemic by the Institute. The ITDI information may be verbal and/or digital, individually-controlled or shared, stand-alone or networked both on local and public, used for organizational administration, research and development, or other purposes.

II. SCOPE

This guidelines shall cover all the Institute's data and information in all forms of media and applies to all ITDI employees regardless of adopted alternative work arrangement, both on-site and off-site the office premises.

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System ISO 9001-2016



III. DEFINITION OF TERMS

Confidential and Proprietary Information - information classified by ITDI as confidential and secret relative to its intrinsic value to the organization

Data Encryptions - way of securing data by transforming it into another form or code so that only the people with the data key could read it

Individually-controlled or Shared Information - type of storing data to maintain its confidentiality and security

Local Access - accessible information within the intranet premise of ITDI

Networked Shared Information - information located in a file server that allows authorized staff to access

Public Access -accessible information via the Internet

Stand-alone Information - information that resides in the local hard drive of the computer

Verbal and / or Digital Information - use of sounds and words to self-express the thought and information either in physical presence or in digital form of communication

IV. ITDI CLASSIFICATION OF DATA AND INFORMATION

As identified in the ITDI Documents Inventory hereto attached and pursuant to the guidelines of the following laws/orders/issuances:

- a) Republic Act No. 10173 Data Privacy Act of 2012;
- b) Republic Act No. 8293 Intellectual Property Code of the Philippines;
- c) E.O. No. 2, s. 2016 Freedom of Information (FOI) Program; and

including other relevant governance mechanisms, the ITDI hereby sets these three (3) classifications for modes of dissemination and security access:

Public – covers ITDI information that are publicly available and accessible.

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- 2. Limited covers ITDI information that are classified Confidential and Only Authorized Personnel or external parties are allowed to access. Access is limited to "View Only". Copying or taking copies of documents and materials/information marked or classified as Confidential and/or with written or known prohibition will be subject to appropriate legal action.
- 3. Exception covers ITDI Information that are classified as Strictly Prohibited for access and dissemination unless Authorized by Top Management of ITDI or ordered by the law.

Refer to attached Annex D - ITDI Documents Inventory.

V. AUTHORIZED COMMUNICATIONS MEDIA IN RELATION TO ITDI DATA AND INFORMATION CLASSIFICATION

Data and Information Classification	Authorized Communication Media
Public	Any communication media
Limited	Email account both personal and official; Google Hangouts and Meet
Exception	ITDI Official Email; Google Hangouts using ITDI official account only

VI. AUTHORIZED DATA STORAGE AND ACCESSIBILITY IN RELATION TO ITDI DATA AND INFORMATION CLASSIFICATION

Data and Information Classification	Authorized Storage and Accessibility
Public	Any storage; Any location and mode of access
Limited	ITDI Public Network Attached Storage (NAS); Google Drive using ITDI Official Email account or personal account
Exception	ITDI Private File Servers; Accessibility within ITDI Local Area Network or physical location

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Membership:

General Conference on Weights and Measures (CGPM)
 Asia Pacific Metrology Programme (APMP)

Asia Pacific Legal Metrology Forum (APLMF)



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ISO 9001 3015



DATA COLLECTION IN RELATION TO ITDI DATA AND INFORMATION CLASSIFICATION

Data and Information Classification	Authorized Mode of Data Collection
Public	Any data collecting media
Limited	ITDI in-house developed information system accessible in public; Email using ITDI Official Email account or personal account; Telephone interview
Exception	ITDI in-house developed information system accessible on ITDI Local Area Network only; ITDI hardcopy form

VIII. POLICY KEYPOINTS

- a) PMISD-MIS Section Head is given the authority to revise and update this policy as needed, subject to the endorsement and approval of the PMISD Chief and higher ITDI authorities, respectively.
- b) Non-compliance to this AO by employees may expose valuable data of and pose risk to the Institute and therefore shall be dealt with accordingly by the ITDI Management and is punishable by law.

IX. EFFECTIVITY

This policy guidelines shall take effect immediately.

DR. ANNABELLE V. BRIONES

Director

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ANNEX D - ITDI DOCUMENTS INVENTORY

agency_abbry	*	100	description	file_format	8	location or urt	disclosure	original	-		
Œ.	Technology Development Institute	Training Program	fraining Programs List of yearly training programs of ITDI	Seftcopy and Hardcopy	(TD) Website	www.itdi.dost.g ov.ph and TSD File	Public	IDI.	TsD		Yearly
ē	Industrial Technology Development Institute	List of Canducted Training	Summary of conducted activities, which may include client details and requested information/ technology, including action taken by ITD!		None	TSD Files and PMISD Accomplishment Report File	Umited	ш	TSD / PMSD		Monthly / Quarterly / Yearly
IIDI	Industrial Technology Development Institute	ITDI Technical Services	List of available Technical Services provide by (TDI	Softcopy and Hardcopy	(TD) Website	www.itdi.dost.g ov.ph and TSD File	Public	Щ	TSD/STD/ NMD		Yearly
щи	Indutoral Technology Development Institute	Provided Technical Services		Softcopy and Hardcopy	None	TSD, NMD, STD and PMISD Accomplishment Beand Elle	Limited	ĬĢ.	TSD / STD / NMD / PMISD	205	Monthly / Quarterly / Yearly
IIDII	Industrial Technology Development Institute	Technology Adopters	List ITDI technology adopters	Softcopy and Hardcopy	None	TSD and PMISD Accomplishment Report File	Limited	MQII	TSD / PMSD	265	Monthly / Quarterly / Yearly
HDM	Industrial Technology Development Institute	(TDI Clents		Softcopy and Handcopy	Nane	TSD, NHD, STD and PHISD Accomplishment Record File	Umbed	ПОІ	TSD/STD/ NMD/PMSD	898	Monthly / Quarterly / Yearly
iQti	Industrial Technology Development Institute	Budget Accountability Reports	ITDI Financial Report like SAOB and financial performance	Softcopy and Hardcopy	ITDI Website	www.itdi.dost.g ov.ph and FAD File	Public	ittos	FAD	\$ 0 kg	Monthly / Quarterly / Yearly
idbi	Industrial Technology Development Institute	Budget Proposal		Seftcopy and Hardcopy	None	FAD File	Umited	ш	FAD	Yearly	
iQi	Industrial Technology Development Institute	Payroll	ITDI Employee's payroll both contractual and regular	Settcopy and Hardcopy	None	FAD File	Exception	ш	FAD	Monthly	dy.
щи	Industrial Technology Development Institute	Capsule Proposal Project Proposal	Project Proposal	Softcopy and Hardcopy	None	Project Leader, PMISD and TRC	Exception	ш	Project Leader / PMISD	Monthly	A)
Щ	Industrial Technology Development Institute	Detailed Project Propesal	Proposal Proposal	Softcopy and Hardcopy	None	Project Leader, PMISO and TRC	Exception	иди	Project Leader / PMISD	Monthly	À
ток	Industrial Technology Development Institute	Research	Research Agreement with customer	Hardcopy	None	Customer, TSD and PMISD	Umited	IID.	PMISD and TSD Monthly	Mond	4
IDI.	Industrial Technology Development Institute	Project Pragress Report	Progress Report of Projects	Softcopy and Handcopy	Nane	Project Leader and PMISD	Exception	Œ.	Project Leader / PMISD	Monthly / Quartenty Yearty	/ Apr
ITOR	Industrial Technology Development Institute	Terminal Report	Project Terminal Report	Softcopy and Handcopy	None	Project Leader and PMISD	Exception	ш	Project Leader / PMESD	Yearly	_

ANNEX D - ITDI DOCUMENTS INVENTORY

Quarterly / Yearly	Quarterly / Yearly	Monthly/ Quarterly/	Monthly / Quarterly /	Yearly Monthly / Quarterly /	Yearly Based on Research	Activity Based on Research	Activity Monthly / Quarterly /	Yearly Monthly / Quarterly /	Yearly	Based on employee's	update Based on employee's	update Monthly / Quarterly /	Yearly Based on acquisition
Quarterly	Ouarleely	Monthly / Quarterly /	Monthly / Quarterly /		Rased on Research	Based on Research	Activity Monthly / Quartenly /	Monthly / Quarterly /	Yeady	5,99	9,00	Monthly / Quarterly /	
PMSD	PMISD	TSD D	130	Project Leader / TSD	Project Leader and Researcher	Researcher / TSD	TSD	TSD	HR	H	HR	NMD, TSD, STD N	FAD
Ē	М	ID.	IQI I	Ω	ΙĐ	ΙĞ	IDA	иди	Щ	пр	иди	IDI	
Paragraph	Umited	Public	Limited	Exception	Exception	Umited	Limited	Public	Umited	Limited	Umited	position	Limited ITDs
8	PMISO	www.itdi.dost.g ov.ph and TSD	TSD File	Project Leader and TSD File	Project Leader and Researcher	Researcher	TSD File	www.lbdi.dost.g ov.ph and TSD	File HR - FAD	HR - FAD	HR - FAD	NHD, TSO, STD E	fAD File Lim
	None	ITD! Website	None	None	None	None	None	(TD) Website	None	None	None	None	None
Mardoopy	Softcopy and Mardcopy	Softcopy and Hardcopy	Softcopy and Hardcopy	Softcopy and Hardcopy	Seftcopy and Hardcopy	Softcopy and Hardcopy	Seftcopy and Hardcopy	Saftcopy and Hardcopy	Hardcopy	Hardcopy	Softcopy and Hardcopy	Softcopy and Hardcopy	Softcopy No and Hardcopy
	Summary of ITDI Accomplishments	List of ITDI technology for commercialization	Training Schedule and Participants Profile	Patent, IP/IPR, Publication, Report, Maps, Design and Fabrication, Process, Tool KR, Chemical Formulation, Software, Demonstration, Prototype	Experiment Data Logbook	Scientific Papers	Material Balance, Return of Investment, Flow Chart	Brochure, flyers, armail Report, ITDI Primer, AVP, Press Release, Flash Report	Employee's Personal Data Sheet	Records of all ITO! Employees	Employee's Service Records	(TDI Custonner Information	List of ITDI asset including equipment, supplies and facilities a
Optervation	Summary of Accomplishment	Commercialised Technology	Training Record Master List	Research Output	Research Data	Scientific Papers	Techno Package	ITO KKE	B SOA	201 Files	Service Record Er	Customer Profile (T	TDI Inventory List and
Development Institute	Technology Development Institute	Industrial Technology Development Institute	Technology Development Institute	Technology Development Institute	- 24		- > E	- 51	#	- 61	2	- 7	Industrial ITD Technology Development Institute
	E .	Ē	ē	ш	ē	ē	i i	щри	IQI	Ē.	101	TDI	ш

ANNEX D - ITD! DOCUMENTS INVENTORY

	ng proper Based on date of meeting		200	Based on schedule and	necessity of	the meeting			
	Meeting prope	Committee							
	ίλο		Comment Document Custodian, FAD						
	Exception ITDI		Table 18ther	5					
		Diception							
	Staff / divisional secretariat custody			Committee Decument Custodian, FAD					
	None	-	Softcopy None and Hardcopy						
	Softcopy and Hardcopy								
Any tingle and decomposes	Maw Data Any Lingle and dependent component of information and unprocessed data that might lea to conclusive information such as sudio and vides recording, individual rotes during the meeting, catalog about art. Committee			Social governance such as Prefiminary Investigation Report, complains, etc					
Raw Data									
incustrial	Technology Development Institute	Technolose	Development						
5		иди							



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Management System ISO 9001:2015



MEMORANDUM

TO

: ALL ITDI EMPLOYEES

FROM

DR. ZORAYDA V. ANG

OIC Deputy Director for ATS and Chief, PMISD

CC

DR. ANNABELLE V. BRIONES

Director

SUBJECT

Use of ITDI Online File Server

DATE

June 1, 2020

Pursuant to the CSC Memorandum Circular 10, s. 2020 issued last May 7, 2020, the DOST-ITDI adopted the combination of the Work-from-Home (WFH) and Skeleton(Skeletal) Workforce (SW) as alternative work arrangements in order to maintain andensure continuous delivery of public service. A "Revised Interim Guidelines forAlternative Work Arrangements and Support Mechanism for Workers in ITDI during thePeriod of State of National Emergency Due to Convid-19 Pandemic was issued througha Memorandum by the Director dated May 25, 2020 that provides the parameters for theadopted alternative work arrangements.

To facilitate the implementation of the work-from-home arrangement, ITDI are providing an online file server to ensure file exchange and accessibility outside and within ITDI premises. Initially, account folder is empty to prevent sensitive data (R&D researches, customer information, etc.) to be uploaded in the internet. We are requesting to re-upload files guided with the ITDI AO "Policy Guidelines on Information Technology Security of the Industrial Technology Development Institute for the Alternative Work Arrangements during the Period of State of National Emergency Due to COVID-19 Pandemic'. All files to be uploaded in the file server should be properly reviewed by the Account holder accordingly.

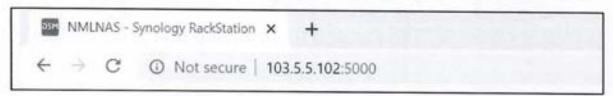
Please refer to attached Instruction Manual on how to access the ITDI File Server. In the event that staff cannot go to the office to upload their files and for technical difficulties on accessing the server, you may reach MIStechnical support staff 632-8372071 loc. 2275 or send us an email atpmismis@itdi.dost.gov.ph.

Thank you and stay safe.

Accessing ITDI File Server Instruction Manual

- In your computer or smart phone, open an internet browser such as Mozilla, Internet Explorer, Google Chrome, Safari, Opera, Konqueror or Lynx.
- II. Type 103.5.5.102 or 103.5.5.103 in the address bar. Kindly check the File Server IP address where your account is included.

Division	File Server IP Address
ADM, CED, EBD, FPD, FMD, OD/ODD, PMISD, MSD, NMD, PTD and TSD	103.5.5.102
STD	103.5.5.103



III. In the Login Page, input your login account the press enter or click Sign In Button



Login Name: First name initial +Middle Name Initial + Last Name

Example:

Complete Name: Jose Mari R. Delacruz

Username will be: jmrdelacruz

For those no provided middle name:

Example:

Complete Name: Jose Mari Delacruz

Username will be: jmdelacruz (First Name Initial + Surname)

Default Password: 1st name initial + 2nd name initial+ Middle Initial + Last Name Initial followed by @12345

Example: Jose R. Delacruz Password: jrd@12345

*Change your password upon login to secure your account.

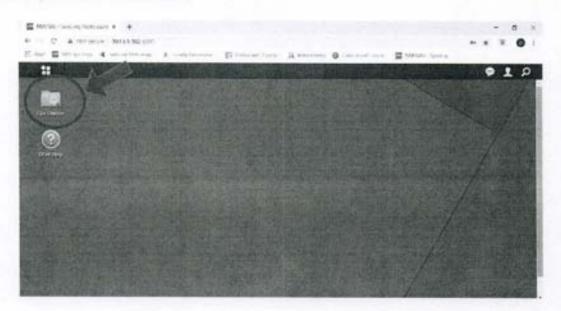
IV. Successful login will be redirected to the file server home page.



Note: Make sure to logout the account after use. In case the user forgot to logout, for security purpose PMISD-MIS set it to auto logout after 15 minutes of idle time.

UPLOADING FILES

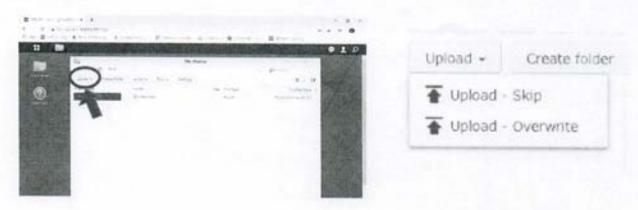
Upon login, click the File Station



Double click your Personal Folder to open. 11.



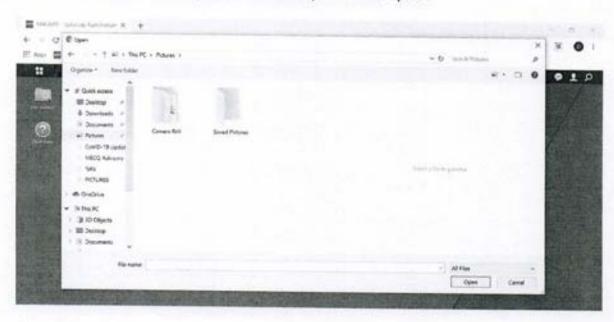
III. Click Upload.



Choose between the two modes which are applicable to the file to be uploaded:

Upload - Skip: if the file already exists at the destination, it will not overwrite the file. Upload - Overwrite: if the file already exists it will overwrite the file.

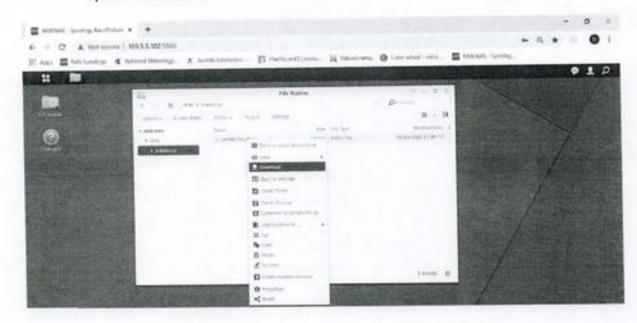
IV. Select the file you wish to upload then click Open to start upload



Check if the file is successfully uploaded.

DOWNLOADING FILES

- Upon login, click the File Station
- Select the file you wish to download
- III. Two ways to download the file:
 - Double click the file to automatically start downloading.
 - Click the file to be downloaded using the right button of the mouse then select the option 'download'.



IV.Check if the file is successfully downloaded.

ANNEX F – Privacy Impact Assessment (PIA)
Output

PRIVACY IMPACT ASSESSMENT

I. GENERAL DESCRIPTION

Name of Organization	Industrial Technology Development Institute (ITDI)						
Name of Program, Process, or Measure	Processing of Payroll						
Date	November 4, 2019						
PIA Drafter	Gennie A. Ordona						
Email	gaordona@itdi.dost.gov.ph Phone 8372071 loc. 2275						
Program Manager			The part and the second				
Email		Phone	8372071 loc. 2275				

1. Description of Program, Process or Measure Involving Personal Data

ITDI processes payroll of its employees every last week of the month. The payroll processing contains employee's information such as name, position, basic salary and other compensations, deductions and the bank account number.

2. Scope of PIA and Related Privacy Impact Assessments

There are three divisions involved in processing payroll. The Administrative Division (ADM) indicate the attendance aspect, salary deductions and benefits of the each employee. The FMD validates the employee's benefits, computes the tax, input the PAGIBIG, Philhealth and GSIS deductions and verify the computation implemented. The HRM section of ADM runs the automatic computation of the salary of each employee.

II. THRESHOLD ANALYSIS

	Personal Information	Y	N
1	Name	1	
2	Home Address		
3	Business Address		
4	Email Address		
5	Telephone Number – Work		
6	Telephone Number – Home		
7	Age		
8	Date of Birth		
9	Marital Status		
10	Color, Race or Ethnic Origin		
11	Religion (Religious beliefs or affiliations)	THE STATE OF THE S	
12	Education		
13	Photo		
14	Biometrics		
15			
16	Philosophical Beliefs / Orientation		
17	Health		

18	Sexual Life / Preference / Practice	
19	Offense committed or alleged to have been committed, the disposal of such proceedings or the sentence of any court in such proceedings	
00100	Issued by government agencies peculiar to an individual A. Unique identifiers (TIN, UMID ID No., GSIS/SSS No., Pag- ibig Account No.)	1
21	Specifically established by an executive order or an act of Congress to be kept classified	
22	Others: Loan Record, Account Number	1

	Y/N	Explanation / Comments
Will the project involve the collection of new information about individuals?	Y	Monthly income; Account No. for first-time enrollee in Payroll
Is the information about individuals likely to raise privacy concerns or expectations e.g. health records, criminal records or other information people would consider particularly private?	Y	Financial Status and Account Number
Will you be using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	N	
Will the initiative require you to contact individuals in ways which they may find intrusive?	N	
Will information about individuals be disclosed to organizations or people who have not previously had routine access to the information?	N	
Does the initiative involve you using new technology which might be perceived as being privacy intrusive e.g. biometrics or facial recognition?	Y	Land Bank account number could be used to purchase online without validating the actual account owner
Will the initiative result in you making decisions or taking action against individuals in ways which can have significant impact on them?	Y	Possibility of unauthorized use of financial account of an individual

III. STAKEHOLDER ENGAGEMENT

Internal Stakeholders

Internal Stakeholders	Engagement
Individual Employee	Data Subject
Finance Management Division	Salary computation / Auditing
Administrative Division	Attendance and Benefits Certification
Management Information System Section of PMISD	Attendance auto-generation, Payroll System and database maintenance
Deputy Director - ATS	Payroll Signatories

External Stakeholders

External Stakeholders	Engagement	
Land Bank of the Philippines (LBP)	Bank / Payroll Remittance	

IV. DATA PRIVACY ANALYSIS

Processing of payroll involved employee's name, TIN, Pag-ibig ID No., GSIS ID No., Philhealth Account No., LBP Bank Account No. and the corresponding salary for the given period. The process start from auto-generation of attendance, computation of benefits and deductions, validation and checking, payroll printing, routing of payroll in authorized signatories until all documents are complete for bank deposit in employees bank account.

Document / Personal Data	Doer
Biometric Time In and Out Record / Individual Fingerprint	MIS Staff
Summary of Deductions and Benefits / Attendance, loan and benefits record, GSIS ID, Pag-Ibig ID, Philhealth ID, TIN	HRMS Staff
Computed Salary	Accounting Staff
Payroll	HRMS Staff
Printed Payroll	Top Management
Signed Payroll	Cashier
	Biometric Time In and Out Record / Individual Fingerprint Summary of Deductions and Benefits / Attendance, Ioan and benefits record, GSIS ID, Pag-ibig ID, Philhealth ID, TIN Computed Salary Payroll Printed Payroll

All data being collected, used, shared and transferred are stored in digital and hardcopy format. Accessibility of the said documents will be subject to the FOI and DPA Harmonized Protocol in disclosing ITDI documents. Deletion and disposal is based on the guidelines of the National Archives of the Philippines.

V. PRIVACY IMPACT ANALYSIS

Transparency	Yes	No	Not Applicable
1. Are data subjects aware of the nature, purpose, and extent of the processing of his or her personal data?	1		
2. Are data subjects aware of the risks and safeguards involved in the processing of his or her personal data?	1		
3. Are data subjects aware of his or her rights as a data subject and how these can be exercised? Below are the rights of the data subjects: Right to be informed Right to object Right to access Right to correct Right for erasure or blocking Right to file a complaint Right to damages Right to data portability	1		
4. Is there a document available for public review that sets out the policies for the management of personal data?			1
5. Are there steps in place to allow an individual to know what personal data it holds about them and its purpose of collection, usage and disclosure?			1
6. Are the data subjects aware of the identity of the personal information controller or the organization/entity processing their personal data?	1		
7. Are the data subjects provided information about how to contact the organization's Data Protection Officer (DPO)?	1		

Legitimate Purpose	Yes	No	Not Applicable
1. Is the processing of personal data compatible with a declared and specified purpose which are not contrary to law, morals, or public policy?	1		
2. Is the processing of personal data authorized by a specific law or regulation, or by the individual through express consent?	1		

Proportionality	Yes	No	Not Applicable
1. Is the processing of personal data adequate, relevant, suitable, necessary and not excessive in relation to a declared and specified purpose?	1		
2. Is the processing of personal data necessary to fulfill the purpose of the processing and no other means are available?	1		

Collection	Yes	No	Not Applicable
1. Is the collection of personal data for a declared, specified and legitimate purpose?	1		
2. Is individual consent secured prior to the collection and processing of personal data?	1		

If no, specify the reason			
Is consent time-bound in relation to the declared, specified and legitimate purpose?			1
Can consent be withdrawn?			1
5. Are all the personal data collected necessary for the program?	1		
6. Are the personal data anonymized or de-identified?		1	
7. Is the collection of personal data directly from the individual?		1	The last
8. Is there authority for collecting personal data about the individual from other sources?	1		
9. Is it necessary to assign or collect a unique identifier to individuals to enable your organization to carry out the program?	1		
 Is it necessary to collect a unique identifier of another agency? e.g. SSS number, PhilHealth, TIN, Pag-IBIG, etc., 	1		

Use and Disclosure	Yes	No	Not Applicable
1. Will Personal data only be used or disclosed for the primary purpose?	1		
2. Are the uses and disclosures of personal data for a secondary purpose authorized by law or the individual?	1		

Data Quality	Yes	No	Not Applicable
 Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date: 			1
1.1 *Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:			1
1.2 *The system is regularly tested for accuracy	1		
1.3 *Periodic reviews of the information	1		
1.4 *A disposal schedule in place that deletes information that is over the retention period	1		
1.5 *Staff are trained in the use of the tools and receive periodic updates	1		
1.6 *Reviews of audit trails are undertaken regularly			1
1.7 *Independent oversight			1
1.8 *Incidents are reviewed for lessons learnt and systems / processes updated appropriately			1

Data Security	Yes	No	Not Applicable
 Do you have appropriate and reasonable organizational, physical and technical security measures in place? Organizational measures - refer to the system's environment, particularly to the individuals carrying them out. Implementing 			

the organizational data protection policies aim to maintain the availability, integrity, and confidentiality of personal data against any accidental or unlawful processing (i.e. access control policy, employee training, surveillance, etc.,) physical measures — refers to policies and procedures shall be implemented to monitor and limit access to and activities in the room, workstation or facility, including guidelines that specify the proper use of and access to electronic media (i.e. locks, backup protection, workstation protection, etc.,) technical measures – involves the technological aspect of security in protecting personal information (i.e. encryption, data center policies, data transfer policies, etc.,)

Organizational Security	Yes	No	Not Applicable
 Have you appointed a data protection officer or compliance officer? 	1		
2. Are there any data protection and security measure policies in place?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1
4. Are the users/staffs that will process personal data through this project/system under strict confidentiality if the personal data are not intended for public disclosure?	1		
5. If the processing is delegated to a Personal Information Processor, have you reviewed the contract with the personal information processor?			1

Physical Security	Yes	No	Not Applicable
 Are there policies and procedures to monitor and limit the access to this project/system? 	1		111
2. Are the duties, responsibilities and schedule of the individuals that will handle the personal data processing clearly defined?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1

Technical Security	Yes	No	Not Applicable
 Is there a security policy with respect to the processing of personal data? 			1
2. Do you have policies and procedures to restore the availability and access to personal data when an incident happens?	1		
Do/Will you regularly test, assess and evaluate the effectiveness of the security measures of this project / system?			1
4. Are the personal data processed by this project/system encrypted while in transit or at rest?			1
5. The program has taken reasonable steps to protect the personal data it holds from misuse and loss and from unauthorized access, modification or disclosure?			1
If yes, which of the following has the program undertaken to protect personal data across the information lifecycle:			1

6.1 * Identifying and understanding information types	1 ./
6.2 *Assessing and determining the value of the information	1
6.3 * Identifying the security risks to the information	1
6.4 * Applying security measures to protect the information	1
6.5 * Managing the information risks	1

Disposal	Yes	No	Not Applicable
The program will take reasonable steps to destroy or de-identify personal data if it is no longer needed for any purpose. If YES, please list the steps Refer to HRMS and FMD retention and disposal procedure			

VI. PRIVACY RISK MANAGEMENT

Processing of payroll may disclose part of the financial aspect of an individual. There is a high risk on exposing the employee's bank account number during preparation of payroll.

Ref#	Threats / Vulnerability	Impact	Probability	Risk	Rating
	The state of the s	CAMPAGE STA	DATE STORY	Rating	Туре
Payroll-01	Exposure of Bank biometric fingerprint, Account Number, income, TIN GSIS, Philhealth and Pag-ibig ID	3	2	6	Medium Risk

VII. Recommended Privacy Solutions

Recommended Solution	Justification
Password protected access on computers used in processing payroll	To limit the accessibility to authorized staff only
	To ensure accountability and sense of responsibility

PRIVACY IMPACT ASSESSMENT

I. GENERAL DESCRIPTION

Name of Organization	Industrial Technology Devel	opment li	nstitute (ITDI)
Name of Program, Process, or Measure	ITDI Training Services		ionato (1101)
Date	November 8, 2019		
PIA Drafter	Gennie A. Ordona		
Email	gaordona@itdi.dost.gov.ph	Phone	8372071 loc. 2275
Program Manager			1
Email		Phone	8372071 loc. 2275

1. Description of Program, Process or Measure Involving Personal Data

To maximize the capabilities and facilities, ITDI offers different technical trainings on food processing, standards of measurements, food packaging and even awareness seminar with training on food safety, energy and technology valuation.

2. Scope of PIA and Related Privacy Impact Assessments

ITDI trainings is being facilitated by the Technical Services Division (TSD). TSD handles from creation of training modules to preparation of training outcome report. TSD is also the record keeper of all the documents that involves in the trainings. They collect and process the information of training participants from inquiry up to creation of training certificates.

II. THRESHOLD ANALYSIS

	Personal Information	Y	N
1	Name	1	
2	Home Address	1	
3	Business Address	1	
4	Email Address	1	
5	Telephone Number – Work	1	
6	Telephone Number – Home	1	
7	Age	1	
8	Date of Birth	1	
9	Marital Status	1	
10	Color, Race or Ethnic Origin	1	
11	Religion (Religious beliefs or affiliations)	1	
12	Education	1	
13	Photo	1	
14	Biometrics		
15	Political Association	. 1	
16	Philosophical Beliefs / Orientation		1
17	Health		1

18	Sexual Life / Preference / Practice		1
19	Offense committed or alleged to have been committed, the disposal of such proceedings or the sentence of any court in such proceedings		1
20	Issued by government agencies peculiar to an individual A. Company ID that may contains TIN, Voter's ID, etc	1	
21			1
22	Others:		

	Y/N	Explanation / Comments
Will the project involve the collection of new information about individuals?	Y	Personal Information for individuals and company profile for private and government customers
Is the information about individuals likely to raise privacy concerns or expectations e.g. health records, criminal records or other information people would consider particularly private?	Y	Confidentiality of Training Outcome
Will you be using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	N	
Will the initiative require you to contact individuals in ways which they may find intrusive?	Y	If requires verification of Technical capabilities
Will information about individuals be disclosed to organizations or people who have not previously had routine access to the information?	N	
Does the initiative involve you using new technology which might be perceived as being privacy intrusive e.g. biometrics or facial recognition?	N	
Will the initiative result in you making decisions or taking action against individuals in ways which can have significant impact on them?	Y	Possibility of unauthorized access of customer profile

III. STAKEHOLDER ENGAGEMENT

Internal Stakeholders

Internal Stakeholders	Engagement
TSD Training Section	Facilitate training
Technical Expert	Speaker and facilitator during training

External Stakeholders

External Stakeholders	Engagement	
Customer	Data Subject	

IV. DATA PRIVACY ANALYSIS

Facilitating of ITDI Technical Training Services involves processing of customer's profile including their representative's personal information. TSD may requires the personal background and technical expertise of the participants to validate their capability to cope up during the training.

Process	Document / Personal Data	Doer
Fill out Request Form	TSD Training Request Form	Customer
Discuss and Evaluate training request	Filled out request form	Customer and TSD Training Staff
Pay training fee	Filled out request form	Customer and Cashier
Facilitate Training	Filled up request form and proof of payment copy	TSD Training Staff
Conduct Training	Training Materials	Customers, Technical Experts, TSD Training Staff
Certificate End	Training Certificate	Customers, Technical Experts, TSD Training Staff

All data being collected, used, shared and transferred are stored in digital and hardcopy format. Accessibility of the said documents will be subject to the FOI and DPA Harmonized Protocol in disclosing ITDI documents. Deletion and disposal is based on the guidelines of the National Archives of the Philippines.

V. PRIVACY IMPACT ANALYSIS

Transparency	Yes	No	Not Applicable
1. Are data subjects aware of the nature, purpose, and extent of the processing of his or her personal data?	1		

2. Are data subjects aware of the risks and safeguards involved in the processing of his or her personal data?	1	
3. Are data subjects aware of his or her rights as a data subject and how these can be exercised? Below are the rights of the data subjects: Right to be informed Right to object Right to access Right to correct Right for erasure or blocking Right to file a complaint Right to data portability	1	
4. Is there a document available for public review that sets out the policies for the management of personal data?		1
5. Are there steps in place to allow an individual to know what personal data it holds about them and its purpose of collection, usage and disclosure?	1	
6. Are the data subjects aware of the identity of the personal information controller or the organization / entity processing their personal data?	1	
7. Are the data subjects provided information about how to contact the organization's Data Protection Officer (DPO)?	1	

Legitimate Purpose	Yes	No	Not Applicable
1. Is the processing of personal data compatible with a declared and specified purpose which are not contrary to law, morals, or public policy?	1		225,120
2. Is the processing of personal data authorized by a specific law or regulation, or by the individual through express consent?	1		

Proportionality	Yes	No	Not Applicable
1. Is the processing of personal data adequate, relevant, suitable, necessary and not excessive in relation to a declared and specified purpose?	1		
2. Is the processing of personal data necessary to fulfill the purpose of the processing and no other means are available?	1		

Collection	Yes	No	Not Applicable
 Is the collection of personal data for a declared, specified and legitimate purpose? 	1		
Is individual consent secured prior to the collection and processing of personal data? If no, specify the reason	1		
Is consent time-bound in relation to the declared, specified and legitimate purpose?	1		

Can consent be withdrawn?			1
5. Are all the personal data collected necessary for the program?	1		
6. Are the personal data anonymized or de-identified?		1	
7. Is the collection of personal data directly from the individual?	1		1-1/-
Is there authority for collecting personal data about the individual from other sources?			1
9. Is it necessary to assign or collect a unique identifier to individuals to enable your organization to carry out the program?	1		
 Is it necessary to collect a unique identifier of another agency? Company ID 	1		

Use and Disclosure	Yes	No	Not Applicable
1. Will Personal data only be used or disclosed for the primary purpose?	1		
2. Are the uses and disclosures of personal data for a secondary purpose authorized by law or the individual?	1		

Data Quality	Yes	No	Not Applicable
 Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date: 	1 14		1
1.1 *Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:			1
1.2 *The system is regularly tested for accuracy	1		
1.3 *Periodic reviews of the information	1		
1.4 *A disposal schedule in place that deletes information that is over the retention period	1		
1.5 *Staff are trained in the use of the tools and receive periodic updates	1		
1.6 *Reviews of audit trails are undertaken regularly			1
1.7 *Independent oversight			1
1.8 *Incidents are reviewed for lessons learnt and systems / processes updated appropriately	1		

Data Security		No	Not Applicable
1. Do you have appropriate and reasonable organizational, physical and technical security measures in place? Organizational measures - refer to the system's environment, particularly to the individuals carrying them out. Implementing the organizational data protection policies aim to maintain the availability, integrity, and confidentiality of personal data against any accidental or unlawful processing (i.e. access control policy, employee training, surveillance, etc.,) physical measures - refers to policies and procedures shall be implemented to monitor and limit access to and activities in the			

room, workstation or facility, including guidelines that specify
the proper use of and access to electronic media (i.e. locks,
backup protection, workstation protection, etc.,) technical
measures - involves the technological aspect of security in
protecting personal information (i.e. encryption, data center
policies, data transfer policies, etc.,)

Organizational Security	Yes	No	Not Applicable
1. Have you appointed a data protection officer or compliance officer?	1		1
2. Are there any data protection and security measure policies in place?	V		
Do you have an inventory of processing systems? Will you include this project/system?			1
4. Are the users/staffs that will process personal data through this project/system under strict confidentiality if the personal data are not intended for public disclosure?	1		
5. If the processing is delegated to a Personal Information Processor, have you reviewed the contract with the personal information processor?			1

Physical Security			Not Applicable	
 Are there policies and procedures to monitor and limit the access to this project/system? 	1			
2. Are the duties, responsibilities and schedule of the individuals that will handle the personal data processing clearly defined?	1			
3. Do you have an inventory of processing systems? Will you include this project/system?			1	

Technical Security	Yes	No	Not Applicable
 Is there a security policy with respect to the processing of personal data? 		1	
2. Do you have policies and procedures to restore the availability and access to personal data when an incident happens?	1		
Do/Will you regularly test, assess and evaluate the effectiveness of the security measures of this project / system?	200		1
4. Are the personal data processed by this project/system encrypted while in transit or at rest?			1
5. The program has taken reasonable steps to protect the personal data it holds from misuse and loss and from unauthorized access, modification or disclosure?			1
If yes, which of the following has the program undertaken to protect personal data across the information lifecycle:			1
6.1 * Identifying and understanding information types			1
6.2 *Assessing and determining the value of the information			1
6.3 * Identifying the security risks to the information	L. E.		V
6.4 * Applying security measures to protect the information			1

G E * Managing the left	
6.5 * Managing the information risks	1
	 V

Disposal	1 200000	No	Not Applicable
The program will take reasonable steps to destroy or de-identify personal data if it is no longer needed for any purpose. If YES, please list the steps Refer to the TSD ISO Documents on retention and disposal procedure	0.00		Аррисавие

VI. PRIVACY RISK MANAGEMENT

Processing of request for technical training collects customer's personal profile and other information. There is a high risk on exposing it electronically or hard copy to all ITDI staff that will handle the request during its process.

Ref#	, impact	Impact	Probability	Risk Rating		
			Rating	Type		
Training- 01	Personal data or demographics of customers can be used in further projection and other specific personal purpose	3	3	9	High Risk	

VII. Recommended Privacy Solutions

Recommended Solution	Justification
Password protected access on computers used in processing and retrieving information	To limit the accessibility to authorized staff only
Non-Disclosure Agreement to all staff who are part of the process	To ensure accountability and sense of responsibility

PRIVACY IMPACT ASSESSMENT

I. GENERAL DESCRIPTION

Name of Organization	Industrial Technology Devel	opment Ir	nstitute (ITDI)		
Name of Program, Process, or Measure	Filling up of Vacant Position Regular)	(Contrac	tual, Job Order and		
Date	November 8, 2019				
PIA Drafter	Gennie A. Ordona				
Email	gaordona@itdi.dost.gov.ph	Phone	8372071 loc. 2275		
Program Manager					
Email		Phone	8372071 loc. 2275		

Description of Program, Process or Measure Involving Personal Data

To sustain the expanding capability, ITDI continuously fills up vacant position with competent employee in regular position, contractual terms and Job Out workload. In filling up of vacant position, the Human Resource Management Section (HRMS) of Administrative Division, requires applicant to submit resume and fill out Applicant's Personal Data Sheet. Along with the process, the HRMS requires further records such as IDs, medical certificate, NBI records, educational and employment background of the applicants. Several interviews are also conducted. During the process, HRMS Section collects, keep and maintain those records.

2. Scope of PIA and Related Privacy Impact Assessments

Filling up of vacant position are being facilitated by HRMS of Administrative Division. All information kept are for record keeping and future reference. Every milestones of the employee are captured, stored and maintained. Such records are accessible to HRMS and authorized personnel only.

II. THRESHOLD ANALYSIS

	Personal Information	Y	N
1	Name	1	
2	Home Address	1	
3	Business Address	1	
4	Email Address	1	
5	Telephone Number – Work	1	
6	Telephone Number – Home	1	
7	Age	1	
8	Date of Birth .	1	
9	Marital Status	1	
10	Color, Race or Ethnic Origin	1	
11	Religion (Religious beliefs or affiliations)	1	
12	Education	1	
13	Photo	1	
14	Biometrics		

15	Political Association	1
16	Philosophical Beliefs / Orientation	1
17	Health	1
18	Sexual Life / Preference / Practice	1
19	Offense committed or alleged to have been committed, the disposal of such proceedings or the sentence of any court in such proceedings	1
20	Issued by government agencies peculiar to an individual A. Company ID that may contains TIN, Voter's ID, etc	1
21	Specifically established by an executive order or an act of Congress to be kept classified	1
22	Others:	

	Y/N	Explanation / Comments
Will the project involve the collection of new information about individuals?	Y	Personal Information of ITDI employees and applicants record
Is the information about individuals likely to raise privacy concerns or expectations e.g. health records, criminal records or other information people would consider particularly private?	Y	Confidentiality of Personal Information
Will you be using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	N	
Will the initiative require you to contact individuals in ways which they may find intrusive?	Υ	It requires verification of expertise and skills
Will information about individuals be disclosed to organizations or people who have not previously had routine access to the information?	Y	Immediate Supervisor and Planning Section might review staff capacity in crafting organizational roadmap and direction
Does the initiative involve you using new technology which might be perceived as being privacy intrusive e.g. biometrics or facial recognition?	Y	Biometric Time In / Out
Will the initiative result in you making decisions or taking action against individuals in ways which can have significant impact on them?	Y	Possibility of unauthorized access of personal profile

III. STAKEHOLDER ENGAGEMENT

Internal Stakeholders

Internal Stakeholders	Engagement
HR Staff	Post Hiring Position and Requirements and pre- evaluation of applicants
Selection Board Committee	Evaluation of applicants
Division Chief	Further evaluation and Pre-approval of hiring
Director and Deputy Director	Appointment of position

External Stakeholders

External Stakeholders	Engagement	
Applicant	Data Subject	

IV. DATA PRIVACY ANALYSIS

In filling up of vacant position, personal information of the applicants are being collected. This includes family background, address and contact information, personal preferences, community records, educational and employment history and medical records. Those records must be accessible to authorized personnel only.

Document / Personal Data	Doer
Vacant Position Document	HRMS Staff
Application Letter and other Required Attached Documents	Applicant
Applicant's Documents and Test Results	HRM Section
Test Results and Applicant's Documents	Selection Board Committee
Test Results, Applicant's Document and Evaluation Result	Division Chie
Test Results, Applicant's Document, Evaluation Result and Endorsement of Applicant	HRMS, Selection Board Committee and Director
	Vacant Position Document Application Letter and other Required Attached Documents Applicant's Documents and Test Results Test Results and Applicant's Documents Test Results, Applicant's Document and Evaluation Result Test Results, Applicant's Document, Evaluation Result and

All data being collected, used, shared and transferred are stored in digital and hardcopy format. Accessibility of the said documents will be subject to the FOI and DPA Harmonized Protocol in disclosing ITDI documents. Deletion and disposal is based on the guidelines of the National Archive of the Philippines.

V. PRIVACY IMPACT ANALYSIS

Transparency	Yes	No	Not Applicable
1. Are data subjects aware of the nature, purpose, and extent of the processing of his or her personal data?	1		2015-00-
Are data subjects aware of the risks and safeguards involved in the processing of his or her personal data?	1		
3. Are data subjects aware of his or her rights as a data subject and how these can be exercised? Below are the rights of the data subjects: Right to be informed Right to object Right to access Right to correct Right for erasure or blocking Right to file a complaint Right to data portability	1		
4. Is there a document available for public review that sets out the policies for the management of personal data?			1
5. Are there steps in place to allow an individual to know what personal data it holds about them and its purpose of collection, usage and disclosure?	1		
6. Are the data subjects aware of the identity of the personal information controller or the organization / entity processing their personal data?	1		
7. Are the data subjects provided information about how to contact the organization's Data Protection Officer (DPO)?	1		

Legitimate Purpose	Yes	No	Not Applicable
 Is the processing of personal data compatible with a declared and specified purpose which are not contrary to law, morals, or public policy? 	1		
2. Is the processing of personal data authorized by a specific law or regulation, or by the individual through express consent?	1		

Proportionality	Yes	No	Not Applicable
1. Is the processing of personal data adequate, relevant, suitable, necessary and not excessive in relation to a declared and specified purpose?	1		
2. Is the processing of personal data necessary to fulfill the purpose of the processing and no other means are available?	1		

Collection	Yes	No	Not Applicable
Is the collection of personal data for a declared, specified and legitimate purpose?	1		
2. Is individual consent secured prior to the collection and processing of personal data? If no, specify the reason	1		
Is consent time-bound in relation to the declared, specified and legitimate purpose?	1		
4 Con consent he withdrawn?		-	1
5. Are all the personal data collected necessary for the programm	1		
e. Are the personal data anonymized or de-identified r		1	
7. Is the collection of personal data directly from the individual?	1		
8. Is there authority for collecting personal data about the			1
Is it necessary to assign or collect a unique identifier to individuals to enable your organization to carry out the	1		
10. Is it necessary to collect a unique identifier of another agency? Applicant's ID	1		

Use and Disclosure	Yes	No	Not Applicable
1. Will Personal data only be used or disclosed for the primary	1		
purpose? 2. Are the uses and disclosures of personal data for a secondary purpose authorized by law or the individual?	1		

Data Quality	Yes	No	Not Applicable
 Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up 	1		
to date: 1.1 *Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:	1		
1.2 *The system is regularly tested for accuracy	1		
1.3 *Periodic reviews of the information	1		
1.4 *A disposal schedule in place that deletes information	1		
1.5 *Staff are trained in the use of the tools and receive	1		
1.6 *Reviews of audit trails are undertaken regularly	-	-	1
1.7 *Independent oversight			1
*Incidents are reviewed for lessons learnt and systems / processes updated appropriately	1		

Data Security	Yes	No	Not Applicable
1. Do you have appropriate and reasonable organizational, physical and technical security measures in place? Organizational measures - refer to the system's environment, particularly to the individuals carrying them out. Implementing the organizational data protection policies aim to maintain the availability, integrity, and confidentiality of personal data against any accidental or unlawful processing (i.e. access control policy, employee training, surveillance, etc.,) physical measures - refers to policies and procedures shall be implemented to monitor and limit access to and activities in the room, workstation or facility, including guidelines that specify the proper use of and access to electronic media (i.e. locks, backup protection, workstation protection, etc.,) technical measures - involves the technological aspect of security in protecting personal information (i.e. encryption, data center policies, data transfer policies, etc.,)	1		

Organizational Security	Yes	No	Not Applicable
1. Have you appointed a data protection officer or compliance officer?	1		
2. Are there any data protection and security measure policies in place?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1
4. Are the users/staffs that will process personal data through this project/system under strict confidentiality if the personal data are not intended for public disclosure?	1		
5. If the processing is delegated to a Personal Information Processor, have you reviewed the contract with the personal information processor?			1

Physical Security	Yes	No	Not Applicable
 Are there policies and procedures to monitor and limit the access to this project/system? 	1		
2. Are the duties, responsibilities and schedule of the individuals that will handle the personal data processing clearly defined?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1

Technical Security	Yes	No	Not Applicable
 Is there a security policy with respect to the processing of personal data? 	1		
2. Do you have policies and procedures to restore the availability and access to personal data when an incident happens?	1		

 Do/Will you regularly test, assess and evaluate the effectiveness of the security measures of this project / system? 	1
4. Are the personal data processed by this project/system encrypted while in transit or at rest?	1
5. The program has taken reasonable steps to protect the personal data it holds from misuse and loss and from unauthorized access, modification or disclosure?	1
If yes, which of the following has the program undertaken to protect personal data across the information lifecycle;	1
6.1 * Identifying and understanding information types	1
6.2 *Assessing and determining the value of the information	1
6.3 * Identifying the security risks to the information	1
6.4 * Applying security measures to protect the information	1
6.5 * Managing the information risks	1

Disposal	Yes	No	Not Applicable
The program will take reasonable steps to destroy or de-identify personal data if it is no longer needed for any purpose. If YES, please list the steps - Refer to the HRS-ADM ISO Documents on retention and disposal procedure			

VI. PRIVACY RISK MANAGEMENT

Processing of hiring ITDI employees collects personal information of the applicants. There is a high risk on exposing their information during the process.

Ref#	Threats / Vulnerability	Impact	Probability	Risk F	Rating
				Rating	Type
Hiring-01	Personal data or demographics of applicants can be used in future reference and other specific personal purpose	3	3	9	High Risk

VII. Recommended Privacy Solutions

Recommended Solution	Justification
Password protected access on computers used in processing and retrieving information	To limit the accessibility to authorized staff only
Non-Disclosure Agreement to all staff who are part of process	To ensure accountability and sense of responsibility

PRIVACY IMPACT ASSESSMENT

I. GENERAL DESCRIPTION

Name of Organization	Industrial Technology Development	opment Ir	nstitute (ITDI)
Name of Program, Process, or Measure	Acquiring of ITDI Technical		
Date	November 8, 2019		
PIA Drafter	Gennie A. Ordona		
Email	gaordona@itdi.dost.gov.ph	Phone	8372071 loc. 2275
Program Manager			
Email		Phone	8372071 loc. 2275

1. Description of Program, Process or Measure Involving Personal Data

One of the legal mandates of ITDI is to provide various technical services to support different type of industries and even to individuals. Recognized as the national agency for tests and analyses, ITDI plays a critical role in product standardization and testing by providing analytical and testing services to industry and government agencies for various products and materials. ITDI also offers technical services on food engineering, process engineering, packaging technologies, cleaner production, use of facilities and technical consultancies in various fields. Being a national custodian of physical measurement standards, ITDI through its National Metrology Division, respond to the call for accuracy and traceability in different units of measurement. ITDI-NMD offers calibration and testing technical services for product standardization, higher quality and competitiveness of local products and protection of the consumers.

2. Scope of PIA and Related Privacy Impact Assessments

ITDI technical services are handled mainly by three divisions, the TSD, STD and NMD. STD and NMD directly received customer's request and conduct the technical service within their division. While the TSD facilitates the request then forwards the work order to designated division such CED, EBD, FPD, MSD and PTD. Each divisions have their own accreditation from different reputable accrediting bodies. Processing of information are well defined on each process on their accreditation documents.

II. THRESHOLD ANALYSIS

	Personal Information	Y	N
1	Name	V	
2	Home Address	1	
3	Business Address	1	
4	Email Address	1	
5	Telephone Number – Work	1	
6	Telephone Number – Home	1	
7	Age		
8	Date of Birth		

9	Marital Status		
10	Color, Race or Ethnic Origin		
11	Religion (Religious beliefs or affiliations)		
12	Education		
13	Photo		
14	Biometrics		
15	Political Association		
16	Philosophical Beliefs / Orientation		
17	Health		
18	Sexual Life / Preference / Practice		
19	Offense committed or alleged to have been committed, the disposal of such proceedings or the sentence of any court in such proceedings		
20	Issued by government agencies peculiar to an individual A. Company ID that may contains TIN, Voter's ID, etc	1	
21	Specifically established by an executive order or an act of Congress to be kept classified		1
22	Others:		

	Y/N	Explanation / Comments
Will the project involve the collection of new information about individuals?	Y	Personal Information for individuals and company profile for private and government customers
Is the information about individuals likely to raise privacy concerns or expectations e.g. health records, criminal records or other information people would consider particularly private?	Y	Confidentiality of Test Results
Will you be using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	N	
Will the initiative require you to contact individuals in ways which they may find intrusive?	Y	If requires verification of testing results
Will information about individuals be disclosed to organizations or people who have not previously had routine access to the information?	Y	Accrediting body's verification such as DTI, DOE, FDA, etc
Does the initiative involve you using new technology which might be perceived as being privacy intrusive e.g. biometrics or facial recognition?	N	
Will the initiative result in you making decisions or taking action against individuals in ways which can have significant impact on them?	Y	Possibility of unauthorized access of test results and customer profile

III. STAKEHOLDER ENGAGEMENT

Internal Stakeholders

Internal Stakeholders	Engagement	
Finance Management Division	Processing of OP	

Cashier / ADM	Payment Processing
Management Information	Attendance auto-generation, Payroll System
System Section of PMISD	and database maintenance
Division's Staff such as	Receiving and releasing of sample and
validator, RRU Staff, Laboratory	technical service report, validation, testing and
Staff,	calibration

External Stakeholders

External Stakeholders	Engagement
Customer	Data Subject

IV. DATA PRIVACY ANALYSIS

Processing of ITDI Technical services involves processing of customer's profile including their representative's personal information. Refer to corresponding ISO document of each division (TSD, NMD, STD)

V. PRIVACY IMPACT ANALYSIS

Transparency	Yes	No	Not Applicable
 Are data subjects aware of the nature, purpose, and extent of the processing of his or her personal data? 	1		
2. Are data subjects aware of the risks and safeguards involved in the processing of his or her personal data?	1		
3. Are data subjects aware of his or her rights as a data subject and how these can be exercised? Below are the rights of the data subjects: Right to be informed Right to object Right to access Right to correct Right for erasure or blocking Right to file a complaint Right to damages Right to data portability	1		
4. Is there a document available for public review that sets out the policies for the management of personal data?			1
5. Are there steps in place to allow an individual to know what personal data it holds about them and its purpose of collection, usage and disclosure?	1		
6. Are the data subjects aware of the identity of the personal information controller or the organization / entity processing their personal data?	1		
7. Are the data subjects provided information about how to contact the organization's Data Protection Officer (DPO)?	1	1	

Legitimate Purpose	Yes	No	Not Applicable
1. Is the processing of personal data compatible with a declared and specified purpose which are not contrary to law, morals, or public policy?			

2. Is the processing of personal data authorized by a specific law or regulation, or by the individual through express consent?	1	
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Proportionality	Yes	No	Not Applicable
1. Is the processing of personal data adequate, relevant, suitable, necessary and not excessive in relation to a declared and specified purpose?	1		
2. Is the processing of personal data necessary to fulfill the purpose of the processing and no other means are available?	1		

Collection	Yes	No	Not Applicable
 Is the collection of personal data for a declared, specified and legitimate purpose? 	1		
Is individual consent secured prior to the collection and processing of personal data? If no, specify the reason	1		
Is consent time-bound in relation to the declared, specified and legitimate purpose?	1		
Can consent be withdrawn?			1
5. Are all the personal data collected necessary for the program?	1		
Are the personal data anonymized or de-identified?	1	1	
7. Is the collection of personal data directly from the individual?	1		
8. Is there authority for collecting personal data about the individual from other sources?			1
9. Is it necessary to assign or collect a unique identifier to individuals to enable your organization to carry out the program?	1		
 Is it necessary to collect a unique identifier of another agency? Company ID 	1		

Use and Disclosure	Yes	No	Not Applicable
1. Will Personal data only be used or disclosed for the primary purpose?	1		
2. Are the uses and disclosures of personal data for a secondary purpose authorized by law or the individual?	1		

Data Quality	Yes	No	Not Applicable
Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:			1
1.1 *Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:			1

1.2 *The system is regularly tested for accuracy	1	
1.3 *Periodic reviews of the information	1	
1.4 *A disposal schedule in place that deletes information that is over the retention period	1	
1.5 *Staff are trained in the use of the tools and receive periodic updates	1	
1.6 *Reviews of audit trails are undertaken regularly		1
1.7 *Independent oversight		1
1.8 *Incidents are reviewed for lessons learnt and systems / processes updated appropriately	1	

Data Security	Yes	No	Not Applicable
1. Do you have appropriate and reasonable organizational, physical and technical security measures in place? Organizational measures - refer to the system's environment, particularly to the individuals carrying them out. Implementing the organizational data protection policies aim to maintain the availability, integrity, and confidentiality of personal data against any accidental or unlawful processing (i.e. access control policy, employee training, surveillance, etc.,) physical measures - refers to policies and procedures shall be implemented to monitor and limit access to and activities in the room, workstation or facility, including guidelines that specify the proper use of and access to electronic media (i.e. locks, backup protection, workstation protection, etc.,) technical measures - involves the technological aspect of security in protecting personal information (i.e. encryption, data center policies, data transfer policies, etc.,)	V		

Organizational Security	Yes	No	Not Applicable
 Have you appointed a data protection officer or compliance officer? 	1		
2. Are there any data protection and security measure policies in place?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1
4. Are the users/staffs that will process personal data through this project/system under strict confidentiality if the personal data are not intended for public disclosure?	1		
5. If the processing is delegated to a Personal Information Processor, have you reviewed the contract with the personal information processor?			1

Physical Security	Yes	No	Not Applicable
 Are there policies and procedures to monitor and limit the access to this project/system? 	1		
2. Are the duties, responsibilities and schedule of the individuals that will handle the personal data processing clearly defined?	1		

Do you have an inventory of processing systems? Will you include this project/system?	1

Technical Security	Yes	No	Not Applicable
 Is there a security policy with respect to the processing of personal data? 		1	
2. Do you have policies and procedures to restore the availability and access to personal data when an incident happens?	1		
Do/Will you regularly test, assess and evaluate the effectiveness of the security measures of this project / system?			1
4. Are the personal data processed by this project/system encrypted while in transit or at rest?			1
5. The program has taken reasonable steps to protect the personal data it holds from misuse and loss and from unauthorized access, modification or disclosure?			1
If yes, which of the following has the program undertaken to protect personal data across the information lifecycle:			1
6.1 * Identifying and understanding information types			1
6.2 *Assessing and determining the value of the information			1
6.3 * Identifying the security risks to the information			1
6.4 * Applying security measures to protect the information			1
6.5 * Managing the information risks		dr.	1

Disposal	Yes	No	Not Applicable
The program will take reasonable steps to destroy or de-identify personal data if it is no longer needed for any purpose. If YES, please list the steps - Refer to corresponding ISO documents of NMD, TSD and STD			

VI. PRIVACY RISK MANAGEMENT

Processing of request for technical services of customers may disclose their personal information. There is a high risk on exposing the electronic or hard copy to all ITDI staff who will handle the request during the process.

Ref#	Threats / Vulnerability	Impact	Probability	Risk Rating		
				Rating	Type	
TS-01	Personal data or demographics of customers can be used in further projection and other specific personal purpose	3	3	9	High Risk	

VII. Recommended Privacy Solutions

Recommended Solution	Justification
Password protected access on computers used in processing and retrieving information	To limit the accessibility to authorized staff only
Non-Disclosure Agreement to all staff who are part of the process	To ensure accountability and sense of responsibility

PRIVACY IMPACT ASSESSMENT

I. GENERAL DESCRIPTION

Name of Organization	Industrial Technology Development Institute (ITDI)				
Name of Program, Process, or Measure	FOI Request and General Inquiry				
Date	November 8, 2019				
PIA Drafter	Gennie A. Ordona	Gennie A. Ordona			
Email	gaordona@itdi.dost.gov.ph	Phone	8372071 loc. 2275		
Program Manager					
Email		Phone	8372071 loc. 2275		

1. Description of Program, Process or Measure Involving Personal Data

In compliance and support to Freedom of Information Bill, ITDI accommodate requests on document access and general inquiry. To protect the information of the requesting party and the information being requested, ITDI created the FOI and DPA Harmonized Protocol in Disclosing ITDI Documents.

2. Scope of PIA and Related Privacy Impact Assessments

The Technological Services Division of ITDI handles the general inquiry and FOI document request. TSD also facilitates and communicate with the concerned record keeper of the document being requested. Only the request form are being kept and maintained by TSD.

II. THRESHOLD ANALYSIS

	Personal Information	Y	N
1	Name	1	
2	Home Address	1	
3	Business Address	1	
4	Email Address	1	
5	Telephone Number – Work	1	
6	Telephone Number – Home	, 1	
7	Age		1
8	Date of Birth		1
9	Marital Status		1
10	Color, Race or Ethnic Origin		1
11	Religion (Religious beliefs or affiliations)		1
12	Education		1
13	Photo	1	
14	Biometrics		1
15	Political Association		1
16	Philosophical Beliefs / Orientation		1
17	Health		1
18	Sexual Life / Preference / Practice		1

	Offense committed or alleged to have been committed, the disposal of such proceedings or the sentence of any court in such proceedings		1
20	A. Company ID that may contains TIN, Voter's ID, etc	1	t
21	Specifically established by an executive order or an act of Congress to be kept classified		1
22	Others:		-

*****	Y/N	Explanation / Comments
Will the project involve the collection of new information about individuals?	Y	Personal Information for individuals and company profile for private and government customers
Is the information about individuals likely to raise privacy concerns or expectations e.g. health records, criminal records or other information people would consider particularly private?	Y	Purpose of the request might be subject for further discussion
Will you be using information about individuals for a purpose it is not currently used for, or in a way it is not currently used?	N	
Will the initiative require you to contact individuals in ways which they may find intrusive?	Y	If requires verification of purpose
Will information about individuals be disclosed to organizations or people who have not previously had routine access to the information?	N	
Does the initiative involve you using new technology which might be perceived as being privacy intrusive e.g. biometrics or facial recognition?	N	
Will the initiative result in you making decisions or taking action against individuals in ways which can have significant impact on them?	Y	Possibility of unauthorized access of the file

III. STAKEHOLDER ENGAGEMENT

Internal Stakeholders

Internal Stakeholders	Engagement
TSD	Facilitate the request
Document Custodian	Designated Record Keeper (Refer to FOI and DPA Record Keeper S.O.)

External Stakeholders

External Stakeholders	Engagement
Customer	Data Subject

IV. DATA PRIVACY ANALYSIS

Facilitating of ITDI customers general inquiry and FOI document request involves processing of requester's personal profile. TSD may requires the personal background and other information to validate the purpose of the request of the customer.

Document / Personal Data	Doer
TSD Training Request Form	Customer
Filled out request form	Customer and FOI Receiving Officer
Filled out request form	FOI Receiving Officer
Filled up request form and proof of payment copy	Designated Document Custodian
Requested Document	Customer and FOI Receiving Officer
Requested document	Customer
	Filled out request form Filled out request form Filled up request form and proof of payment copy Requested Document

All data being collected, used, shared and transferred are stored in digital and hardcopy format. Accessibility of the said documents will be subject to the FOI and DPA Harmonized Protocol in disclosing ITDI documents. Deletion and disposal is based on the guidelines of the National Archives of the Philippines.

V. PRIVACY IMPACT ANALYSIS

Transparency	Yes	No	Not Applicable
1. Are data subjects aware of the nature, purpose, and extent of the processing of his or her personal data?	1		
2. Are data subjects aware of the risks and safeguards involved in the processing of his or her personal data?	1		
3. Are data subjects aware of his or her rights as a data subject and how these can be exercised? Below are the rights of the data subjects: Right to be informed Right to object Right to access Right to correct Right for erasure or blocking Right to file a complaint Right to data portability	1		
4. Is there a document available for public review that sets out the policies for the management of personal data?			1
5. Are there steps in place to allow an individual to know what personal data it holds about them and its purpose of collection, usage and disclosure?	1		
6. Are the data subjects aware of the identity of the personal information controller or the organization / entity processing their personal data?	1		
7. Are the data subjects provided information about how to contact the organization's Data Protection Officer (DPO)?	1		

Legitimate Purpose	Yes	No	Not Applicable
1. Is the processing of personal data compatible with a declared and specified purpose which are not contrary to law, morals, or public policy?	1		
2. Is the processing of personal data authorized by a specific law or regulation, or by the individual through express consent?	1		

Proportionality	Yes	No	Not Applicable
1. Is the processing of personal data adequate, relevant, suitable, necessary and not excessive in relation to a declared and specified purpose?	1		
2. Is the processing of personal data necessary to fulfill the purpose of the processing and no other means are available?	1		

Collection	Yes	No	Not Applicable
1. Is the collection of personal data for a declared, specified and legitimate purpose?	1		
2. Is individual consent secured prior to the collection and processing of personal data?	1		

3. Is consent time-bound in relation to the declared, specified and legitimate purpose?			
	1		
Can consent be withdrawn?	1		1
5. Are all the personal data collected necessary for the program?	1		
Are the personal data anonymized or de-identified?		1	
7. Is the collection of personal data directly from the individual?	1		
Is there authority for collecting personal data about the individual from other sources?			1
9. Is it necessary to assign or collect a unique identifier to individuals to enable your organization to carry out the program?	1		
Is it necessary to collect a unique identifier of another agency? Company ID	1		

Use and Disclosure	Yes	No	Not Applicable
1. Will Personal data only be used or disclosed for the primary purpose?	1		
2. Are the uses and disclosures of personal data for a secondary purpose authorized by law or the individual?	1		

Data Quality	Yes	No	Not Applicable
 Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date: 			1
1.1 *Please identify all steps taken to ensure that all data that is collected, used or disclosed will be accurate, complete and up to date:			1
1.2 *The system is regularly tested for accuracy	1		
1.3 *Periodic reviews of the information	1		
1.4 *A disposal schedule in place that deletes information that is over the retention period	1		
1.5 *Staff are trained in the use of the tools and receive periodic updates	1		
1.6 *Reviews of audit trails are undertaken regularly			1
1.7 *Independent oversight			1
1.8 *Incidents are reviewed for lessons learnt and systems / processes updated appropriately	1		

Data Security	Yes	No	Not Applicable
 Do you have appropriate and reasonable organizational, physical and technical security measures in place? Organizational measures - refer to the system's environment, particularly to the individuals carrying them out. Implementing 			

the organizational data protection policies aim to maintain the availability, integrity, and confidentiality of personal data against any accidental or unlawful processing (i.e. access control policy, employee training, surveillance, etc.,) physical measures — refers to policies and procedures shall be implemented to monitor and limit access to and activities in the room, workstation or facility, including guidelines that specify the proper use of and access to electronic media (i.e. locks, backup protection, workstation protection, etc.,) technical measures – involves the technological aspect of security in protecting personal information (i.e. encryption, data center policies, data transfer policies, etc.,)

Organizational Security	Yes	No	Not Applicable
 Have you appointed a data protection officer or compliance officer? 	1		
Are there any data protection and security measure policies in place?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1
4. Are the users/staffs that will process personal data through this project/system under strict confidentiality if the personal data are not intended for public disclosure?	1		
5. If the processing is delegated to a Personal Information Processor, have you reviewed the contract with the personal information processor?			1

Physical Security	Yes	No	Not Applicable
 Are there policies and procedures to monitor and limit the access to this project/system? 	1		
2. Are the duties, responsibilities and schedule of the individuals that will handle the personal data processing clearly defined?	1		
3. Do you have an inventory of processing systems? Will you include this project/system?			1

Technical Security	Yes	No	Not Applicable
 Is there a security policy with respect to the processing of personal data? 		1	
2. Do you have policies and procedures to restore the availability and access to personal data when an incident happens?	1		
Do/Will you regularly test, assess and evaluate the effectiveness of the security measures of this project / system?			1
4. Are the personal data processed by this project/system encrypted while in transit or at rest?			1
5. The program has taken reasonable steps to protect the personal data it holds from misuse and loss and from unauthorized access, modification or disclosure?			1
If yes, which of the following has the program undertaken to protect personal data across the information lifecycle:			1

6.1 * Identifying and understanding information types	 J
6.2 *Assessing and determining the value of the information	1
6.3 * Identifying the security risks to the information	1
6.4 * Applying security measures to protect the information	J
6.5 * Managing the information risks	1

Disposal		No	Not Applicable
The program will take reasonable steps to destroy or de-identify personal data if it is no longer needed for any purpose. If YES, please list the steps Refer to the TSD ISO Documents on retention and disposal procedure	V		

VI. PRIVACY RISK MANAGEMENT

Processing of request for general inquiry and FOI of customers may disclose their personal information. There is a high risk on exposing it electronically or in hard copy to all ITDI staff who will handle the request during its process.

Ref#	Threats / Vulnerability	Impact	Probability	Risk F	Rating
				Rating	Type
FOI-01	Personal data or demographics of customers can be used in further projection and other specific personal purpose	3	3	9	High Risk

VII. Recommended Privacy Solutions

Recommended Solution	Justification
Password protected access on computers used in processing and retrieving information	To limit the accessibility to authorized staff only
Non-Disclosure Agreement to all staff who are part of the process	To ensure accountability and sense of responsibility

ANNEX G – ITDI Quarterly and Yearly Summary Log of Data Processing Activities

USER CODE	DATE BEGIN	DATE END	TIME BEGIN	TIME END
AGLR	2020-12-27	0	00:41:38	
AGLR	2021-01-04	0	07:53:55	
AGLR	2021-01-04	2021-01-04	07:58:39	16:53:28
AGLR	2021-01-05	0	09:29:18	
AGLR	2021-01-05	0	10:11:40	
AGLR	2021-01-05	0	15:34:59	
AGLR	2021-01-05	0	15:40:37	
AGLR	2021-01-05	0	19:32:12	
AGLR	2021-01-05	2021-01-05	19:49:35	20:03:41
AGLR	2021-01-06	2021-01-06	09:46:50	14:33:57
AGLR	2021-01-06	0	15:44:36	
AGLR	2021-01-06	2021-01-06	19:32:05	20:23:15
AGLR	2021-01-06	2021-01-06	20:52:07	20:59:10
AGLR	2021-01-07	0	08:20:29	
AGLR	2021-01-07	2021-01-07	08:36:07	17:50:29
AGLR	2021-01-08	2021-01-08	11:33:22	13:42:29
AGLR	2021-01-08	2021-01-08	14:09:06	16:25:42
JMNL	2021-01-12	2021-01-12	21:19:20	21:19:23
JMNL	2021-01-12	2021-01-12	21:19:27	21:20:20
JMNL	2021-01-12	2021-01-12	21:28:24	21:28:45
AGLR	2021-01-13	2021-01-13	16:38:56	19:34:05
AGLR	2021-01-14	2021-01-14	20:01:14	20:04:55
AGLR	2021-01-23	2021-01-23	13:44:05	13:44:40
AGLR	2021-01-23	0	13:45:18	
AGLR	2021-01-23	2021-01-23	17:15:37	19:38:29
AGLR	2021-01-23	2021-01-23	19:38:41	19:46:36
AGLR	2021-01-25	2021-01-25	09:21:33	13:11:58
JMNL	2021-01-27	2021-01-27	08:57:48	09:00:22
AGLR	2021-01-27	2021-01-27	09:07:44	09:08:02
JMNL	2021-01-27	0	09:11:42	
JMNL	2021-01-27	2021-01-27	09:13:26	09:14:23
AGLR	2021-01-27	2021-01-27	10:47:59	10:49:53
AGLR	2021-01-27	2021-01-27	10:56:12	11:07:36
AGLR	2021-01-27	2021-01-27	12:01:12	12:02:15
JMNL	2021-01-27	2021-01-27	13:57:28	13:58:14
JMNL	2021-01-27	2021-01-27	13:59:09	14:00:16
JMNL	2021-01-27	2021-01-27	14:08:35	14:10:00
AGLR	2021-01-27	0	14:11:29	
AGLR	2021-01-27	0	14:28:39	
AGLR	2021-01-27	0	14:31:00	
AGLR	2021-01-27	0	14:31:21	
AGLR	2021-01-27		14:36:35	
AGLR	2021-01-27	2021-01-27	15:41:49	17:12:44
AGLR	2021-01-28	2021-01-28	08:31:16	08:32:55
AGLR	2021-01-28		09:46:07	
AGLR	2021-01-28	2021-01-28	11:06:08	16:03:09

USER CODE	DATE BEGIN	DATE END	TIME BEGIN	TIME END
AGLR	2021-01-28	0	16:53:08	
AGLR	2021-01-28	0	18:15:33	
AGLR	2021-01-28	2021-01-28	18:53:40	21:31:05
AGLR	2021-01-29	2021-01-29	10:38:22	10:39:08
AGLR	2021-01-29	0	10:55:33	
AGLR	2021-01-29	2021-01-29	11:31:38	13:40:44
AGLR	2021-01-29	0	14:07:07	25.40.44
AGLR	2021-01-29	0	17:50:32	
AGLR	2021-01-29	0	18:25:11	
AGLR	2021-01-29	0	18:30:38	
AGLR	2021-01-29	0	19:45:50	
AGLR	2021-01-29	2021-01-29	19:46:36	19:46:53
AGLR	2021-01-29	2021-01-29	19:53:43	19:54:03
AGLR	2021-01-29			
AGLR	2021-01-29	2021-01-29	19:55:59	20:03:24
-			10:29:43	17:56:36
AGLR	2021-02-01	2021-02-01	09:36:48	09:36:50
AGLR	2021-02-01	2021-02-01	16:13:57	16:34:47
AGLR	2021-02-01	2021-02-01	17:41:22	17:42:46
JMNL	2021-02-02	2021-02-02	19:03:35	19:06:35
JMNL	2021-02-02	2021-02-02	19:14:04	19:15:36
JMNL	2021-02-02	2021-02-02	23:36:53	23:37:19
AGLR	2021-02-03	0	16:28:35	
AGLR	2021-02-03		16:31:17	17:00:57
AGLR	2021-02-04	2021-02-04	08:56:25	08:56:53
AGLR	2021-02-04	2021-02-04	10:35:48	19:00:06
JMNL	2021-02-05	2021-02-05	08:26:55	08:27:32
AGLR	2021-02-08	0	09:55:10	
AGLR	2021-02-08	0	10:04:52	
AGLR	2021-02-09	2021-02-09	08:08:03	08:08:07
AGLR	2021-02-09	0	08:08:11	
AGLR	2021-02-09	2021-02-09	09:00:10	10:28:22
AGLR	2021-02-09	2021-02-09	11:06:36	16:27:04
AGLR	2021-02-17	2021-02-17	19:53:45	21:00:37
AGLR	2021-02-18	2021-02-18	17:08:38	17:09:08
AGLR	2021-02-19	2021-02-19	09:54:00	10:09:59
AGLR	2021-02-19	2021-02-19	10:10:28	10:11:48
AGLR	2021-02-19	0	10:12:00	
AGLR	2021-02-19	0	10:28:03	
AGLR	2021-02-19	0	10:46:26	
AGLR	2021-02-19	2021-02-19	11:46:57	12:43:05
AGLR	2021-02-19		12:54:21	12:55:56
AGLR	2021-02-19		15:48:17	15:56:22
AGLR	2021-02-22	2021-02-22	10:49:04	10:49:43
AGLR	2021-02-22	0	11:54:55	
AGLR	2021-02-23	0	21:37:12	
AGLR	2021-02-23		22:14:21	22:20:16

USER CODE	DATE BEGIN	DATE END	TIME BEGIN	TIME END
AGLR	2021-02-24	2021-02-24	18:28:39	18:31:39
AGLR	2021-02-25	0	13:46:05	
AGLR	2021-02-25	2021-02-25	14:08:04	16:18:47
AGLR	2021-02-25	0	16:18:50	
AGLR	2021-02-25	0	16:24:27	
AGLR	2021-02-25		19:28:50	20:28:56
AGLR	2021-02-25		20:39:05	21:09:44
AGLR	2021-02-26	0	18:37:20	22.03.44
AGLR	2021-02-26		19:56:47	19:59:15
AGLR	2021-02-26	0	19:59:26	15.55.15
AGLR	2021-02-26		20:57:12	21:11:36
AGLR	2021-03-01	0	10:27:09	21.11.50
AGLR	2021-03-01	0	13:28:59	
AGLR	2021-03-01	-		
AGLR		2024 02 04	14:15:53	47.07.20
	2021-03-01	2021-03-01	15:03:44	17:07:26
AGLR	2021-03-01	2021-03-01	17:08:04	17:47:16
JMNL	2021-03-02	2021-03-02	09:32:05	09:32:56
AGLR	2021-03-02	2021-03-02	11:18:11	15:58:21
AGLR	2021-03-02	0	16:33:17	
AGLR	2021-03-02	2021-03-02	17:49:49	17:49:54
AGLR	2021-03-02	2021-03-02	18:52:01	19:16:08
AGLR	2021-03-02	2021-03-02	19:16:11	19:16:23
AGLR	2021-03-02	2021-03-02	19:18:25	20:29:07
AGLR	2021-03-03	2021-03-03	08:42:11	08:42:14
AGLR	2021-03-15	2021-03-15	13:18:31	13:23:43
AGLR	2021-03-22	2021-03-22	11:26:39	11:27:51
AGLR	2021-03-22	2021-03-22	17:05:28	20:11:29
AGLR	2021-03-23	2021-03-23	09:37:51	10:17:25
AGLR	2021-03-23	2021-03-23	14:08:00	14:08:46
AGLR	2021-03-23	2021-03-23	15:13:56	17:44:54
AGLR	2021-03-23	2021-03-23	17:47:58	17:48:01
AGLR	2021-03-23	2021-03-23	17:55:28	17:56:57
AGLR	2021-03-23	2021-03-23	17:57:10	20:34:13
AGLR	2021-03-24	0	09:58:36	
AGLR	2021-03-24	2021-03-24	10:34:10	10:36:44
AGLR	2021-03-24	2021-03-24	10:36:47	17:41:22
AGLR	2021-03-24		17:41:27	19:50:09
AGLR	2021-03-25		11:26:12	11:44:42
AGLR	2021-03-25	0	13:09:25	
AGLR	2021-03-25		13:41:53	19:16:50
AGLR	2021-03-26	0	10:05:45	15.10.50
AGLR	2021-03-26	0	10:16:56	
AGLR	2021-03-26	0	10:54:15	
AGLR	2021-03-29	0	08:35:42	
AGLR	2021-03-29	0		
			12:22:48	
AGLR	2021-03-29	0	12:24:37	

USER CODE	DATE BEGIN	DATE END	TIME BEGIN	TIME END
AGLR	2021-03-29	0	13:21:44	
AGLR	2021-03-29	0	14:07:27	
AGLR	2021-03-29	0	14:21:48	
AGLR	2021-03-29	0	14:29:40	
AGLR	2021-03-29	0	14:40:12	
AGLR	2021-03-29	0	14:46:05	
AGLR	2021-03-29	0	14:54:39	
AGLR	2021-03-29		15:19:13	
AGLR	2021-03-29		16:14:55	16:21:0
AGLR	2021-03-29		21:58:55	22:02:20
AGLR	2021-03-29		22:06:00	22:07:39
AGLR	2021-03-30	2021-03-30	08:05:53	08:05:56
AGLR	2021-03-30		08:53:19	08:54:59
AGLR	2021-03-30	2021-03-30	08:56:02	08:56:3
AGLR	2021-03-30	0	09:07:06	06.30.30
AGLR	2021-03-30	0	09:27:14	
AGLR	2021-03-30			11.22.4
AGLR	2021-03-30		09:51:32	11:32:4
AGLR			11:33:09	12:57:00
	2021-03-30	2021-03-30	12:57:26	13:06:13
AGLR	2021-03-30		16:05:01	22:13:3
AGLR	2021-04-05		16:49:57	16:50:05
AGLR	2021-04-05		20:58:34	21:00:50
AGLR	2021-04-07	2021-04-07	10:51:15	10:51:42
AGLR	2021-04-07	2021-04-07	16:53:22	16:53:29
AGLR	2021-04-07	2021-04-07	16:56:34	16:56:36
AGLR	2021-04-07	2021-04-07	16:56:48	16:56:49
AGLR	2021-04-13		09:01:37	09:02:40
AGLR	2021-04-20	0	14:04:48	
AGLR		2021-04-21	10:43:41	10:44:20
AGLR	2021-04-21		10:44:33	
AGLR	2021-04-21		10:46:28	12:07:29
AGLR	2021-04-23	-	13:06:04	13:06:07
AGLR	2021-04-26		11:07:01	12:11:36
AGLR	2021-04-27	0	10:59:47	
AGLR	2021-04-27	0	18:39:26	
AGLR	2021-04-27	0	20:12:04	
AGLR	2021-04-27	0	20:26:52	
AGLR	2021-04-27	0	20:32:51	
AGLR	2021-04-27		21:05:50	21:41:54
AGLR	2021-04-28	2021-04-28	13:07:57	23:42:49
AGLR	2021-04-29	0	16:17:48	
AGLR	2021-04-29	0	16:54:25	
AGLR	2021-04-29	2021-04-29	18:25:33	21:32:25
AGLR	2021-04-30	0	07:48:16	
AGLR	2021-04-30	2021-04-30	08:50:31	09:10:04
AGLR	2021-04-30	0	11:32:28	

USER CODE	DATE BEGIN	DATE END	TIME BEGIN	TIME END
AGLR	2021-04-30	0	11:47:19	
AGLR	2021-04-30	0	17:25:37	
AGLR	2021-04-30	2021-04-30	18:30:02	20:28:42
AGLR	2021-05-01	2021-05-01	09:23:21	10:08:53
AGLR	2021-05-01	2021-05-01	10:31:20	10:32:08
AGLR	2021-05-01	2021-05-01	11:54:38	11:54:53
AGLR	2021-05-01	2021-05-01	12:13:15	16:40:17
AGLR	2021-05-01	2021-05-01	16:46:39	17:06:13
AGLR	2021-05-04	2021-05-04	15:27:01	15:46:10
AGLR	2021-05-05	2021-05-05	08:57:00	09:51:12
AGLR	2021-05-11	2021-05-11	13:01:19	13:02:16
AGLR	2021-05-20	2021-05-20	18:57:13	18:58:05
AGLR	2021-05-20	2021-05-20	18:58:14	19:26:36
AGLR	2021-05-20	2021-05-20	19:26:43	20:49:15
AGLR	2021-05-24	0	13:09:50	
AGLR	2021-05-24	0	14:12:12	
AGLR	2021-05-24	.0	14:34:04	
AGLR	2021-05-24	2021-05-24	14:35:29	14:47:14
AGLR	2021-05-24	2021-05-24	14:47:23	14:51:20
AGLR	2021-05-25	2021-05-25	10:58:11	11:34:03
AGLR	2021-05-26	2021-05-26	10:43:22	10:44:08
AGLR	2021-05-26	2021-05-26	20:04:40	22:28:42
JMNL	2021-05-27	2021-05-27	07:45:09	07:46:07
JMNL	2021-05-27	2021-05-27	07:46:34	07:49:24
AGLR	2021-05-27	0	21:09:58	
AGLR	2021-05-27	2021-05-27	22:22:55	23:27:20
AGLR	2021-05-28	0	08:06:14	
AGLR	2021-05-28	2021-05-28	09:15:01	19:12:29
AGLR	2021-05-31	2021-05-31	19:40:12	19:41:06
AGLR	2021-05-31	2021-05-31	19:50:12	19:50:14
AGLR	2021-05-31	2021-05-31	19:57:45	20:08:36
AGLR	2021-06-01	2021-06-01	19:52:53	19:52:56
AGLR	2021-06-02	2021-06-02	16:17:53	21:08:37
AGLR	2021-06-03	2021-06-03	16:06:27	16:08:35
AGLR	2021-06-03	2021-06-03	16:10:48	16:11:17
AGLR	2021-06-03	2021-06-03	16:42:01	16:42:47
AGLR	2021-06-04	2021-06-04	17:37:05	17:37:26
AGLR	2021-06-07	2021-06-07	16:47:50	18:33:40
AGLR	2021-06-08	2021-06-08	19:16:45	19:31:03
AGLR	2021-06-11	0	08:31:35	
AGLR	2021-06-14	2021-06-14	22:17:11	22:18:17
AGLR	2021-06-14	0	22:18:30	
AGLR	2021-06-14	2021-06-14	22:38:57	22:57:07

ANNEX H – ITDI Quarterly and Yearly Summary of FOI Disclosure of Documents

year and quarter int	Internal FOI Tracking number	Request Type		Title of Request	Exten sion?	Status 5	Date	Days	Cost	Appeal/s	0
		Adged mough eFOI or standard (paper	-	d bite of information requested	d the	o o	Finished date request was processed/fi	-	ree de	If the requesting party or any	Additional details about the
Ë	ITDI-TSD-WA-123099-1934	STANDARD	2020-01-02		Shed		the agency	Shoilfating	party for	other citzen	
E	W.TON EM system ages		200000000000000000000000000000000000000	remail on Pressure Gauges	NO	60	2020-01-02	0	rockshop of	filed an	
E	TDI-TSD-WA, 121004 1006	STANDARD	0-10-0202	_	2	Successful	2020-01-03		Luce	SKEP	WREFI
E	TDI-TSD:WA-123000 1007	STANDARD	2020-01-06	-	8	Surveyed	20000	0	FREE	#REF!	#REF!
E	TOUTED MA 123000 1001	STANDARD	2020-01-06	\neg	2 3	Concession	2020-01-06	0	FREE	#REF!	BREFI
1	150-WA-123089-1935	STANDARD	2020-01-07	Instrument	2	Successful	2020-01-08	0	FREE		#DEE:
1	11UH 15D-WA-123099-1936	STANDARD	2020-01-07	Training on WACS	2	Successful	2020-01-07	0	FREE	Т	ADCC
1	II DE 130-WA-123099-1908	STANDARD	2020-01-07	_	ON!	Successful	2020-01-07	0	FREE	Т	*DEC
	11 DF 15D-WA-123099-1909	STANDARD	2020-01-08	_	00	Successful	2020-01-07	0	FREE	Т	ADDE:
2	ILDI-TSD-EM-123099-2030	STANDARD	2020-01-08	Inquiry on test writion gas	ON.	Successful	2020-01-08	0	FREE	T	FREF
E	TDI-TSD-EM-123090-2031	CTAMOADO	2020-01-08		No	Successful	2020-01-08	0	FREE		MREFI
Ę.	TDI-TSD-EM-123098-2012	CTANDARD OF	2020-01-09	seed extract s of payment for che	S.	Successful	2020-01-08	0	FREE	#REF!	#REF!
ĮQ.	TDI-TSD-WA-123099-1910	STANDARD	2020-01-09	activity	No	Successful	2020-01-09	0	202		
Ė	ITDI-TSD-EM-123099-1891	STANDARD	3030.04.00	was in inquity on training	ON	Successful	2020-01-00		FREE	1	FREFI
		O. C.	60-10-0202	Inquity. Updated list of ITDI Waste Management	NO	Successful	2020-01-00	0	FREE	_	#REF!
TOL	ITDI-TSD-FM-123000-1802			Client Janaid Adora, DOST-PSTC Northern Samar Inquiry. Training cost for the operation and management					PAGE	ON	provided the list
TOU	+	SIANDARD	2020-01-10	of the ITDI Plastic Densifier Inspection on Dust Dum Composes and Bi	ON	Successful	2020-01-10	0	EDGE		
TOT	+	STANDARD	2020-01-10	LAMACO	-			1	Luce	No	provide inforresponse
TOF	+	-		Test inquiry for phytochemical screening	0		2020-01-10	0	FREE	Ma	-
TDI-1	ITDI-TSD-EM-123089-2035	STANDARD		Inquiry on Material Development	No.	П	2020-01-10	0	FREE	-	Assistance Provided
	+	+	2020-01-12	Inquiry on testing services	No.	Successful	2020-01-10	0	FREE	T	SEC.
TDF.1	TDI-TSD-EM-123099-2036	STANDARD	2020-01-14	mquiry on phytochemical analysis of the said seed extract			2020-01-12	0	FREE	П	#REF!
T-IOT	0.0		2020-01-14		2	The same of the sa	4040-01-14	0	FREE	#REF! #R	BREET
TOIL	TDI-TSD-EM-123099-2038 S	STANDARD		inquiry on the efficiency of mosquito coils test services Offer childronamical constitution	No	Successful	2020-01-14				
				Clent Maire Deanne P. Deka Cruz Pamantasan on	o _N	Successful	2020-01-14	00	FREE	BREF! BREF	PREFI
TDI-T	TDI-TSD-EM-123099-1893 S	STANDARD 2	2020-01-14		ON.	Suppressful	** *** 0000				provided the necessary infosion the response enemial or
TDI-6	#TDI-801520684005	eFOI 2	2020-01-14 E	Electronic washe disposal data	9		+1-10-00-0		FREE	No 000	coordination w/ STD
DI-TS	ITDI-TSD-EM-123099-1894 S1	STANDARD 20	2020-01-14 lb			onoceasin	2020-01-15	-	FREE	No Info	Information provided
		*	_		ON O	Successful 2	2020-01-14	0	FREE	No sent	Sent response email
DETS	ITDI-TSD-WA-123099-1937 ST	STANDARD	_	Training Courses and Schedule	9	Successful 2	2020-01-14	0			

2020-01		CHURCHE	+	Training Courses and Schedule	-	Successful	ful 2020-01-14	L	-	-	
	ITDI-TSD-WA-123099-1939	OB CTANDADO	2020-01-15		ON .	+	+	1	FREE	E MREFI	FI BREF!
		-	0000000	Training for Material Tost	N N	Successful	ful 2020-01-15	15 0	9	_	
1	II DI-TSD-WA-123099-1940	40 STANDARD	+		-	Successful	ul 2020-01-15	15	\vdash	#REF	MREFI
1 100	ITDI-TSD-EM-123099-1895	5 STANDARD	D 2020-01-15		ON .		+	1	FREE	E #REF1	FREFI
2020-01	ITDI-TSD-PH-123099-1896	STANDADO	-	-	00	Successful	2020-01-15	0	FREE	2	informed client thru
2020-01	ITDLTSD-WA-123059-1911	-	2020-01-16	Modulus of rupture (tensile	NO NO	Successful	2020-01-15	0	FREE	-	on the response email in
2020-01	ITDI-TSD.WA-123000 sees	-	1	Walk in Inquiry on Trainings and Services	N	Successful	2020-01-16	0	9	-	Condition w/ STD
2020-01	TDi-TSD-Wa-1230ms save	+	+ "		NO	Successful	2020-01-17	0	900	-	#REF!
2020-01	PLTON WAS ASSESSED.	+	1	Walk in Inquiry on Trainings and Services	NO	Successful	2020-01-21	0		+	#REF!
2020-Q1	ITDI-TSD-(E-123088-1915	+	-	_	õ	Successful	2020-01-21	0	TARE .	#REF	MREFI
2020-Q1	TDI-TSD-LE-123089 1987	STANDARD	2020-01.21		ON	Successful	2020-01-21	0	PREE.	MREF	BREF
2020-Q1 ITC	TDI-TSD-LE-123099-19413	STANDARD	2020-01-22		ON	Successful	2020-01-21	0	THEE TOTAL	MREFI	#REF!
2020-01		STANDARD	-	STANCES OF PROCESS	ON	Successful	2020-01-22	0	L	#REF	WREFI
-	1.Dr.15D-WA-123099-1916	STANDARD	2020-01-24	Walk in Inquiry on Trainings and Services		Successful	2020.01.24	1	FREE	BREFI	WREFI
2020-Q1 ITD	ITDI-TSD-PH-123099-1897	STANDADO	denne at	_	ON		\$2.10-00nz	0	FREE	WREF	PREFI
	ITDI-TSD-WA-123099-1863	STANDARD	2020-01-25	Inquiry meaning of (+.) on the hurbidity test result Styro-Plastic Densifier and Bloreactor Training at S	NO	Successful	2020-01-25	0	FREE	4	sent response email in coordination at STD.
2020-Q1 LLD	ITDI-TSD-WA-123099-1917	STANDARD	2020-01-27	Walter Landonga del Norte	ON	Successful	2020-02-01	10		9	Inorganic
2020-01				-	NO	Successful	2020-01-27	0	PAGE	No	Training Provided
	TDI-TSD-LE-123099-1964	STANDARD	2020-01-28	Processing, RTD Calamansi cum food, satted egg, dual		Connection			FREE	#REF!	#REF!
2020-Q1 ITDF:	TDI-TSD-LE-123099-1965	STANDADO	2020-01-29	Chemical	ON.	messam	2020-01-28	0	FREE		
	TDI-TSD-WA-123099-1918	+	_		NO	Successful	2020-01-29	0		MEP	#REF!
2020-Q1 ITDH-1	ITDI-TSD-WA-123099-1919	+			-	Successful	2020.01.30		FREE	#REF!	#REF!
2020-01	Spire seems	+	_			+	2020-01-31	0	FREE	#REF! #	RREFI
2020-01 ITDI-T	TDI-TSO-WA 123009-1966	\rightarrow	50-20-02-03 CO-20-02-03	Frying and Freez	-	+	3030.00	,	FREE	#REF! #	BREFI
	0281-820021-020	STANDARD 2	020-02-04	2020-02-04 Walk in Inquiry on Trainings and Services No.	NO NO	+	3030.00.00	0	FREE	#REF! #	MREFI

		Drigwide memorane	T	WREF	#REF!		Training Provided	BREFI	#REF!	#PEC:	- Lance	WREF	#REF)	PREFI	#REF!	MREF	#REF!	40000	- Control of the Cont	FREFI	PREFI	#REF!	1000		MREF	BREFI	#REF!	PREFI		#REF!	MREFI	-	
-		No	-	BREF	#REF!		No	#REF!	#REF!	RREFI	- Sure	#ROLD	#REF	FREF	#REF)	BREFI	BREFI	BREE			FREF	#REF!					#REF! #F	#REF! #R			#REF! #R	#REF! #REF!	
L		FREE	FREE	and a	FREE	202	LUCE	FREE	FREE	FREE	FREE	Cock	FORE	100	FREE	FREE	FREE	FREE	2002	THE PARTY OF THE P	rnee	FREE	FREE	FREE		+	FREE	FREE		+	PREE	FREE	FREE
		0	0	0	-	*	0		0	0	0	0	0	0	0			0	0			1	0	0	0	+	0	0		+	+	1	
	2020.02.04	5050-05-09	2020-02-07	2020-02-10		2020-02-14	2020-02-11	2020.03.44	9000000	CU400-02-11	2020-02-11	2020-02-11	2020-02-11	2020-02-11	2020-02-11	2020-02-12		2020-02-12	2020-02-12	2020-02-12	2020-02-13	1	2020-02-13	2020-02-13	2020-02-13	2020-02-16	1	2020-02-17	2020-02-17			0 81.77	0 0 0
	Successful	Surveyor	ressur	Successful		Successful	Successful	Successful	+	+	1						+	+				t					+	-		2020-02-18	3030.00 00	coons	2020-02-19
		-	1		_	4			-	1	1	Successful	Successful	Successful	Successful	Successful	Surrenshi	Concess	Successful	Successful	Successful	1	Successful	Successful	Successful	Successful	Consessed	Missaone	Successful	Successful	Successful		Successful
	NO	100	2	NO		00	NO	NO	S.	1	0	NO	S	ON AB	N _O	Č.		No	8	No	NO.		ON	ON	NO	No	-	No	No	Н	1000	ON ON	NO
	_			Dual Drum Composter Training at Alterior	_	Walk in Indusiry on Train	and Sevices	2020 co Walk in Inquiry on Trainings and Services	Consultation and Research Inquiry	Research	Walk in Inquiry on Trainings and or	2020-02-11 Walk in location on The Services	potential of Hamings and Services	received Assistance on Restructured Ham Technology	Training on Dual Drum	Inspection of Water retort and Spray Dryer	Inquiry on the production of Synthetic Hydrophobic Zeolite	Inquiry on the aviability of testing services for most units	repetiant	Inquiry on the availability of analytical lab test	reming Focusing on soyamilk and commercial tofu	Training on operation and maintenance of Dual December	Assistance on Biore		Training Schedule for Calibration	anti-mosquito effect of products	Inquiry regarding training/semises	on glass products	Calcium carbonate (CaCO3) content of eggshelts	Request for extensionality of Bio-plastic test	Volumetric Wares	We can Oliver Pro. 1	SUNDAY NO SEE STOOMS
2020-02-08		+	2020-02-10		+	2020-02-11	2020-02-11	3030.00 41	determination of	_	2020-02-11	2020-02-11	2020-02-11		ever-ue-11		2020-02-12 10	2020-02-12 In	2020-02:12	Man en concept		2020-02-13 Tra	2020-02-13 Tex	2020-02-13			cuco-02-17 Inqu	2020-02-17	_			2020-02-19 Trains	
STANDARD		-	STANDARD	CTAMPANA	OLANDARD	STANDARD	STANDARD	CTANDARD	Charles	STANDARD	STANDARD	STANDARD		STANDARD	STANDARD	STANDARD	STANDARD	STANDARD		-	+	STANDARD		-	+	+	STANDARD	8	STANDARD 20		STANDARD	STANDARD 202	
T	ITDI-TSD-WA-123099-1921	ITDLTSD.WA.121000 1000	7761-640071-1414-00-1-1	ITDI-TSD-WA-123099-1864	Thirten and annual	II DI-1 SD-WA-123099-1923	ITDI-TSD-WA-123099-1924	ITDI-TSD-WA-123099-1925	ITDI-TSD-WA-123099,1928	TOLTO MA COLOR	110H 13D-WW-123099-1927	ITDI-TSD-WA-123099-1928	ITDI-TSD-LE-123089-1987	Thirten is seen a	2000-1009-1009	10F15D-LE-123099-1969	ITDLTSD-EM-123099-2039	ITDI-TSD-EM-123099-2040	ITDLTSD-EM-123099-2041	TDLTSDJ E-121000 1000	O.A. Association and the second second	TOP-150-CE-123099-1971	TDI-TSD-LE-123099-1972	TDI-TSD-WA-123099-1941	-	+	10H13D-EW-123099-2043	2	TDI-TSD-EM-123099-2044 S	TDLTSD.WA system sales	+	TDI-TSD-WA-123099-1943 ST	
	2020-01	2020-01		2020-01	2020-01	200000	to-cono	2020-01	2020-01	2920-Q1	2020.01	2000	2020-01	2020-01	2020-01	2020-01		10-0202	2020-01	2020-01	2020-01		2020-01	2020-01	10-0202	2020-01	-	2020-01	2020-01	2020-01	3030.01		

- HOLL	ITDI-TSD-LE-123099-1973	STANDARD	2020-02-19	Training on 1 unit Biorector with 500 kg capacity	-	Successful	0.0000	L	F	-	
	ITDI-TSD-WA-123099-1944	STANDARD	2020-02-20	Training Con. 4	2	+	2020-02-19	0 61-2	FREE	BREF	#REE!
2020-Q1 ITDI-7	ITDI-TSD-WA-123099-1945		2020-02-24		ON.	Successful	2020-02-20	200	FREE	2308	
2020-01		-	+	Training on Personmal Care Products	NO	Successful	2020-02-24	-24		-	#MEP!
	101130-EW-123039-2046	STANDARD	2020-02-24	24 Inquiry on the Calibration services	-	Successful	2020.00	120	FREE	#REF!	#REF!
2020-01			2020-02-24	inquire if we could hest our	2	+		0	FREE	FREFI	FREFI
	ITDI-TSD-EM-123099-2047	STANDARD		particleboard made up of wood shavings and waste styrofoam on your universal testing machine	4	Successful	2020-02-24	24			
2020-Q1 ITDI-TS	ITDI-TSD-EM-123099-2048	STANDARD	2020-02-26	_	2			0	FREE	RREFI	#REF!
2020-Q1 ITDI-TS	ITDI-TSD-WA-123099-1946	STAMOADO	2020-02-26	_	No	Paccessful	2020-02-26	2	FREE	0	
2020-01 ITDLTS	TDLTSD-WA 123000 sees	Chronica	2000000	Training Courses for 2020	N	Successful	2020-02-28	0		- Cur	BREF
2020-01	7961-60009-1347	STANDARD	7.70.0000	List of Calibration Trainings	· ·	Successful	2020-02-26	0	FREE	#REF!	#REF!
	ITDI-TSD-WA-123099-1948	STANDARD	2020-02-26	Training for Equipment Customer	-			1	FREE	#REF	#REF!
2020-Q1 ITDI-TSC	ITDI-TSD-LE-123099-1974	STANDARD	2020-02-28		NO	niespoon	2020-02-28	0	FREE	MREFI	#REF!
2020-01			20120 000 000		ON	Successful	2020-02-26	0	FDEE		
2020-01	TDI-TSD-LE-123099-1975	STANDARD	200000000	-	QN.	Successful	2020-02-26	0		a a a a a a a a a a a a a a a a a a a	PREFI
	TDI-TSD-LE-123099-1978	STANDARD	2020-02-27	Training on ff. Vinegar making and Sovsouce					FREE	BREFI	BREFI
2020-01			20,000,000		9	Successful	2/27/2020	#VALUE!	FREE	113	
IIDI-13D	IID-13D-LE-123099-1977	STANDARD	17-20-000	Training on 2 units of Dual Drum	Q.	Successful	2020-02-27	0		and and	MEF
ITDI-TSD-	ITDI-TSD-LE-123099-1978	STANDARD 2	2020-02-27	Training on Dragon Fruit Processing and Feesman Co.		+			FREE	#REF! #	BREFI
		-	_	Recipies Courses	NO	Successful	2/27/2020	INALUEI	*503		
ITDFTSD	TDI-TSD-LE-123099-1979	STANDARD	_	Process improvement	ON	Successful	2/27/2020	PVALUE			FREF
ITDI-TSD-L	ITDI-TSD-LE-123099-1980	STANDARD 20	2020-02-27	Training on Coconut Water Vinegar Processing		Successful	227/2020	WALLE.	FREE	#REF! #F	PREFI
ITDI-TSD-LI	TDI-TSD-LE-123099-1981	STANDARD 20	72-20-0202	Training on Solid Waste Management Technologies	ON	+			FREE	SREF! SR	WREFI
ITD! TSD-LI		-	2020-02-27	STATE OF THE PARTY	ON		2/27/2020	WALUE	FREE	#RFF!	90000
ITDI-TSD-09	TDI-TSD-DH-123000 second		_	+	NO	Successful 20,	2020-02-27	0	FREE		
	200	Standard 202	2020-02-27 MA	Oryer, Salinometer, Checker	ON ON	Successful	2020-03-37				

Markin to Cocceeding	0			Dittylde response	T	T	7	Assistance Provided			T	#REF!	#REF)	#REF!	Assistance Provided	BREE		WREF	MREFI	#REF!			FREF	PREFI	#REF!	-	erc.F.i	#REF!	OREF!	Assistance Provided		Provided Provided	EFI	69
Asserting Concession of Training Programs Mo Succession 2000-02-27 0 FREE Mo Succession 2000-02-27 0 FREE Mo Succession 2000-02-20 0 FREE Mo Name 2000-02-20 0 FR	-			No	#REF	******	BREF	No	MREF	RREE		BREF	MREFI	MREF	No	BREF	-	FREF	#REF!	#REF!	#REF!		BREFI				T							
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	STANDARD	90	Request for Dragon Fruit	NO	Successful	2020-07-14	0	#DEE:	4000	
ITDI-TSD-EM-071520-000	1	-	2020-07-15 thermometer	NO	Successful			- Alle	BREF	RREF
II UH 13D-FA-071520-000	+		2020-07-15 Inquiry on labeling, calamansi extractor, PET bottle	S	1	2020-07-15	0	FREE	No	Assistance Provided
11 DE 13 DE MOV1520-000	+	+	15 Inquiry on the vacuum fryer equipment	NO	-	200000000000000000000000000000000000000	,	FREE	No	Assistance Provided
11 CH 13 C EM-C/ 1820-000	+	-	2020-07-16 Liquid Solip	ON	Concessor	4020-07-15	0	FREE	No	Assistance Provided
ITDI-TSD-FM-074820-000	STANDARD			N N	Successful	20000010	0	FREE	No.	Assistance Provided
TDI-TSD-EM-071620-000	STANDARD	+				2020-07-16	0	2383	- 12	
ITDI-TSD-PM-071820-9749	t	t	Total mining agent in a fat burner cream 3) natural colorant	NO HA	Successful	2020.07.16		Local	ON.	Assistance Provided
TDLTSD-EMANT GOD OF A	+	+	6 Request for Intro to Metrology webinar	-	Successful	2020-07-14	3 0	PARE	No	Assistance Provided
ITDI TOP DAY COLLEGE	+	1		-	Surreselvi	2000 49 48		BREF	BREF	RREFI
11.011.30.EM-0/1720.2744	+	1	Request for Hand Santizer pot materials	+	Surgestil	2000 000 000		#REF:	#REF!	#REF
ILUI: 150-EM-0/1/20-2745	+	2020-07-17	_	9	Cipeasad	COCO-OLI-11	0	#REF	#REF	#REF
II DI-15D-EM-071720-2746	+		_	2	Concession	Andrew and the	0	#REF!	#REF!	REF
11 D 1 SD EM-071720-2747	+	2020-07-17	Request for Hand Sanitizer por materials	2	Control of the last	2000-07-17	0	#REF:	#REF!	#REF)
ITDL TSD-EM-071720-2748	6 STANDARD	2020-07-17	2020-07-17 Request for Hang Santitive not moreover	200	Successful	2020-07-17	0	#REF:	#REF!	RREF
ITDI-TSD-EM-071720-2749	9 STANDARD	2020-07-17	Represent for Hanny Constitute and	NO	Successful	2020-07-17	0	#REF!	#REF:	ABCC
ITDI-TSD-EM-071720-2750		2020-07-17		NO	Successful	2020-07-17	0	BREF	ARFEI	Approx.
ITDI-TSD-EM-071720.2751	-	2020.07.13		NO	Successful	2020-07-17	0	#REE!	*DECE	BREE
(TDI-TSD-EM-071730-9369	+	2000000	_	NO	Successful	2020-07-17	0	1000	BALLE	BREF
ITTELTO BALANTON AND	+	2020-07-17	Request for Hand Sanitzer ppt materials	NO	Successful	2020-07-17		43000	#KEF	#REF!
THE TANK THE STREET	+	2020-07-17		Q.	Successful	200000000000000000000000000000000000000	,	THEF	BREF	BREE
11 THE PROPERTY AND ADDRESS OF THE PARTY AND A	+	2020-07:17	Reguest for Hand Sanstger	S	Surreesful	2020 044 1		#REF	#REF	#REF!
HUH-150-EM-071720-2755	+	2020-07-17	Request for Hang Sangaer	P COL	P. constant	2000-00-00	0	#REF!	BREFL	RREF
11Dt-TSD-EM-071720-2756		2020-07-17	Request for Hand Santizer	2 5	Succession	2020-07-17	0	#REF	WREF	#REF!
17DI-TSD-EM-071720-2757	STANDARD	2020-07-17	Request for Hand Sankher	2	processyn	2020-07-17	0	WREFT	#REF!	IRFFI
ITDI-TSD-EM-071720-2758	STANDARD	2020-07-17	Reclines for Hand Continue	ON	Successful	2020-07-17	0	#REF!	BREFI	13308
ITDI-TSD-EM-071720-2759		2020-07-17	Reguest for Hand Caniston	ON N	Successful	2020-07-17	0	#REF!	#REF!	ABEE
ITDI-TSD-EM-071720-2760	STANDARD	2020-07-17		Q	Successful	2020-07-17	0	#REF!	#REE!	- Santa
ITDI-TSD-EM-071720-2761	-	2000-07-17	Request for Hand Santizer	NO	Successful	2020-07-17	0	BREET	*80001	FREF
ITDI-TSD-EM-071720,2282	+	20000000		ON	Successful	2020-07-17	0	40000	1	BHEF
ITDLTSD-FM-071790-3763	CTANDARD	20.00.00.00	Request for Hand Santtzer ppt materials	NO	Successful	2020-07-17		*CEL	BYE.	RREFI
ITO TO CALANTON OTO	SIANDARD	_	Request for Hand Sanitzer ppt materials	ON	Successful	2020.07.17	, ,	SPORT	BREF	#REF!
TOTAL TEN CHANGE TOTAL	STANDARD	$\overline{}$		Q.	Surresehil	2000 07 47		#REF!	#REF!	#REF!
TOT-130-EM-0/1/20-2/05	STANDARD			ON CON	Succeeded	11-10-0000	,	WREF	#REF!	#REF!
III DI-15D-EM-071720-2766				2 2	Contractor	71-70-0202	0	#REF!	#REF!	BREFI
ITDI-TSD-EM-071720-2767	STANDARD	2020-07-17		2	nicessini	2020-07-17	0	#REF!	#REF!	#REF!
ITDI-TSD-EM-071720-2768	STANDARD	2020-07-17	Request for Hand Santition rue metaciole	2	Mussacone	2020-07-17	0	#REF!	#REF!	SREFI
ITDI-TSD-EM-071720-2769	STANDARD	2020-07-17	Request for Hand Sandton my makedule	00	+	2020-07-17	0	BREFI	WREFI	SREEL
ITDI-TSD-EM-071720-2770	STANDARD	2020-07-17 6	Received the Linear Control	ON	1	2020-07-17	0	WREFI	MRFF	*DEE
ITDI-TSD-EM-071720-2771			Decree for the camillon pot materials	ON.		2020-07-17	0	H	#REE!	- STORE
ITDI-TSD-EM-071720-2772	+	2020-07-17	nequest for mand sandizer ppt materials	ON		2020-07-17	0	+	*DEC	BREF
ITDLTSD-EM-071730-2773	+		Request for Hand Sanitzer ppt materials	ON	Successful	2020-07-17	0	+	- Lance	SREF
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3030.03	TUH 30-EM CT 720-2784	1	D 2020-07-17	_		+	+	0	#REF	#REF!	RREE
3 3	ITOH 1SD-EM-07+726-2785	STANDARD	0 2020-07-17	_	ON	+	1	0	#REF	SRFE	- Alberta
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3030.03	CONTRACTOR OF THE PROPERTY OF	STANDARD		Request for Hano Santizer	1	1	2020-07-1	-	BREF	FREF	ARRES
3 6	11 DH 15 DE EM-071720-2750	STANDARD	2020-07-17	Request for Hand Sandaer	NO.	+	2020-07-17	0	#REF:	SREF	9000
SD-OZO	ITDI-TSD-EM-071720-2791	STANDARD	2020-07-17	Bonness for March Co.	NO	4	2020-07-17	7	#REE	*Dee	- SUEL
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2	ITDI-TSD-EM-071720-2798	STANDARD	2020-07-17	Recuest for Hand Santon	ON	1	2020-07-17	0	#REF!	#REE!	- PACE
2020-03	ITDI-TSD-EM-071720-2797	STANDARD	2020-07-17	Decree of the County of	NO	Successful	2020-07-17	0	1300	*******	BREF
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BREF	RREFI	#REF				REF				H		PREFI	RREFI	#REF!	#REF!	#REF!	#REF	BREF	MREF	3	#REF	BREF	MREFI	AREF	MREFI		#REF!		No		No	No.	No	No	#REF	BREF	BREF	No		No	-	2	No
#REF	#REF	#REF	BREFI	#REF	#REF	#REF!	#REF	#REF	BREFI	SPEF	BREF	BREFI	#REF!	#REF!	#REF	#REF!	#REF!	#REF	BREF	#REF!	#REF!	#REF	#REF!	#REF!	MREF	AREFI	#REF!	FREE	FREE	FREE	FREE	FREE	FREE	FREE	RREFI	FREF	#REF	FREE	FREE	FREE	FREE	FREE	FREE
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2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-18	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-10	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-19	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-20	2020-07-21	2020-07-21	2020-07-21	2020-07-21	4040-01-44
Successful	Successful	Successful	Successful	Successful	Successful	Successful	Buccessful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Buccessful	Buccessful	Successful	Successful	Successful	Successful	Successful	Buccessful	Buccessful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	passaggra
QV	ON	ON	ON	ON	ON	ON	ON	ON.	ON.	ON	ON	ON	ON	ON	ON	ON	ON	ON	NO	NO	ON	ON	NO	ON	ON	ON	ON	ON	NO	ON	ON	ON	ON	ON.	NO	NO	ON	ON:	NO	9	ON S	2 2	2
Request for Hand	Request for Hand	2020-07-18 Request for Hand Santton got materials	Request for Hand	Request for Hand		Request for Hand			2020-07-18 Request for Hand Santizer pot materials	Request for Hand	Request for Hand	Request for Hand	2020-07-19 Training on Introduction to Metrology	2020-07-19 Request for Hand Santizer get materials	Request for Hand	2020-07-19 Request for Hand Santitzer ppt materials	2020-07-19 Request for Hand Sanitizer ppt materials	劉	2020-07-19 Request for permission to use Telchnoy.biz manuals	2020-07-20 Follow up of dragorifult webinar certificate	2020-07-20 information dishwashing liquid making	2020-07-20 Inquity on prague powder/ascorbic acid for meat	2020-07-20 peckaping ne: Use of the DOST-ITDI logo in their	Clent: Mr. Rodolfo del Rosario Biolena, Sorsogon re: 2020-07-20 Machine for Pill Pulp Oil Extractor	2020-07-20 Request for Hand Santitrer ppt materials	2020-07-20 Inquity on Tanglad Oil	2020-07-20 Request for Video Recording	2020-07-20 Inquity on Adelebacter sylmum for nata de coco	Successful inquity on raw material suppliers for ecap making	2020-07-21 Inquiry on PERSONAL CARE PRODUCTS	2020-07-21 Inquity on hastening land process	2020-07-22 Inquiry on style the bestrag	1000 At 30 Life and 10 Life an										
CHANDANG	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	Standard	STANDARD	STANDARD	STANDARD	STANDARD	SIANDAND	STANDARD	STANDARD	STANDARD	OTAMINAGE
11 DF 1 SQ-CM-07 1820-2838	ITDI-TSD-EM-071820-2859	ITDI-T80-EM-071820-2860	ITDl-TSD-EM-071820-2961	ITDi-TSD-EM-071820-2862	ITDI-TSD-EM-071820-2863	ITDI-TSD-EM-071820-2864	ITDI-TSD-EM-071820-2865	ITDi-TSD-EM-071820-2966	ITDI-TSD-EM-071620-2867	ITDI-TSD-EM-071820-2868	ITDI-TSD-EM-071920-2869	ITDI-T8D-EM-071920-2870	TDI-TSD-EM-071920-2871	ITDI-T8D-EM-071920-2872	ITDI-TSD-EM-071920-2873	ITDI-TSD-EM-071920-2874	ITDI-TSD-EM-071920-2875	ITDI-TSD-EM-071920-2876	ITDI-T5D-EM-071920-2877	ITDI-TSD-EM-071920-2878	ITDLTSD-EM-071920-2879	ITDI-T8D-EM-071820-2880	ITDI-TSD-EM-071820-2881	ITDI-TSD-EM-071020-2862	ITDLTSD-EM-071920-2883	ITDI-TSD-EM-071920-2984	ITDI-TSD-EM-071920-2885	ITDI-TSD-EM-071920-000	ITDI-TSD-FA-071929-000	ITDI-TSD-FA-072020-000	ITDI-TSD-EM-072020-000	ITDI-TSD-FA-072020-000	ITDI-TSD-LE-072020-3216	ITDI-T8D-LE-072020-3217	ITDI-TSD-EM-072020-2886	ITDI-TSD-EM-072020-2887	ITDI-TSD-EM-072020-2888	110-130-ra-0/000-000	ITDI-18D-FA-072120-000	TDF-150-EM-0/2120-000	TTN-TSD-EA-072120-000	ITM.TED.FA.072920.000	CONTRACTOR CONTRACTOR CONTRACTOR
	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	020-03	2020-03	2000-03	000-03	2020-03	2020-03			2020-03	Т	OF ACT	0000-03	00000	2020-03	1

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2020-033	ITDi-T8D-EM-072220-2869	STANDARD	2020-07-22	2020-07-22 Training on WACS	ON	Successful	2020-07-22	0	#REFI	#REF!	#REF!
2020-03	ITDI-TSD-EM-072220-2800	STANDARD	2020-07-22	Training on WACS	ON	Successful	2020-07-22	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-072220-2891	STANDARD	2020-07-22		ON	Successful	2020-07-22	0	#REF!	FREFI	MREFI
2020-03	ITDI-TSD-EM-072220-2892	STANDARD	2020-07-22		ON	Buccessful	2020-07-22	0	BREFI	BREFI	FREFI
2020-03	ITDI-TSD-EM-072220-2883	STANDARD	2020-07-22	Training on WACS	ON	Successful	2020-07-22	0	RREFT	#REF!	FREFI
2020-03	ITDI-TSD-EM-072220-2894	STANDARD	2020-07-22	2020-07-22 Training on WACS	ON	Successful	2020-07-22	0	#REF1	#REF1	#REF!
2020-03	ITDI-TSD-EM-072220-2895	STANDARD	2020-07-22	2020-07-22 Training on WACS	ON	Successful	2020-07-22	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-072220-2896	STANDARD	2020-07-22	Inquiry on Dragon Fruit Processing Certificate	ON	Successful	2020-07-22	0	#REF!	#REF!	MREFI
2020-03	ITDI-TSD-EM-072220-2897	STANDARD	2020-07-22	2020-07-22 Training on WACS	ON	Successful	2020-07-22	0	#REF!	BREFI	14BM
2020-03	ITDI-TSD-EM-072220-2898	STANDARD	2020-07-22	2020-07-22 Training on WACS	ON	Successful	2020-07-22	0	#PEF!	BREFI	BREFI
2020-03	ITDI-TSD-EM-072220-2809	STANDARD	2020-07-22	Inquiry on Hand Santizor Certificate	ON	Successful	2020-07-22	0	#REF!	BREFI	RREFI
2020-03	ITDI-TSD-EM-072320-2900	STANDARD	2020-07-23	2020-07-23 Inquiry on Training Styloes and fee	ON	Successful	2020-07-23	0	#REF!	#REF!	BREFI
2020-03	ITDI-T8D-EM-072320-2901	STANDARD	2020-07-23	2020-07-23 Inquiry on Training Stvices and fee (calibration)	ON	Successful	2020-07-23	0	#REF!	#REF!	RREFI
5050-033	ITDI-T8D-FA-072320-000	STANDARD	2020-07-23	2020-07-23 Inquiry on third party tests for ethanol	NO	Successful	2020-07-23	0	FREE	No	Assistance Provided
2020-03	ITDLT8D-EM-072320-000	STANDARD	2020-07-23	2020-07-23 Product Information Inquity	NO	Buccessful	2020-07-23	0	FREE	No	Assistance Provided
2000-03	ITDI-TSD-FA-072420-000	STANDARD	2020-07-24	2020-07-24 Inquiry on food processingfluit juice preservation 2020-07-24 Februs on of hand questions website confidence	Q.	Successful	2020-07-25	-	FREE	No	Assistance Provided
	ITDI-T8D-FA-072420-000	-		Andreas and section of the section of the section of	9	Successful	20-10-0303		FREE	No	Assistance Provided
2020-033	ITDI-TSD-EM-072420-000	STANDARD	2020-07-24	2020-07-24 Inquiry on the process of testing for ethyl alcohol	QV	Successful	2020-07-24	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-LE-072420-2454	STANDARD	2020-07-24	2020-07-24 Kit and amount of yeast	ON	Successful	2020-07-24	0	FREE	No	Information provided
5050-03	ITDI-TSD-FA-072420-000	STANDARD	2020-07-24	2020-07-24 Follow up of hand sanifizer webinar certificate	ON.	Successful	2020-07-25	-	FREE	Se .	Assistance Provided
2020-03	ITDI-TSD-EM-072420-2902	STANDARD	2020-07-24	Training on Metrology	9	Successful	2020-07-24	0	BREFI	RREF	BREF
2020-03	ITDI-TSD-EM-072520-2903	STANDARD	2020-07-25		ON	Successful	2020-07-25	0	#REF!	#REF!	FREFI
2020-03	ITDI-TSD-EM-072520-2904	STANDARD	2020-07-25		ON	Successful	2020-07-25	0	#REF!	#REF!	FREFI
2020-03	TDI-TSD-EM-072520-2905	STANDARD	2020-07-25	Training on WACS	ON	Successful	2020-07-25	0	BREFI	#REF!	MREFI
2020-03	ITDI-TSD-EM-072720-2906	STANDARD	2020-07-27	Inquity on Training Registration Process	ON.	Successful	2020-07-27	0	BREFI	#REF!	REFI
2020-03	ITDI-TSD-EM-072720-2907	STANDARD	2020-07-27	Request for new Certificate	ON.	Successful	2020-07-27	0	BREFI	BREFI	MREFI
2020-03	ITDI-TSD-EM-072720-2908	STANDARD	2020-07-27	2020-07-27 Request for Livelhood Training	ON	Successful	2020-07-27	0	BREFI	#REF!	#REF!
2020-03	TOLTSO EMOTOTO CON	STANDARD	9090,07.97	3000, PT. 59 ferration in the encourage of ecuses how testition	9	Successful	40.000.000		1000	174	Account of the Assessment
2020-03	TTDL.TSD.EM.073730.000	STANDARD	3090.07.97	3000 AT 97 location on the pendent of thermal collection senten	9	Successful	200000000000000000000000000000000000000		TOTAL STREET	0	Management Provided
2020-03	TOUTS EN OTSTROOM	STANDARD	3050 07 07	Short or innocedation in the fee	2 9	Siconstant	19-10-0909		TARE	ON .	Assistance Provided
2020-03	ITDI-T8D-EM-072720-000	STANDARD	2020-07-27	2020-07-27 Pressure Carner Inquiry	QN QN	Successful	2020-07-27	00	FREE	No No	Assistance Provided
50-020	ITDI-180-LE-072720-3218	Standard	2020-07-27	Clent: Alexadral Cetron re: information on How to register for incusehold care products, personal care, scop making and production of essential cle and financial aid.	2	Successful	2020-07-29	2	FREE	2	Assistance Provided
020-03	ITDI-T8D-FA-072720-000	STANDARD	2020-07-27	2020-07-27 Inquiry on FPD centact details	NO	Successful	2020-07-27	0	FREE	No.	Assistance Provided
00000	ITDI-T8D-FA-072920-000	STANDARD	2020-07-27	Inquiry on webhar for dishwashing louid	NO	Successful	2020-07-27	0	FREE	No	Assistance Provided
020-03	ITDI-T8D-FA-672825-000	STANDARD	2020-07-28	inquity on desage for gum arabic in fruit juices	ON	Successful	2020-07-28	0	FREE	No	Assistance Provided
2020-03	TDI-T8D-FA-072820-000	STANDARD	2020-07-28	2020-07-28 Inquiry on essential olis webinar	Q	Successful	2020-07-28	0	FREE	No	Assistance Provided
500000	TENT TOP EA ATTOON ON	STANDARD	2020-07-48	2020-07-28 Inquiry on contact details for TEXNEGOSHOW	0	Successful	2020-07-28	0	FREE	oN.	Assistance Provided
2000000	ITTLE TOP EA ATTOCK OOK	STANDARD	2020-07-29	2020-07-29 inquiry on tepting for suitate bacteria 2020-07-29 Investor on vanden markins of debusehine linuid	00	Buccessful	2020-07-29	0	FREE	9	Assistance Provided
300000	PER TON THE APPROON AGON	Contraction of the Contraction o	2000,07,98	nobi formation of amount formation of	2	OUCCESSION O	200000000000000000000000000000000000000	0 0	PAGE	9	Assistance Provided
2020-03	ITDL TED EM OTHER SOLD	STANDARD	2020-07-30	2020-07-20 Decrease for Training April 140 Decreasing	2 9	Successful	2020-01-59	0	#REF	WEEF.	FREF
200	THE TOTAL CHILD COLOR STATE	O'MANAMAN O	20.10.0000	area of the control of the state of the control of	2	COCCUSSION	Section of the	>	- LANGE	BPCE F	MATER .

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Standardor Súbocosestad 2000-07-30 (Territ Castes a March DLS) for Boarded Of Before Castes and Actividade Discource of Standardor 2000-07-30 (Territ Septer Castes Behaves of Territor) NO Successariad 2000-07-30 (Territor) PRREET PREET PREET PREET PREED PREED CAST-30 (Territor) PRREET PREED PREED PREED CAST-30 (Territor) PRREET PREED PREED PREED CAST-30 (Territor) PRREET PREED PREED CAST-30 (Territor) PRREET PREED PREED CAST-30 (Territor) PRREET PREED PREED PREED CAST-30 (Territor) PRREET PREED PREED CAST-30 (Territor)	D-LE-073020-3219	Standard	Conferm Ms. Ja Occidental Ms	0	Successful	2020-07-30	0	FREE	92	In coordination w/ Mr. Bien of FPO
STANDARD 2000-07-30 Inquiry or met training or OLAP STANDARD 2000-07-30 Inquiry Standard Induiry Standard STANDARD 2000-07-30 Inquiry Standard Induiry Standard In	D-LE-073020-3220	Standard	Clent: Cear Javier, DLSU re: Soutiet Oil Extraction 2020-07-30 from Spert Coffee Beans	0	Successful	2020-07-30	0	1301	· Si	In coordination w/ Ms. Valeria
STANDARD 2000-01-30 Instituty on hearing and other personal personal and a secondary and	D-EM-073020-2913	STANDARD	2020-07-30 Request for Dragon Fruit ppt materials	ON	Successful	2020-07-30		#REF!	#REF!	an Control
STANDARD 2000-01-30 (buttley) or net training on Out-P NO Secondarial 2000-01-30 (c) FREE No STANDARD 2000-01-30 (c) Control of Control	D-FA-073020-030	STANDARD	2020-07-30 Inquiry on bamboo bahay kubo	ON.	Successful	2020-07-30		FREE	92	Assistance Provided
STANDARD 2000-07-30 Integraty on VCO and Turmeric Hole	D-FA-073020-000	STANDARD	2020-07-30 Inquiry on next training on GMP	ON	Successful	2020-07-31		FREE	No	Assistance Provided
STANDARD 2000-07-3 Industry or observable strainings NO Successful 2000-07-3 0 FREE No	O-EM-073020-000	STANDARD	2020-07-30 Inquiry on VCO and Turmerio	ON.	Successful	2020-07-30	0	FREE	No	Assistance Provided
STAMDARD 2020-01-31 Inquiry on upcoming trainings	O-EM-073020-000	STANDARD	_	9	Successful	2020-07-30	0	FREE	No.	Assistance Provided
STANDARD 2020-06-07] Frequent for the office control of the co	-FA-073120-000	STANDARD	inquiry on upo	ON	Successful	2020-07-31	0	FREE	No	Assistance Provided
STANDARD 2000-057-31 (Repeated for third appoint before the control of	-EM-073120-000	STANDARD	inquiry on Oil	ON	Successful	3020-07-31	0	1001	No.	Assistance Directions
STAMDARD 2020-06-00 Impairy or wheper acetatics expolentialization NO Successful 2020-06-00 FREE NO STAMDARD 2020-06-00 Impairy or wheper acetatic experiments NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impairy or interior or Symphosic Densifier NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impairy or interior or Symphosic Densifier NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impairy or interior calciformer or Processing NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impairy or interior calciformer or interior calciformer or interior calciformer NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impair or interior calciformer or interior calciformer NO Successful 2020-06-00 0 FREE NO STAMDARD 2020-06-00 Impair or interior calciformer NO Successful 2020-06-00 0 FREE NO	>EM-073120-2914	STANDARD	2020-07-31 Request for lat of suppliers	ON	Successful	2020-07-31	0	BREF	BREFI	BEEF!
STAMDARD 2000-08-03 (Regulat for Institute) Confession NO Successified 2000-08-03 (Degree) GREET RREET RREET STAMDARD 2000-08-03 (Training on Savo Pasistic Demostrian) NO Successified 2000-08-03 (Degree) 0 RREET RREET STAMDARD 2000-08-03 (Instituty on Institute on California) in Profession NO Successified 2000-08-03 (Degree) 0 FREE NO STAMDARD 2000-08-03 (Instituty on Savo Bernal in Profession Savo Bernal Institution California) of Instituty on California in Profession NO Successified 2000-08-03 (Degree) FREE NO STAMDARD 2000-08-03 (Instituty on Savo Bernal Institution California) of Instituty on California (Savo Bernal Institution) NO Successified 2000-08-03 (Degree) FREE NO STAMDARD 2000-08-04 (Instituty on California) of Institution Savo Bernal Institution California NO Successified 2000-08-03 (PREE NO STAMDARD 2000-08-04 (Instituty on Savo Bernal Institution) NO Successified 2000-08-03 (PREE NO STAMDARD 2000-08-05 (Instituty on Savo Bernal Institution Savo Bernal Institution Savo Bernal Institution Savo	J-FA-080220-000	STANDARD	2020-08-02 Inquiry on vivigar acetator supplier/fabricator	2	Successful	2020-08-02	0	FREE	No	Assistance Provided
STAMDARD 2000-06-01 Inquiry on Cursticates of Participation NO Successful 2000-06-03 0 BREET RREET STAMDARD 2000-06-01 Inquiry South of Estimation NO Successful 2000-06-03 0 RREET NO STAMDARD 2000-06-03 Inquiry South of Estimation on Induity and Induity on Estimation of Successful 2000-06-03 0 PREEE NO STAMDARD 2000-06-03 Inquiry South of Estimation NO Successful 2000-06-03 0 PREEE NO STAMDARD 2000-06-04 Inquiry on Estimated Info@erical processing NO Successful 2000-06-05 0 PREEE NO STAMDARD 2000-06-04 Inquiry on Estimated Info@erical processing NO Successful 2000-06-05 0 PREEE NO STAMDARD 2000-06-06 Inquiry on TSCRIDS small in potential subcusive NO Successful 2000-06-05 0 PREEE NO STAMDARD 2000-06-06 Inquiry on TSCRIDS small in potential subcusive NO Successful 2000-06-05 0 PREEE NO STAMDARD	>EM-080320-2915	STANDARD	2020-08-03 Request for training Certificate	ON	Successful	2020-08-03	0	BREFI	RREFI	BREFI
STAMDARD 2020-04-00 Training on Save Peach Densities	>EM-060320-2916		2020-08-03 Inquiry on Certificate of Participation	ON	Successful	2020-08-03	0	#REF!	#REF	BREFI
STANDARD 2000-06-03 Insuity on barroote Discoeting webhare NO Successifu 2000-06-03 FREE No	>EM-080320-2917		2020-06-03 Training on Styro Plastic Densifier	ON	Successful	2020-08-03	0	MARFI	MREFI	#REF!
STANDARD 2020-06-05 Institute cultifaction services NO Successful 2020-06-00 PREE NO SUC	-EM-080320-000	+	2020-08-03 Inquiry: Southet Oil Extraction	NO.	Successful	2020-08-03	0	FREE	No	Assistance Provided
STANDARD 2000-06-04 (Inputry on degeneral cite mensual NO Successful 2000-06-04 PREE No Successful 2000-06-04 PREE No Successful 2000-06-04 PREE No STANDARD 2000-06-04 PREE No Successful 2000-06-04 PREE No STANDARD 2000-06-04 PREE NO SUCCESSFUL 2000-06-04 PREE NO SUCCESSFUL 2000-06-04 PREE NO SUCCESSFUL 2000-06-05 PREE P	F AUBUSCO-000	+	2020-08-03 Inquiry on tarker calibration services	Q.	Successful	2020-08-03	0	FREE	No	Assistance Provided
STANDARD 2000-06-04 Inquiry on teachers of the periods Standard 2000-06-05 Inquiry on teachers Inquiry Inquiry on teachers Inquiry on teachers Inquiry Inquiry on teachers Inquiry Inquiry on teachers Inquiry	FA-080320-000	+	2020-08-03 Inquiry on charcoal briquetting webinar	9	Successful	2020-08-03	0	FREE	No	Assistance Provided
STANDARD 2000-08-4 (Insulary on resential city manual to institution of Successibility 2000-08-04 (Insulary on resential city manual to insulative processing NO Successibility 2000-08-05 (Insulary on resential city manual to insulative packages NO Successibility 2000-08-05 (Insulary on basential city manual to insulative packages NO Successibility 2000-08-05 (Insulary on basent related data STANDARD 2000-08-05 (Insulary on talentoe) STANDARD 2000-08-07 (Insulary	EA DROAD COOL	+	SUCC-SE-ON INDUITY ON GREGOTIFUL PROCESSING	ON	Successful	2020-04		FREE	No.	Assistance Provided
STANDARD 2000-06-0f Inquiry on essential oth manual NO Successful 2020-08-05 FREE No STANDARD 2000-06-0f Training on National Processing No Successful 2020-08-05 FREE No STANDARD 2000-08-06 Inquiry on Daypen Fruit Processing No Successful 2020-08-05 FREE No Standard 2020-08-07 Inquiry on Tetrahype Day	-FA-080420-000	H	IDS amal re colential	202	Spreading	202000000	9 6	FARE	00/2	Assistance Provided
STANDARD 2020-08-06 Training on Introduction to Metrology NO Successiful 2020-08-05 O #REF! #REF! #REF!	FA-080420-000	STANDARD	fial ols manual	NO	Successful	2020-08-05	-	2003	1	Assistance Directors
STANDARD 2020-08-06 Insuiny on VACS Standard 2020-08-05 O STREET STANDARD 2020-08-06 Insuiny on Degrate Postering NO Successful 2020-08-07 Insuiny on Degrate Period Degrate Processing NO Successful 2020-08-07 Insuiny on Degrate Period Degrate Processing NO Successful 2020-08-07 Insuiny on Degrate Period Degrate Processing NO Successful 2020-08-07 Insuiny on Successful 202	EM-080520-2918	STANDARD	2020-05-05 Training on Introduction to Metrology	ON	Buccessful	2020-08-05	0	ARRET	ABEE	ADCE:
STANDARD 2020-08-05 Inquiry on Diagon Fruit Processing NO Successful 2020-08-05 0 RREF RREF RREF	EM-080520-2919	STANDARD	2020-08-05 Training on WACS	CN	Successful	2020-08-06	0	4000	- SOCE	40000
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Standard 2020-08-07 Fibral Client John Louis Saloon, DOST-PCIEERD re: request NO Successful 2020-08-07 Fibral STANDARD 2020-08-07 Fibral STANDARD 2020-08-07 Fibral STANDARD 2020-08-08 Fibral Fibral Fibral No Successful 2020-08-08 Fibral Fibral No Successful 2020-08-08 Fibral No	-LE-080620-3221	Standard	Client Engr. Paulo Jay Paulo De Jesus ne: request for a 2020-08-06 copy of R&D contract		Successful	2020-08-08		FREE	No.	Assistance Provided
STANDARD 2020-09-07 Inquiry on shampoo bar formulas NO Successful 2020-09-07 0 FREE No STANDARD 2020-09-07 Inquiry on theose dyper/valoum typer equipment NO Successful 2020-09-07 0 FREE No STANDARD 2020-09-07 Inquiry on Take processing certificates NO Successful 2020-09-07 0 FREE No STANDARD 2020-09-07 Inquiry on Take processing certificates NO Successful 2020-09-07 0 FREE No STANDARD 2020-09-07 Inquiry on Take processing certificates NO Successful 2020-09-07 0 FREE No STANDARD 2020-09-07 Inquiry on Taking on Household Care Products NO Successful 2020-09-07 0 RREF1 #REF1 STANDARD 2020-09-07 Inquiry on Training on Calibration of Analytical Balance and Volume NO Successful 2020-09-07 0 RREF1 #REF1 STANDARD 2020-09-08 Inquiry on Training inquiry on Training Schodules NO Successful 2020-09-09 0 FREE No	-LE-080720-3222	Standard	Clent. John Ly for IP manage	ON	Successful	2030-08-07		1000	No.	Assistance Developed
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Of the County of the land of t	2-FA-080820-000	STANDARD	2020-08-06 Inquiry on face mask teeting	2	Successful	2020-08-08	0	FREE	Ш	Assistance Provided
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STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	Standard	Standard	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STAMDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD
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1					2020-09-03 Training on Vinegair Actiator KR	2020-09-03 Training Sch	2020-09-03		2020-09-03 ITDI Webinar	2020-09-03 TDI Webinar	2020-09-03 Request for R	2020-09-03 ITDI Webinar on	2020-09-03 ITDI Webinar o	2020-09-03 Inquiry on how drink	2020-09-03 Request from NML to repost business hours	2020-09-03 Inquiry on util		2020-09-03 Clent: Janet Delena re: Information on slimming Cream	2020-09-03 cream Timothy Eduard Go re: information on slimming	2020-09-04 carbonizer and briquetting machine			2020-09-04 Inquity on charcoal briquetting equipment.	2020-09-04	2020-09-05 capacity of eq	2020-09-06 (TDI Webinar	2020-09-05 Inquiry on VO	_	+	2020-09-06 Inquiry on job	Н	2020-09-07 Inquity on calamansi processing webinar	-	2020-09-07 Clent. Avin Baretto re: Electric Plastic Densifler	2020-09-07 Clent: Director Deoter M. Toyado nr. Bioneactor		2020-09-07 Compositer, HHTC, Portable Biogas Digester	٠
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ITDI-TSD-EM-090220-2982	ITDI-TSD-EM-090220-2983	ITDI-TSD-EM-090220-2984	ITDI-TSD-EM-090220-2985	ITDI-TSD-EM-080220-2986	ITDI-TSD-EM-090320-2987	ITDI-TSD-EM-090320-2988	ITDI-TSD-EM-090320-2989	ITDI-T8D-EM-090320-2990	ITDI-TSO-EM-090320-2991	ITDI-TSD-EM-090320-2982	ITDI-TSD-EM-090320-2983	ITDI-T8D-EM-090320-2904	TDI-TSD-EM-000320-2905	ITDI-T8D-FA-090320-000	ITDI-T8D-FA-090320-000	ITDI-TSD-EM-090320-000	ITDI-T8D-EM-090320-000	ITDI-T8D-LE-090320-3238	ITD-TSD-LE-090320-3239	ITDI-T8D-LE-090420-3240	ITDI-TSD-FA-090420-000	ITDI-TSD-FA-090420-000	TDI-TSD-FA-090420-000	ITDI-TSD-EM-090420-2996	ITDI-TSD-LE-080520-3241	TDI-TSD-EM-080620-2997	ITDI-TSD-FA-090520-000	ITDI-TSD-FA-090530-000	TTD1-TSD-EM-090620-000	ITDI-TSD-FA-090620-000	ITDI-TSD-FA-090620-000	ITDI-TSD-FA-080720-000	ITDI-TSD-FA-090720-000	ITDI-TSD-LE-080720-3242	ITDI-TSD-LE-090720-3243	STORY TOOL OF SOCIATION CORES	ITDI-TSD-FA-090720-3244	ITDLITED EA DOMON AND
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2020-09-07	2020-09-08	2020-09-08	2020-09-09	2020-09-08		2020-09-08	2020-09-08	2020-09-08	2020-09-08	2020-09-08	2020-09-09	2020-09-09	2020-09-00	2020-09-09	2020-09-09	2020-08-08	2020-09-09	2020-09-09	1020-09-09	2000000-10	2000-00-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-00-10	2020-08-10	2020-09-10	2020-09-10	2020-09-10	2020-00-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10
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+	2020-09-08 Application for Deputy Director	-	-	2020-09-06 Inquiry on chem	2020-09-08	H			2920-09-08 Inquiry for virgin occenut oil	2020-09-08 Liquid Sosp Chemicals	2020-09-09 Inputy on chamical safety webinar	2020-09-09 Inquiry on chem	2020-09-09 Inquiry on conta	1 4	2020-09-09	H	2020-09-09 Inquiry on specs for manufacturing facility of face masks	П	2020-09-09 Inquiry on chem	2020-09 inquiry on chem	2020-04-10 Inqury on chem	2020-09-10 Inquiry on Chen	2020-09-10		2020-09-10 Inquiry on Chemical Safety link	2020-08-10 Inquiry on Chemical Safety link	2020-08-10 Inquiry on Chemical Safety link	2020-09-10	2020-09-10	2020-09-10			2020-09-10 Inquiry on Chemical Safety link	2020-00-10	2020-09-10 Inquiry on Chemical Safety link	2020-09-10	2020-09-10 Inquiry on Chemical Safety link	2020-08-10 Inquiry on Chemical Safety link	2020-09-10	2020-09-10 Inquiry on Cher	2020-09-10	2020-09-10	2020-09-10	2020-09-10	2020-09-10 Inquiry on Cher	2020-09-10 Inquiry on Cher
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TTDI-TSD-EM-091020-3025	STANDARD	2020-09-10	Inquiry on Chemical Safety link Inquiry on Chemical Safety link	2 2	Successful	2020-09-10	00	FREFI	#REF1	MREF
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ITDI-TSD-EM-091020-3034	STANDARD	2020-09-10		NO	Successful.	2020-09-10	0	MREFI	MREF	#REF!
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TDI-TSD-EM-091020-3042	STANDARD	2020-09-10	Inquiry on Char	9	Successful	2020-09-10	0	#REF1	#REF!	#REF!
TDI-TSD-EM-091020-3043	STANDARD	2020-09-10	2020-09-10 Inquiry on Chemical Safety link	NO	Successful	2020-09-10	0	#REF!	#REF!	#REF!
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ITDI-T8D-EM-091020-3051	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REF1	FREFI
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ITDI-TBD-EM-091020-3056	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety got material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
ITDI-T8D-EM-091020-3056	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REF!	#REF!
ITDI-TSD-EM-091020-3057	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REF!	#REF1
ITDI-T8D-EM-091020-3058	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF1	#REF!	#REF1
ITDI-T8D-EM-091020-3059	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REF!	#REF!
ITDI-TSD-EM-091020-3060	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety got material	NO	Successful	2020-09-10	0	#REF1	#REFI	#REFT
ITDI-TSD-EM-091020-3091	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety got material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
ITDI-T8D-EM-091020-3062	BTANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF1	#REF!	#REF!
ITDI-TSD-EM-091020-3063	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety pot material	ON	Successful	2020-09-10	0	#REF!	MREFI	#REF!
ITDI-TSD-EM-091020-3064	STANDARD	2020-09-10	2020-06-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
TDI-TSD-EM-091020-3065	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REFI	#REF!
TDI-TSD-EM-091020-3066	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety got material	NO	Successful	2020-09-10	0	#REF!	#REF1	#REF!
ITDI-TSD-EM-091020-3067	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
ITDI-T8D-EM-091020-3068	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety pot material	WO	Successful	2020-09-10	0	MREFI	MREFI	BREFI
			The same of the sa							

2020-03	ITDI-TSD-EM-091020-3070	STANDARD	ANCHOR-IN	Hequest for Che	2	Onocession	80800.00	,	SUCL	erich.	and a
2020-03	ITDI-TSD-EM-091020-3071	STANDARD	2020-00-10	Request for Chemical Safety ppt material	NO	Successful	2020-00-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3072	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3073	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	MREFI	FREFI	#REFF
2020-03	ITDI-TSD-EM-091020-3074	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety gpt material	ON	Successful	2020-09-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3075	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	FREFI	#REF!
2020-03	ITDI-TSD-EM-091020-3076	STANDARD	2020-09-10	Request for Chemical Safety ppt material	NO	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3077	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-033	ITDI-TSD-EM-091020-3078	STANDARD	2020-09-10	Request for Chemical	ON	Successful	2020-00-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3079	STANDARD	2020-00-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-00-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3080	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	TTDI-TSD-EM-091020-3061	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3062	STANDARD	2020-08-10		ON	Successful	2020-08-10	0	BREFI	#REF!	#REF!
2020-03	TDI-TSD-EM-091020-3083	STANDARD	2020-09-10		ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3084	STANDARD	2020-09-10	Request for Chemical Safety ppl material	ON	Successful	2020-08-10	0	BREFI	#REF!	#REF!
2020-03	TDI-T8D-EM-091020-3085	STANDARD	2020-09-10		ON	Successful	2020-09-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-T8D-EM-091000-3086	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
0.03	TDI-TSD-EM-091020-3087	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3088	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON	Successful	2020-08-10	0	#REF!	#REF!	#REF!
2020-03	TTDI-TBD-EM-091020-3089	STANDARD	2020-09-10	Request for Chemical	ON	Successful	2020-09-10	0	BREFI	#REF!	#REF!
2020-03	TDI-TBD-EM-091020-3090	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	MREFI	BREFI	#REFF!
0.03	TDI-TSD-EM-091020-3091	STANDARD	2020-09-10		ON	Successful	2020-09-10	0	BREFI	MREFI	#REF!
2020-03	ITDI-TSD-EM-091020-3092	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety pot material	QV	Successful	2020-09-10	0	#REF!	#REF!	MREFI
0-03	ITDI-TSD-EM-091020-3083	STANDARD	2020-09-10	mical	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3094	STANDARD	2020-09-10	Request for Che	Q	Successful	2020-08-10	0	#REF!	WREFI	#REF!
2020-03	ITDI-TSD-EM-091020-3095	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	RREFI	BREFI	#REF!
2020-03	ITDI-TSD-EM-091020-3096	STANDARD	2020-09-10	Request for Chemical Safety got material	ON	Successful	2020-09-10	0	MREFI	BREFI	#REF!
0-03	TTDI-TSD-EM-091020-3097	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	#REF!	#REFI	#REF!
2020-03	ITDI-T8D-EM-091020-3098	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	WREFI	#REF!	#REF!
2020-03	ITDI-TSD-EIM-091020-3099	STANDARD	2020-09-10	Request for One	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3100	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	MREFI	BREFI	MREFI
2020-03	ITDI-T8D-EM-091020-3101	STANDARD	2020-09-10	Request for Chemical Safety gpt material	ON	Successful	2020-09-10	0	MREFI	BREFI	#REF!
2020-03	ITDI-T8D-EM-091020-3102	STANDARD	2020-09-10	Request for Che	ON	Successful	2020-09-10	0	MREFI	BREFI	#REF!
2020-03	ITDI-T8D-EM-091020-3103	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3104	STANDARD	2020-09-10	Request for Onemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3105	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3106	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	BREFI	#REF!
2020-03	TDI-T8D-EM-091020-3107	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	RREFI	BREFI	MREFI
2020-03	ITDI-TSD-EM-091020-3108	STANDARD	2020-09-10	Request for Chemical Safety pot material	Q.	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3109	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	BREFI	#REF!
2020-03	ITDI-TSD-EM-091020-3110	STANDARD	2020-09-10		ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3111	STANDARD	2020-09-10	Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	BREFI	#REF!
2020-03	ITDI-T8D-EM-091020-3112	STANDARD	2020-09-10	Request for Overnical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	BREFI	#REF!
2020-03	TDI-T8D-EM-001020-3113	STANDARD	2020-09-10	2020-09-10 [Request for Chemical Safety pot material	QV	Successful	2020-09-10	0	RREFI	APPERT	ARCEI
				The second secon							- Parties

2020-03	ITDI-TSD-EM-091020-3115	STANCHOOD	4000-00-10	2020-09-10 Request for Chemical Safety pot material	ON.	Successful	2020-09-10	0	#REF!	MREF	#REF!
2020-03	ITDI-TSD-EM-091020-3116	STANDARD	2020-09-10	2020-08-10 Request for Chemical Safety ppt material	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091020-3117	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON.	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3118	GRADAAAS	2020-09-10	Request for Chemical	ON	Successful	2020-09-10	0	#REF!	MREF	MREFI
2020-03	ITDI-T8D-EM-091020-3119	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON	Successful	2020-09-10	0	RREFI	BREFI	#REF1
2020-03	ITDI-TSD-EM-091020-3120	STANDARD	2020-09-10	Request for Chemical	ON	Successful	2020-09-10	0	BREFI	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3121	STANDARD	2020-09-10	Request for Chemical	ON	Successful	2020-09-10	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3122	STANDARD	2020-09-10	Request for Chemical Safety pot material	QV.	Successful	2020-09-10	0	#REF!	#REF!	MREFI
2020-03	ITDI-T8D-EM-091020-3123	STANDARD	2020-09-10	rical	ON.	Successful	2020-09-10	0	RREFI	#REF!	#REF!
2020-03	ITDI-TSD-EM-091020-3124	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON	Successful	2020-09-10	0	MREF	BREFI	BREE
2020-03	ITDI-TSD-EM-091020-3125	BTANDARD	2020-09-10	Request for Chemical	NO	Successful	2020-09-10	0	MARKET	BREFI	AREFI
2020-03	ITDI-TSD-EM-091020-3126	STANDARD	2020-09-10	Recuest for Chemical Safety cot material	ON	Successful	2020-09-10	0	#REFF!	RREFI	- 日本の日本
020-03	ITDLTSD-EM-091020-3127	STANDARD	2020-09-10	Request for Chemical Safety cot material	ON	Successful	2020-09-10	0	RRSFF	BREFI	BREFI
2020-03	ITDI-TSD-EM-091020-3128	STANDARD	2020-09-10	2020-09-10 Request for Chemical Safety cot material	Q	Successful	2020-09-10	0	BREFI	#REF!	#BEE!
2020-03	ITDI-TSD-EM-091020-3129	STANDARD	2020-09-10	nical Safety pot	ON.	Successful	2020-09-10	0	MREF	#REF!	BREFI
2020-03	ITDI-TSD-EM-091020-3130	STANDARD	2020-09-10	Request for Chemical Safety pot material	ON	Successful	2020-09-10	0	MREFI	BREFI	MREFI
020-03	ITDI-TBD-EM-091020-3131	STANDARD	2020-09-10	Request for Chamical Safety cot material	NO	Successful	2020-09-10	0	MREFI	BREFI	BREF
2020-03	ITDI-TSD-EM-001020-3132	STANDARD	2020-09-10	Request for Cher	ON	Successful	2020-09-10	0	MRSF	BREFI	BREFI
2020-03	ITDI-TSD-EM-091020-3133	STANDARD	2020-09-10	Request for Cher	ON	Successful	2020-09-10	0	RREFI	AREFI	BREF
2020-03	TDC-TSD-ENA-091000-3134	STANDARD	2020-09-10	Bacuset for Chemical Safety cot material	ON	Successful	2020-09-10	0	#SEE	(SEE	13388
9000.03	CTDL.TSD.EM.OS4000.5136	STANDARD	2020-09-10	Bacuses for Cher	02	Successful	2020-09-10	0	13008	SOCE	10000
400,000	ITDLTSD-EM-091000-9136	STANDARD	2020.00.40	Recuest for Chamical Safety and material	200	Spronathi	3030,00.40		4000	4000	- POUR
10000	ITDI-TSD-FA-091020-000	STANDARD	2020-08-10	Industry on chemical safety webinar	ON	Supplemental	2020-09-10	,	FREE	No	Assistance Provided
3020-03	TDLTSD.FA.001120.000	STANDARD	2020-08-11	2020-09-11 Inquiry on kej cultures for food processing fermentation	9	Successful	2020-09-11		2302	2	Assistance Droublant
320.03	ITDI-TSD-FA-091120-000	STANDARD	2020-08-11	inquiry on contact into of CED	ON	Successful	2020-09-11		FREE	No.	Assistance Provided
100-03	ITDI-TSD-FA-091129-000	STANDARD	2020-09-11	2020-09-11 Application for Deputy Director	00	Successful	2020-09-11	0	FREE	No	Assistance Provided
120-03	ITDI-TSD-FA-091020-000	STANDARD	2020-09-11	Inquiry on shalf life testing, nutritional facts	ON.	Successful	2020-09-11	0	FREE	No	Assistance Provided
120-03	ITDI-TSD-FA-091120-000	STANDARD	2020-09-11	Application for Deputy Director	ON	Successful	2020-09-11	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-FA-091020-000	STANDARD	2020-09-11	Inquity on chemical safety webinar evaluation	ON	Successful	2020-09-11	0	FREE	No	Assistance Provided
000-03	ITDI-TSD-FA-091029-000	STANDARD	2020-09-11	2020-09-11 Inquiry on chemical safety webinar evaluation	ON	Successful	2020-09-11	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-EM-091120-3137	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	Q.	Successful	2020-09-11	0	#REF!	PREFI	#REF!
2020-03	ITDI-TSD-EM-091120-3138	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON.	Successful	2020-09-11	0	MREFI	#REF!	#REF!
2020-03	ITDI-T8D-EM-091120-3139	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON	Successful	2020-00-11	0	#REF!	#REF!	#REF!
2020-03	ITDI-T8D-EM-091120-3140	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	QN	Successful	2020-00-11	0	#REF!	MREF	#REF!
2020-03	ITDI-TSD-EM-091120-3141	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON	Successful	2020-09-11	0	#REFI	RREFI	#REF1
2020-03	ITDI-TSD-EM-091120-3142	STANDARD	2020-09-11	Ingulry on Chemical Safety certificate	ON	Successful	2020-09-11	0	#REF!	#REF!	#REF!
2020-03	ITDI-TSD-LE-091120-3245	Standard	2020-09-11	Gleet, Mr. Gerard Rejano ne: Method of measuring titric acidity using perciphthalein	ON.	Successful	2020-09-14	-	FREE	No	provided the info in coordination at FPD
2020-03	ITDI-TSD-LE-091120-3246	Standard	2020-09-11	Cleant Dost-Vi re: Portable Biogas Digester	ON	Successful	2020-09-18	*	FREE	No	provided specs and phloos of the technology
2020-03	ITDI-TSD-EM-091120-3143	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON	Successful	2020-00-11	0	#REF!	#REF1	#REEF!
2020-03	ITDI-T8D-EM-091120-3144	STANDARD	2020-09-11	預	ON	Successful	2020-00-11	0	BREFI	BREFI	#REF!
2020-03	ITDI-TSD-EM-091120-3145	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON	Successful	2020-09-11	0	#REF!	BREFI	BREFI
2020-03	ITDLTSD-EM-091120-3146	STANDARD	2020-09-11	Inquiry on Chemical Safety certificate	ON	Successful	2020-09-11	0	#REF!	BREFI	#REF!
2020-03	ITDI-TSD-FA-091020-000	STANDARD	2020-09-11	2020-09-11 Inquiry on chemical safety webinar evaluation	ON	Successful	2020-09-11	0	FREE	No	Assistance Provided
200	The state of the s			ľ			17. 37. 37.30				

2020-03	ITDI-TSD-FA-091120-000	STANDAND	2020-09-11 Inquity on we	onars or calculator	9	Successful		0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-EM-091220-000	STANDARD	2020-09-12 week and sh	facturing liquid laundry detergent, hand amboo.	2	Successful	2020-09-12	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-FA-091220-000	STANDARD	2020-09-12 Inquiry for we	ibinar on potato chip making	02	Successful	2020-09-12	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-FA-091120-000		2020-09-12 A		ON	Successful	2020-09-12	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-001220-000	STANDARD	2020-09-12 In		Q	Successful	2020-09-12	0	FREE	No	381
1	ITDI-180-FA-091220-000		2020-09-12 In	at processing	9	Successful	2020-00-12	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-091220-000		2020-00-12 lm	primulation	9	Successful	2020-00-12	0	FREE	No	Assistance Provided
2020-03	ITDI-T8D-FA-091220-000		2020-09-12 lm	Security form of the Re	Q	Successful	2020-09-12	0	FREE	No	Assistance Provided
	ITDI-T80-FA-091220-000		2020-09-12 A		Q	Successful	2020-09-12	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-091120-000		2020-09-12 In		9	Successful	2020-09-12	0	FREE	No	Assistance Provided
	ITDI-T8D-FA-091220-000	STANDARD	2020-09-12 Inquiry on we		9	Successful	2020-09-12	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-FA-091120-000	STANDARD	2020-09-12 In		9	Successful	2020-09-12	0	FREE	No	
2020-03	ITDI-T8D-FA-091220-000	STANDARD	2020-09-12 In	suffate in taho	9	Successful	2020-00-12	0	FREE	oN.	19
2020-03	ITDI-TSD-EM-091420-000	STANDARD	2020-09-14 0		Q	Successful	2020-09-14	0	FREE	No	Assistance Provided
03	ITDI-TSD-FA-091320-000	STANDARD	2020-09-14 linquiry on ligh	spoon making	9	Successful	2020-09-14	0	FREE	ON.	Assistance Provided
2020-03	ITDI-T8D-FA-091520-000	STANDARD	2020-09-15 lin	vmeal machine	9	Successful	2020-09-15	0	FREE	No	Assistance Provided
2020-03	ITDI-T80-FA-091520-000	STANDARD	2020-09-15 lin		QN	Successful	2020-00-15	0	FREE	No	Assistance Provided
003	ITDI-TSD-FA-091520-000	STANDARD	2020-00-15 Fe		ON	Successful	2020-00-15	0	FREE	No.	Assistance Provided
2020-03	ITDI-T8D-FA-091620-000	STANDARD	2020-09-16 lin	sting of disinfectant	9	Successful	2020-09-16	0	FREE	No	Assistance Provided
03	ITDI-T80-FA-091620-000	STANDARD	2020-09-16 lin		ON	Successful	2020-09-16	0	FREE	No	Assistance Provided
500	TDI-TSD-FA-091830-000	STANDARD	2020.09.16 lbs		S	Survenselvá	9050,00,1A	0	2203	No	Assistance Deputated
500	ITDLT80-FA-091620-000	STANDARD	2020-00-16 3-	t	2 9	Successful	3030.00.16		1000	No.	Assistance Provided
200	TDLT80-FA-001620-000	STANDARD	SCOTL OB. 16 Because for use	t	9	Sportnership	3030,00.48	0	2202	No	Assistance Droubled
Shonona	THE TOTAL OF THE POST OFF	STANDARD	2020,00,48 linesing for us	phinar on linear band again	2	Consessed	3030,00,14		-	200	A section of the section
3	II DI-18D-FA-081820-000	- Charles	**************************************	1	2	phonesin	or constant		PREE	No	Assistance Provided
2020-03	TDI-TSD-EM-091620-3147	STANDARD	2020-09-16 R	x an invitation letter to Food and Product D	9	Successful	2020-09-18	0	#REF!	MREFI	#REF!
2020-03	ITDI-TSD-EM-091620-3148	STANDARD	2020-09-16 Request for L	Julid Hand Saop ppt	0	Successful	2020-09-16	0	#REF!	MREFI	MREF!
2020-03	ITDI-T8D-EM-091620-3149	BTANDARD	2020-09-16 Rv	liquid Hand Saop pot	ON	Successful	2020-09-16	0	#REF!	RREFI	#REF!
2020-03	ITDI-T8D-EM-001620-3150	STANDARD	2020-09-16 Ru	Liquid Hand Sace pet	Q	Successful	2020-09-16	0	SREFI	BREFI	BREFI
2000000	ITTEL TRA DELESA SAKE	CTANDADO	2020-08-18 Decrees for	I be de bland Cane and	9	Successful	2000.00.16	0	- ADEC	ADEC	ance:
3	101-30-EW-04-05-3131	al newspaper	CANAD OR AD AD	Udud hand pack by	2	Chooses	01-00-000		BACK	BALL	PREF
2000-03	TDI-TSD-EM-091620-3152	STANDARD	2020-09-16 R	Liquid Hand Saop pot	9	Successful	2020-09-16	0	#REF!	#REF	#REF!
2020-03	ITDI-TSD-EM-091620-3153	STANDARD	2020-09-16 Request for	Liquid Hand Sace pet	9	Successful	2020-09-16	0	MREFI	BREFI	BREFI
2000-03	ITDI-TSD-EM-091620-3154	STANDARD	2020-09-15 Request for	Liquid Hand Saop ppt	9	Successful	2020-09-16	0	MREFI	RREFI	MREFI
2020-03	ITDI-TSD-EM-091620-3155	BTANDARD	2020-09-16 Request for	Liquid Hand Saco pet	ON	Successful	2020-09-16	0	#REF!	BREFI	MREFI
2000-03	TTDL TRUEBLANDIAGO SIAR	STANDABO	2020-09-16 pv	I insufe these feet	9	Successful	90-00-08-10	0	13308	40000	4000
20000	2010-000-000-000-000-000-000-000-000-000	Older Control	4000 00 48 0	Appear that a design part		-			- LOUIS	PORT	WOLL I
1	TDI-180-EM-091620-3157	STANDARD	2020-09-10 R	raud Hand Saop pot	9	Successful	2020-09-10	0	#REF!	#REF!	FREF
84	ITDI-TSD-EM-091620-3158	STANDARD	2020-09-16 Inquiry on Tra	sining Schedules	9	Successful	2020-09-16	0	#REF!	BREFI	#REF!
	ITDI-TSD-EM-091620-3159	STANDARD	2020-09-16 Rt	iquid Hand Soap Production Training	NO.	Successful	2020-09-16	0	#REF!	#REF!	MREFI
2020-03	ITDI-TSD-FA-091620-000	STANDARD	2020-09-16 Inquiry for we	binar on liquid hand soap	QN	Successful	2020-09-16	0	FREE	No	Assistance Provided
	TDI-TSD-FA-091620-000	STANDARD	2020-09-16 In	binar on liquid hand soap	ON	Successful	2020-09-16	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-091620-000	STANDARD	2020-09-16 lin	binar on liquid hand soap	ON	Successful	2020-09-16	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-091620-000	STANDARD	2020-09-16 Inquiry for we	binar on liquid hand soap	QN	Successful	2020-09-16	0	FREE	No	Assistance Provided
60	ITDI-TSD-FA-091620-000	STANDARD	2020-09-16 In	mar on liquid hand soap evaluation	ON	Successful	2020-09-16	0	FREE	No	Assistance Provided
93	ITDI-TSD-FA-091720-000	STANDARD	2020-09-17 In	mar on liquid hand soap evaluation	ON	Successful	2020-09-17	0	FREE	No	Assistance Provided
503	ITDI-TSD-FA-091720-000	STANDARD	2020-09-17 In	nar on liquid hand soap evaluation	92	Successful	2020-09-17	0	FREE	No	Assistance Provided
2000-03		STANDARD	2020-09-17 Inquiry for web	nar on liquid hand soap evaluation	9	Consessed	2020-09-17				
	ITDI-T8D-FA-001720-000				2	OUCCESSION		0	FREE	No	Assistance Provided
2000-03	ITDI-TSD-EM-091720-000	STANDARD	2020-09-17 TEM analysis	inquiry from ama ASIA inc.	2	Successful	2020-09-17	0	FREE	No	Assistance Provided
	ITDI-TSD-FA-091720-000	STANDARD	2020-09-18 Inquiry on ITI	3 Youtube channels	00	Successful	2020-09-18	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-EM-091820-3160	STANDARD	2020-08-18 Inquiry on Tra	ming Schedules	ON	Successful	2020-09-18	0	13308	13558	465551
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2020-09-18	2020-09-18	2020-09-18	2020-08-18	2020-09-19	2020-09-19	2020-09-19	2020-09-19	2020-09-19	2020-09-19	2020-08-19		2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-08-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	3030,00.31	3030,00,93	2020-00-22	2020-09-22	200000000000000000000000000000000000000
Successful	SUCCESSEU	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful		Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Buccessful	Successful	Surrenthal	Successful	Successful	O. consequent
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to inquiry on production of personal care products	Clear Mark Anthony Daleton Marks Society	18 House nr. Shelf-life lesting for produts	18 Inquiry on next webinar achecules	19 Inquity on webinar payment	2020-09-19 Inquiry on dishwishing liquid/toap making	19 Inquiry on webinar on soap making	19 Inquiry on chiler model used in WOFEX	19 Inquity on webinar payment	2020-09-19 Request for copy of chem safety webinar PPT	19 Inquiry on certification for dishwarking liquid product	Food Analysis Test and Nutrition Facts Label for	2020-09-21 Packaging	2020-09-21 Inquiry on withhar on soap making	21 Inquiry on various firsts for screwpine extract	21 Inquiry on webinar payment	21 Request for copy of Food Safety at Home webnar PPT	21 Inquiry on Calibration Training	21 Ingulty on Liquid Hand Soap ppt and Link	11 Inquiry on Liquid Hand Soap ppt and Link	2020-09-21 Inquity on Liquid Hand Soap ppt and Link	11 Inquiry on Liquid Hand Soap ppt and Link	Inquiry on Liquid	Inquiry on Liquid	Inquiry on Liquid I		-	Inquiry on Liquid I	11 Inquiry on Liquid Hand Soap pet and Link	11 Inquiry on Liquid Hand Soap pot and Link	Inquiry on Liquid	1 Inquiry on Liquid Hand Soap ppt and Link	Inquity on Liquid)	Inquiry on Liquid I	Inquity on Liquid it	Inquity on Liquid I	Inquiry on Liquid is	1 Inquity on Liquid Hand Soap ppt and Link	Inquiry on Uquid I	1 Inquity on Liquid Hand Soap ppt and Link	Clent: Maria Tere Dietary fiber	_	-	Inquiry on Libuid I	brancher on I be dell
and neve	COCK-ON-	2020-09-18	2020-09-	2020-09-	2020-00-	2020-08-	2020-08-	2020-00-	2020-00-	2020-08-		2020-09-3	2020-09-3	2020-09-	2020-09-	2020-08-2	2020-09-21	2020-09-21	2020-09-21	2020-00-2	2020-08-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-2	2020-09-2	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2000-00-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-21	2020-09-2	2020-09-21	2020-09-21	2030-08-22	2020-09-22	2020-09-22	2020,00,22
SYAMPABO	ALCOHOLD IN	Standard	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD		STANDARD	STANDARD	STANDARD	BIANDARD	STANDARD	STANDARD	STANDARD	STANDARD	BTANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	Standard	6	1	
TDLTSD-FA.091620.000	200	ITDI-TSD-LE-091820-3247	ITDI-TSD-FA-091520-000	ITDI-TSD-FA-091620-000	ITDI-TSD-FA-091920-000	ITDI-T8D-FA-091920-000	ITDI-T8D-FA-061720-600	ITDI-T8D-FA-001620-600	ITDI-TSD-FA-091920-000	ITDI-T8D-FA-091820-000		ITDI-TSD-EM-082120-000	ITDI-TSD-FA-082120-000	ITDI-TSD-FA-002120-000	IIII-180-FA-082120-000	ITDI-TSO-FA-092120-000	ITDI-TSD-EM-002120-3161	ITDI-TSD-EM-002120-3162	TDI-TSD-EM-082120-3163	ITDI-T80-EM-082120-3164	ITDI-TSD-EM-092120-3166	ITDI-T8D-EM-092120-3186	TDI-T8D-EM-092120-3167	ITDI-T8D-EM-002120-3168	ITDI-T8D-EM-092120-3169	ITDI-TSD-EM-092120-3170	ITDI-TSD-EM-082120-3171	ITDI-T8D-EM-062120-3172	TDI-T8D-EM-002120-3173	ITDI-T8D-EM-002120-3174	ITDI-TSD-EM-092120-3175	ITDI-TSD-EM-082120-3176	ITDI-TSD-EM-082120-3177	ITDI-TSD-EM-092120-3178	ITDI-T8D-EM-002120-3179	ITDI-T8D-EM-002120-3180	ITDI-T8D-EM-092120-3181	ITDI-T8D-EM-092120-3182	ITDI-T8D-EM-092120-3183	ITDI-T8D-LE-002120-3248	ITDI-TSD-LE-062220-3240	ITDI-T8D-EM-092220-3184	ITDI-TSD-EM-092220-3185	TTDLTED SM 000000 0484
2030,03	Г	2	2020-03		2020-03					2020-03	2020-03		2020-03	2020-03	2020-03	2020-03	2020-03	2020-03	2020-03		2020-03								1	٦	T	1	T	T	7	П	П		2020-03	2020-03	2020-03		2020-03	

sounds	ITDI-TSD-FA-092820-000	STANDAND	SUST-UP-EN	2020-09-20 Inquity on mult that juce processing	9	Successful	2020-09-28	0	FREE	No	Assistance Provided
2020-03	ITDI-T8D-EM-002820-000	STANDARD	2020-09-28 of Soaps	Inquiry regarding your available bestings for the efficacy of Scape.	8	Successful	2020-08-28		FREE	S. S.	Assistance Provided
2020-03	ITDLT80-EM-002730-3303	STAMPARD	2020-09-27	Training on Dust Doors	9	Surranehil	9090.00.97		40000	1	April and Toward
and one	The Part of the part of the part of	The same of the same of	200000000	The state of the s	2		200000000000000000000000000000000000000		- ALCU	- Carrie	BUILT
20.00	TUP 180-EW-082/20-3203	STANDARD	2000-000	COCO-CO-CT Training on Calamana Processing	0	processing	2050-08-57	0	BREFI	#SPEF	#REF!
2020-03	ITDI-T80-EM-092820-3204	STANDARD	2020-09-28	Invitation as Resource Person DOST-MIMARICPA Pre-N	ON	Successful	2020-09-28	0	BREFI	PREFI	#REF1
2020-03	ITDI-TSD-LE-082820-3252	Standard	2020-09-28	Client: Sweet M. Pla, DOST-PSTC Lanao Del Norte re: Dual drum composter	9	Successful	2020-10-02	*	FREE	No	provided all necessary info on the tech
80-03	ITDI-TSD-EM-092920-000	STANDARD	2020-08-29	Inquiry regarding my liquid dishwashing detergent and improvements that can be done	Q.	Successful	2020-09-29	0	FREE	2	Assistance Provided
2020-03	ITDI-T8D-FA-092829-000	STANDARD	2020-09-29	2020-09-29 Inquiry on calamansi processing webinar	ON	Successful	2020-09-29	0	FREE	Ne	Assistance Proutled
2020-03	ITDI-TSD-EM-092920-000	STANDARD	2020-08-29	Inquire and update the Halai Activities in Region 3 and 2020-06-29 all Regions in North Luzon	8	Buccessful	2020-09-20		1 18	2 2	Assistance Provided
2020-03	ITDI-TSD-EM-093020-000	STANDARD	2020-08-30	2020-08-30 Inquiry for seminar	9	Successful	2020-08-30	0	FREE	No.	Assistance Provided
2020-03	ITDI-TSD-EM-093020-000	STANDARD	2020-09-30	2020-09-30 teeting such antimicrobial teeting	ON.	Buccessful	2020-09-30	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-EM-090020-000	STANDARD	2020-09-30	2020-09-30 Inquiry regarding the Viscuum fryer equipment	ON	Successful	2020-09-30	0	FREE	No	Assistance Provided
2020-03	ITDI-TSD-EM-093020-3205	STANDARD	2020-09-30	2020-09-30 Training on WACS	ON.	Successful	2020-08-30	0	#REF!	BREFI	AREFI
2020-03	ITDI-TSD-EM-093020-3208	STANDARD	2020-08-30	2020-08-30 Inquiry on Webinars/Trainings		Successful	2020-08-30	0	#REF!	BREFI	#REF!
2020-03	ITDI-TSD-EM-093020-3207	STANDARD	2020-08-30	2020-09-30 Wests Utilization and Product Development Opportunitie		Successful	2020-00-30	0	#REF!	#REF!	BREF
2020-03	ITDI-TSD-EM-063020-000	STANDARD	2020-08-30	2020-09-30 Inquity on the Vacuum tyer Fabricator		Successful	2020-08-30	0	FREE	- N	Assistance Provided
2020-04	ITDI-T8D-EM-100120-000	STANDARD	2020-10-01	2020-10-01 School Students	ON.	Successful	2020-10-01	0	FREE	No.	Assistance Provided
2020-04	ITDI-TSD-EM-100120-000	STANDARD	2020-10-01	2020-10-01 Microbial test Inquiry	Q	Successful	2020-10-01	0	FREE	No	Assistance Provided
2020-04	ITDI-T8D-PH-100120-3412	Standard	2020-10-01	2020-10-01 Concentrate	2	Successful	2020-10-01	0	FREE	- S	Assistance Provided
504	ITDI-TSD-EM-100120-000	STANDARD	2020-10-01	2020-10-01 Antimicrobial Instings	ON	Successful	2020-10-01	0	FREE	2	Assistance Provided
2020-04	TDI-TSD-EM-100120-000	STANDARD	2020-10-01	characterizing samples	ON.	Successful	2020-10-01	0	FREE	- N	Assistance Provided
2020-04	ITDI-TSD-FA-100120-000	STANDARD	2020-10-01	2020-10-01 Inquiry on PSTC-Batangas webinar	ON	Successful	2020-10-01	0	FREE	4	Assistance Dimulded
2020-04	ITDI-T8D-FA-100120-000	STANDARD	2020-10-01	2020-10-01 Inquiry on hand sanitized/dishwashing liquid	ON.	Successful	2020-10-01	0	FREE	2	Assistance Provided
2020-04	ITDI-TSD-FA-100120-000	STANDARD	2020-10-01	2020-10-01 Inquiry on leating of liquid hand soap	ON	Successful	2020-10-01	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-EM-100120-3443	STANDARD	2020-10-01	2020-10-01 Training Receipt re: intro to Metrology	ON	Successful	2020-10-01	0	FREE	BREFI	MREFI
2020-04	ITDI-TSD-EM-100120-3444	STANDARD	2020-10-01	2020-10-01 Request for a PPT Material re. Chemical Safety	ON	Successful	2020-10-01	0	FREE	#REF!	#REF!
2020-04	ITDI-TBD-EM-100220-3445	STANDARD	2020-10-02	2020-10-02 Request for a PPT Material re: Chemical Safety	27	Successful	2020-10-02	0	FREE	#REF!	#REF!
2020-04	ITDI-TBD-EM-100220-3446	STANDARD	2020-10-02	2020-10-02 Request for Webinar on Waste Utilization and Product D	5.5	Successful	2020-10-02	0	FREE	#REF!	#REF!
2020-04	TDI-TSD-FA-100220-000	STANDARD	2020-10-02	2020-10-02 Inquiry on calibration webinars	1	Successful	2020-10-02	0	FREE	No	Assistance Provided
2020-04	TDI-T8D-FA-100229-000		2020-10-02	2020-10-02 Inquiry on radiation testing	NO	Successful	2020-10-02	0	FREE	No	Assistance Provided
100	ITDI-TSD-FA-100120-000	STANDARD	2020-10-03	2020-10-03 Inquity on hard sanitizer making for business	ON	Successful	2020-10-03	0	FREE	No	Assistance Provided
2020-04	TDI-TBD-EM-100320-3447	$\overline{}$	2020-10-03	Request for a PPT Material re: Soap Making	ON	Successful	2020-10-03	0	FREE	#REF!	#REF
000	11 DI-15 D-EM-100320-3448	_	2020-10-03	Inquity on Webnar Schedule re: Liquid Dishwashing	ON.	Successful	2020-10-03	0	FREE	BREF	#REF!
500	TOTAL TEN TAX 400400 SARO	_	2020-10-04	Roduest for a PPT Material re. Soap Making	000	Successful	2020-10-04		FREE	BREF	#REF
90-04	II UH 18D-EM-100420-3450	9	2020-10-08	inquiry on the issuance of certificate re: Soap Making	ON!	Successful	2020-10-04	0	FREE	BREF	#REF!
2020-04	#ITDI-492895595961	П	2020-10-04	2020-10-04 Formulation of Liquid Handwash and Body Wash	Q.	Successful	2020-10-04	0	FREE	No	Assistance Provided
2020-04	TDI-TSD-FA-100620-000	STANDARD	2020-10-05	2020-10-05 Inquiry on upcoming trainings	ON	Successful	2020-10-05	0	FREE	No	Assistance Provided
2020-04		STANDARD		Inquity on Literature and Research Studies and Local	ON	Successful	0.0000000000000000000000000000000000000		2000		THE REAL PROPERTY OF THE PARTY

2020-04	ITDI-TSD-EM-100820-000	STANDARD	2020-10-05	Inquire about standard testing services for Alcoholfs 2020-10-05 Content and Methanolfs Content.	2	Successful	2020-10-05	0	FREE	oN N	Assistance Provided
2020-04	ITDI-TSD-EM-100520-3451	STANDARD	2020-10-05	Training on Nata de Coco Production	ON	Successful	2020-10-05	0	FREE	MREFI	#REF!
2020-04	ITDI-TBD-EM-100520-3452	STANDARD	2020-10-05	Letter of Intest to be a Licensed Fabricator for Cacao Pt	ON	Successful	2020-10-05	0	FREE	MREF	#REF!
2020-04	ITDI-TSD-FA-100620-000	STANDARD	2020-10-08		ON	Successful	2020-10-08	0	FREE	No	Assistance Provided
2000-04	ITDI-TSD-LE-081020-2460	STANDARD	2020-10-06 Calibration		ON.	Successful	2020-10-06	0	FREE	No	Transferred call to NMD RRU
3030-04	TD-TSD-PH-100620-3413	Standard	2020-10-08	Client: Kristel Dreyer Avanico, DOST-PSTC Meamis Occidental re: Total cost of Portable Biodigester fabrication	9	Sucessful	2020-10-08	0	FREE		Assistance Provided
2000-04	ITDLTSD-LE-061020-2461	STANDARD	2020-10-08	2020-10-06 Metrology Training	ON.	Successful	2020-10-06	0	FREE	No	Transferred call to RCTS
3000.04	ITDI-TSD-EM-100620-3560	STANDARD	2020-10-08	2020-10-06 Calbraton	NO	Successful	2020-10-06	0	FREE	No	Transferred call to NMD RRU
9050-04	ITDI-TSD-EM-100620-3561	STANDARD	2020-10-06	2020-10-06 Metrology Training	ON	Successful	2020-10-08	0	FREE	No	Transferred call to RCTS
2020-04	ITDI-TSD-EM-100720-3582	STANDARD	2020-10-07	2020-10-07 Photocopier Reading	NO	Successful	2020-10-07	0	FREE	No	instructed by filtrex service staff
9030-04	ITDI-TSD-EM-100720-3683	STANDARD	2020-10-07	2020-10-07 Vinegar Acetator - low titrable acidity	ON	Successful	2020-10-07	0	FREE	No	Vinegar is contaminated
2020-04	ITDI-TSD-EM-100720-3453	STANDARD	2020-10-07	Inquiry on Calamanai Peels	QN	Successful	2020-10-07	0	FREE	#REF!	#REF!
2020-04	ITDI-TSD-EM-100720-3454	STANDARD	2020-10-07	2020-10-07 Reguest for a PPT Material re: Hand Sanitizer	ON	Successful	2020-10-07	0	FREE	#REF!	#REF!
2020-04	ITDI-TSD-EM-100720-3455	STANDARD	2020-10-07	2020-10-07 Inquity on the processing of training fee ne: Uncertainty of	ON	Successful	2020-10-07	0	FREE	#REF!	#REF!
2020-04	ITDI-TSD-EM-100720-3456	STANDARD	2020-10-07	2020-10-07 Request for resource person's: Nano Precipitated Calcius		Successful	2020-10-07	0	FREE	#REF!	#REF!
900000	ITDI-TSD-LE-071020-2462	STANDARD	2020-10-07	2020-10-07 Photocopier Reading	2	Successful	2020-10-07	0	FREE	No	Gave photocopier reading as instructed by filtrex service staff
600.04	ITDLTSD-LE-071020-2463	STANDARD	2020-10-07	Vinegar Acetator - low Strable acidity	ON	Successful	2020-10-07	0	FREE	No	Vinegar is contaminated
2020-04	ITDI-TSD-FA-100729-000	STANDARD	2020-10-07	2020-10-07 Inquiry on contact info of PTD	ON	Successful	2020-10-07	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-FA-100729-000	STANDARD	2020-10-07	2020-10-07 Inquiry on dust drum compositer	ON	Successful	2020-10-07	0	FREE	No	Assistance Provided
10000	ITDI-TSD-PH-100820-3414	Standard	2020-10-08	Client: Deuter Difunctium re: Vegetable Processing Isothnologies	9	Info Not Maintained	2020-10-08	0	FREE	1	Assistance Provided
2020-04	ITDI-TSD-FA-100629-000	STANDARD	2020-10-09	2020-10-09 Inquity on calamansi processing webinar	NO	Successful	2020-10-09	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-EM-100020-000	STANDARD	2020-10-09	2020-10-09 Inquiry regarding the Vacuum fryer equipment	NO	Successful	2020-10-09	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-EM-100920-3457	STANDARD	2020-10-09	2020-10-09 Request for a PPT Material re; Soap Making	ON	Successful	2020-10-09	0	FREE	#REF!	#REF!
2020-04	ITDI-T8D-EM-100020-3584	STANDARD	2020-10-09	2020-10-09 Requesting video presentation of bioreactor technology	ON.	Successful	2020-10-09	0	FREE	N.	Adviced to send request letter at ted@tdi.dost.gov.ph address to our Director
2020-04	ITDI-T80-EM-100020-3458	STANDARD	2020-10-09	2020-10-09 Request for Speakers for NSTW RO 8	ON.	Successful	2020-10-09	0	FREE	#REF!	MREFI
10000	ITDI-T80-LE-091020-2464	STANDARD	2020-10-09	Requesting video presentation of bioreactor technology	N ON	Successful	2020-10-08	0	PREE	2	Adviced to send request letter at tadigital dost gov ph address to our Director
2020-04	(TDI-TSD-FA-100620-000	STANDARD	2020-10-08	2020-10-09 Inquity on charcoal briquetting tech	NO.	Successful	2020-10-09	0	FREE	No	Assistance Provided
2020-04	(TDI-TSD-FA-100920-000	STANDARD	2020-10-10	2020-10-10 Inquiry on DOST SETUP	ON	Successful	2020-10-10	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-FA-100620-000	STANDARD	2020-10-10	Inquiry on upcoming webinars	ON	Bucoessful	2020-10-10	0	FREE	No	Assistance Provided

Assistance Provided	No No	FREE	0	2020-10-15	Successful	9	2025-10-15 Request for HOI of muscovado processing	+	STANDARD	TDI-TSD-FA-101320-000
Assistance Provided	No	FREE	0	2020-10-15	Successful	2	2020-10-15 Follow up on hand sanitizer webinar certificate	Н	STANDARD	ITDI-TSD-FA-101520-000
High temperature (above 200C) causes fire; Monitoring of temperature is needed during the operation; Will report to head for the scheduling of discussion of scheduling of discussion of	9	W.	0	2020-10-15	Successful	9	Styre-Plastic Densifier presence of fire during operation 2005-10-15 at WL Foods with LAMANCo.		STANDAR	ITDI-TSD-EM-101520-3588
#REF!	BREFI	FREE	0	2020-10-15	Successful	9	2020-10-15 Request for a Resource Speaker for a forum	7	STANDARD	ITDI-T8D-EM-101620-3473
#REF!	BREFI	FREE	0	2020-10-15	Successful	9	2020-10-15 Request for a PPT Material re: Chemical Safety	7	STANDARD	TDI-T8D-EM-101520-3472
PREFI	#REF!	FREE	0	2020-10-14	Successful	Q	2020-10-14 Training on Vinegar and Soy Souce Processing	7	STANDARD	TDI-18D-6M-101420-3471
#REF!	#REF!	FREE		AUGUSTOS IN	Occoment	2	Control Reguest Cettricate re, Liquid Hand Sandzer	+	O COLUMN	OCCUPATION AND ADDRESS OF THE PARTY OF THE P
- Control	40000	2000		2020-10-14	Surcessful	Q.	2020-10-14 Required Cartificate on Lincols Mand Sandtone	t	STANDARD	TTDI-T8D-EM-101420-3470
#REF!	SREFI	FREE	0	2020-10-14	Successful	ON	2020-10-14 Request for Technical Assistance on Charcoal Briguette		STANDARD	ITDI-TSD-EM-101420-3469
#REF!	MREFI	FREE	0	2020-10-14	Successful	ON.	2020-10-14 Inquiry on Available Training Programs and Schedules		BTANDARD	TDI-T8D-EM-101420-3468
#REF!	MREFI	FREE	0	2020-10-14	Successful	00	2020-10-14 Request for Certifiable re: Hand Sanitizer	7	STANDARD	TDI-T80-BM-101420-3467
#REF!	#REF!	FREE		2020-10-14	Successful	9	2020-10-14 Inquiry on Available Training Programs and Schedules	1	STANDARD	11 DI-13 D-EM-101420-3468
Assistance Provided	No	FREE	0		Successful	9			and the same	TDI-TBD-FA-101320-000
DECEMBER OF TOMOSO	100	Luce	,	2020-10-14			2020-10-14 Inculy on Permoharomater calibration certification	t	STANDARD	
Assistance Decided	No	2003		2020-10-14	Successful	ON	2020-10-14 Follow up on hand sanitizer webinar certificate	-	BTANDARD	ITDI-T8D-FA-101220-000
Assistance Provided	No	FREE	0	2020-10-13	Successful	ON.	2020-10-13 Inquiry on trainings		STANDARD	ITDI-TSD-EM-101320-000
Assistance Provided	No	FREE	0	2020-10-13	Successful	ON	2020-10-13 Inquity on soy saucelvinegar making		STANDARD	ITDI-TSD-FA-101320-000
Assistance Provided	No	FREE	0	2020-10-13	Successful	NO		+	STANDARD	TDI-TSD-FA-101320-000
Assistance Provided	No	FREE	0	2020-10-13	Successful	NO.	2020-10-13 Inquiry on XPF testing	-	STANDA	TDI-TSD-FA-101220-000
Inspection of the equipment & preparation for online training	No.	FREE	0	2020-10-13	Successful	ON.	2020-10-13 Virtual Flatform meeting about Dual Drum Composier		STANDARD	TDI-TSD-EM-101320-3585
Assistance Provided	No	FREE	0	2020-10-13	Successful	Q.	>10-13 Inquiry on certificates for upcoming webnars	_	STANDA	ITDI-TSD-FA-101220-000
Assistance Provided		FREE	0	2020-10-13	Successful	9	2020-10-13 prices		Standard	ITDI-T8D-PH-101320-3415
Assistance Provided	No	FREE	0	2020-10-13	Successful	Q.	2020-10-13 Request to repost PSTC-Quezon webinar		STANDARD	TDI-T8D-FA-101320-000
Assistance Provided	No	FREE	0	2020-10-13	Successful	NO	2020-10-13 Inquity on hand blown glass/lacetator tech	-	STANDA	ITDI-TSD-FA-101220-000
#REF!	#REF!	FREE	0	2020-10-13	Successful	NO	2020-10-13 Request for a PPT Material re: Soap Making	-	STANDARD	TDI-TSD-EM-101320-3465
#REF1	#REF!	FREE	0	2020-10-13	Successful	9	2020-10-13 Request for a PPT Material re: Hand Sanitteer	7	STANDARD	TDI-T8D-EM-101320-3464
#REF!	#REF!	FREE	0	2020-10-13	Successful	ON	2020-10-13 Inquity on Webinar Link re; Jam making	1	STANDARD	TDI-TBD-EM-101320-3463
#REF!	#REF!	FREE	0	2020-10-13	Buccessful	NO.	2020-10-13 Inguly on webinar Certificate re: Soap Making	+	STANDARD	TDI-TSD-EM-101320-3462
#REF!	#REF!	FREE	0	2020-10-13	Buccessful	02	2020-10-13 Request for a resource speakers for training on cleaning	+	STANDARD	ITDI-T80-EM-101320-3461
#REF1	#REF!	FREE	0	2020-10-13	Processful	2	2020-10-13 Request for invoice re; Uncertainty of Measurement	+	STANDARD	TDI-180-EM-101320-3460
FREE	BHS.F.	PREE		SWED-10-16	COCCESSIN	2	to the	+	DI MENDE	TOTAL TOTAL STATE
ABDEST PTOYOGG	and a	COCC	0	2030-10-12	Successful	9	Incisity on tras	+	STANDARD	ITDI-T8D-FM-101220-3459
Assistance Desided	Mo	2202		2020-10-12	Successful	ON	2020-10-12 Inquiry on calamants julca processing		STANDARD	ITDI-TSD-FA-101120-000
Assistance Provided	No	FREE	0	2020-10-12	Successful	NO	2020-10-12 Inquiry on calamansi processing for business	1	STANDARD	ITDI-T8D-FA-101220-000
Assistance Provided	No	FREE	0	2020-10-12	Successful	9	2-10-12 Inquiry on jar test apparatus	+	STANDARD	ITDI-TSD-FA-101220-000
DOST Immeration Freezer and contact information of Engr. Nardo (designer)	2	FREE	0	2020-10-11	Successful	9	2020-10-11 DOST-developed Immersion Freezer		STANDARD	ITDI-TSD-EM-101120-3588

FREE No Information provided	FREE No Information provided	No	FREE #REF! #REF!	FREE #REF! #REF!	FREE BREF! BREF!	FREE MREF! MREF!	No	FREE No Assistance Provided	- No	FREE No Assistance Provided		No	No	No	No	FREE No Assistance Provided	No Assistance Provided	No Assistance Provided	No	No	FREE BREF! BREF!	FREE BREF! BREF!		FREE AREF! AREF!	FREE #REF! #REF!	FREE #REF! #REF!	FREE #REF! #REF!	FREE BREFI BREFI	FREE BREF! BREF!	FREE #REF! #REF!	FREE #REF!	FREE #REF! #REF!	FREE #REF! #REF!	-				
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2020-10-13	2020-10-13	2020-10-13	2020-10-16	2020-10-16	2020-10-16	2020-10-16	2020-10-17	2020-10-17	2020-10-17	2020-10-17	2020-10-17	2020-10-18	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-23	2020-10-23	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-10	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	
Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Sucessful	Sucessful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	
No	No	No	ON	NO	ON	NO	ON	ON.	ON	ON	9	9	NO	NO	ON.	9	9	9	ON.	ON.	NO	NO	NO	ON.	ON	ON.	NO	ON.	NO	02	ON	NO	NO	ON	ON	ON	ON	
2020-10-13 information related to Coconut Processing	2020-10-13 Boreactor video presentation/lecture	2020-10-13 Training for 2020-2021	2020-10-16 Request for a Resource Speaker for a Webinar	2020-10-16 Inquiry on Hand Santizer Certificate	2020-10-16 Inquiry on OR re training on intro to Matrology	2020-10-16 Request for a copy of the 'Floor Plan' and list of possible	2020-10-17 Inquiry on XRD/SEM services	020-10-17 Inquiry on ITDI Citizen's Charter	2020-10-17 Immersion Emezer	020-10-17 Direct sheer last	2020-10-17 KALAKAL: KAlnisan LAan sa KALkasan "A Bridge to. Zero Waste Putre". An Eco-industrial Recycling Fr	2020-10-19 Minmun standards for recycling facilities	020-10-19 Request to repost PSTC-Quezon webinar	2020-10-19 Wind power project in San Pablo City	2020-10-19 Soys milk machine	Cleart. Ms. Tess of Marthas Tech Inc. ns: List of ITDI 2020-10-19 licensed fabricators for bioresctors	Client. Burnau of Investment ne: request for list of 2020-10-19 equipment needed in fabrication for SVM equipment	Clerk DOST-W, Burn-Burn Vermi Farms and RHU Isolo City re: list of requirments to be fabrication of PSID 300-10-10 and provided questionnaire for the conduct of TNA.	les City	2020-10-19 Next webinar achedule	2020-10-19 Inquiry on Soap Making Certificate	2020-10-19 Request for PPT materials re: Jam Making	2020-10-19 Request for PPT materials re: Jem Making	2020-10-19 Request for PPT materials re. Jam Making	2020-10-19 Request for PPT materials re. Jam Making	2020-10-19 Request for PPT materials ne. Jem Making	2020-10-19 Request for PPT materials no. Jam Making	2020-10-19 Request for PPT materials re. Jam Making	2020-10-19 Request for PPT materials ne. Jam Making	2020-10-19 Request for PPT materials re: Jam Making	2020-10-19 Request for PPT materials re. Jam Making	2020-10-19 Request for PPT materials ne: Jam Making	2020-10-19 Request for PPT materials re: Jam Making	2020-10-19 Request for PPT materials ne. Jam Making	2020-10-19 Request for PPT materials ne. Jam Making	Inquiry on Sensory Analysis	2020-10-19 Request for PPT materials re: Jam Making	
H		STANDARD 3	STANDARD 2	STANDARD 2	STANDARD 2		H	STANDARD		80					STANDARD 2	Standard 2	Standard 21		Н	STANDARD 3	STANDARD 2		STANDARD 2	STANDARD 2	STANDARD 2		STANDARD 2	STANDARD 2		t								
ITDI-T8D-EM-101320-3253	ITDI-TSD-EM-101320-3254	ITDI-TSD-EM-101320-3256	ITDI-TSD-EM-101620-3474	ITDI-TSD-EM-101620-3475	ITDI-TSD-EM-101620-3478	ITDI-T8D-EM-101620-3477	ITDI-TSD-FA-101520-000	ITDI-TSD-FA-101525-000	#ITDI-863270096963	ITDI-T8D-FA-101720-3309	#ITDI-870830294261	#ITDI-098125795944	ITDI-TSD-FA-101929-3305	ITDI-TSD-FA-101920-3306	TTDI-TSD-FA-101920-3310	ITDI-T8D-PH-101920-3416	TDI-TSD-PH-101920-3417	TTDI-TSD-PH-101920-3418	TTDI-TSD-FA-101929-3307	ITDI-TSD-FA-101920-3306	TTDI-TSD-EM-101920-3478	ITDI-TSD-EM-101920-3479	ITDI-TSD-EM-101920-3480	ITDI-TSD-EM-101920-3481	ITDI-TSD-EM-101920-3482	ITDI-TSD-EM-101920-3483	ITDI-TSD-EM-101920-3484	ITDI-TSD-EM-101920-3485	ITDI-TSD-EM-101920-3486	ITDI-TSD-EM-101920-3487	ITDI-TSD-EM-101920-3488	ITDI-TSD-EM-101920-3489	ITDI-TSD-EM-101920-3490	ITDI-TSD-EM-101920-3491	ITDI-TSD-EM-101920-3492	ITDI-TSD-EM-101920-3493	ITDI-TSD-EM-101920-3494	
2020-04	2020-04	2020-04	2020-04	2020-Q4	2020-04	2020-Q4	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-Q4	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-O4	2020-04	2020-04	2020-04	2920-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	

#REF! #REF!	#REF!	#REF!	#REF!	#REF!	#REF!			#REF!	SPEFI	MASSET	MRSFI	#REF!	#REF! #REF!	#REF!	#REF!	#REF!	No.	2	ON.	No	No	MREFI	BREFI	#REF!	#REF! #REF!	#REF!	#REF!	#REF! #REF!	#REF!	#REF!			#REF! #REF!	SREF! SREF!	#REF! #REF!	No Information provided	No Information provided		No Information provided	T
FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	FREE	
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-19	2020-10-20	2020-10-20	2020-10-20	2020-10-20	2020-10-20	2020-10-20	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-21	2020-10-22	2020-10-22	2020-10-22	2020-10-22	2020-10-22	2020-10-22	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-23	2020-10-24	2020-10-24	2020-10-24	2020-10-25
Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Buccessful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Buccessful	Buccessful	Successful	Successful	Successful	Successful	Successful	Successful	
ON	ON.	NO	ON	ON	ON	ON	ON	9	NO	ON	ON.	NO.	ON	ON	ON	ON	ON	9	ON.	ON	No	ON	ON	ON	ON.	ON	ON	ON	NO	ON	ON	ON	ON	ON	ON	No	No	No	No	
2020-10-19 Request for PPT materials re., Jam Making	2020-10-19 Request for IPFT materials re. Jam Making	2020-10-19 Request for a PPT Material re: Soap Making	2020-10-19 Inquity on ITDI Training Courses	2020-10-19 Inquiry on ITDI Training Courses	2020-10-20 Request for PPT materials re; Jam Making	2020-10-20 Request for PPT materials ne. Jam Making	2020-10-20 Request for PPT materials re: Jam Making	2020-10-20 Request for PPT materials re: Jam Making	2020-10-20 Request for PPT materials ro: Jam Making	2020-10-20 Request for PPT materials no: Jam Making	2020-10-21 REQUEST FOR TRAINING (KALAMANSI PROCESSE	2020-10-21 Inquiry on ITDI Training Courses	2020-10-21 Inquiry on Peanut Processing	2020-10-21 Inquiry on Oried Mango Processing	2020-10-21 Request for PPT materials re: Jam Making	2020-10-21 Request for PPT materials no. Jam Making	2020-10-21 Tests for alternative natural ink	Clert. Mr. Ruben Ramos, Cavite ne: Suppler for 20-10-21 Equipment on Laundry Soap Technology	2020-10-21 Packaging/shell life/product development of mushroom dhicharon	2020-10-22 Contact details of ITDI-ADM (Procurement)	2020-10-22 Bisphenol A and Phthaiste testing in plastic film	2020-10-22 Request for PPT Materials rs; Uncertainty of Messureme	2020-10-22 Inquiry on Jan Making Certificate	2020-10-22 Inquiry on Jan Making Certificate	2020-10-22 Request for a speaker	2020-10-23 Invitation to present on Start Your Business Training Phy	2020-10-23 Request for PPT materials re; Jam Making	2020-10-23 Request for PPT materials re: Jam Making	2020-10-23 Request for PPT materials re: Jam Making	2020-10-23 Request for PPT materials re; Jam Making	2020-10-23 Request for PPT materials re; Jam Making	2020-10-23 Request for PPT materials rs: Jam Making	2020-10-23 Request for PPT materials re: Jam Making	2020-10-23 Request for PPT materials re: Jam Making	2020-10-23 Training on Coconut Water Production, Calamenal Proces	2020-10-23 Training schedule suggestions	2020-10-24 Videos on hossehold care products	2020-10-24 TGA/DSC tests	2020-10-24 Jam making webinar	2020-10-25 Suppliers for taho processing ingredients/requipment
STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2	STANDARD 2			STANDARD 2	STANDARD 28	STANDARD 20	STANDARD 20	STANDARD 20	STANDARD 2					STANDARD 2	STANDARD 20	STANDARD 20	STANDARD 20	STANDARD 20		STANDARD 20	STANDARD 20		STANDARD 20					STANDARD 2					
ITDI-T8D-EM-101920-3497	ITDI-T8D-EM-101920-3498	ITDI-TSD-EM-101920-3499	ITDI-TSD-EM-101920-3600	ITDI-T8D-EM-101920-3601	ITDI-TSD-EM-102020-3502	ITDI-T8D-EM-102020-3603	ITDI-T8D-EM-102020-3604	ITDI-TSD-EM-102020-3505	ITDI-T8D-EM-102020-3506	ITDI-TSD-EM-102020-3507	ITDI-T8D-EM-102120-3508	ITDI-TSD-EM-102120-3509	ITDI-TSD-EM-102120-3510	ITDI-TSD-EM-102120-3511	ITDI-T5D-EM-102120-3512	ITDI-T5D-EM-102120-3513	ITDI-TSD-FA-102120-3311	ITDI-T5D-PH-102120-3419	ITDI-TSD-FA-102120-3312	ITDI-TSD-FA-102220-3313	ITDI-TSD-EM-102220-3256	ITDI-T8D-EM-102220-3614	ITDI-T8D-EM-102220-3615	ITDI-T8D-EM-102220-3616	ITDI-T8D-EM-102220-3617	ITDI-TSD-EM-102320-3518	ITDI-TSD-EM-102320-3619	ITDI-T8D-EM-102320-3620	ITDI-T8D-EM-102320-3621	ITDI-TSD-EM-102320-3622	ITDI-TSD-EM-102320-3523	ITDI-TSD-EM-102320-3524	ITDI-TSD-EM-102320-3525	ITDI-TSD-EM-102320-3526	ITDI-TSD-EM-102320-3527	ITDI-TSD-FA-102320-3314	ITDI-TSD-FA-102420-3320	ITDI-TSD-FA-102420-3316	ITDI-T8D-FA-102420-3317	
2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-Q4	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04

TDI-TSD-EM-102030-3257	STANDARD	2020-10-28	2020-10-26 Tensile, hardness, tear resistance and chemical resistance inquiry	2	Successful	2020-10-20	0	FREE	2	Information provided
TDI-TSD-EM-103630-3567	STANDARD	2020-10-28	Training/ assistance for vinegar acetator technology during quarantine	9	Successful	2020-10-28	0	FREE	2	Trainings/ assistance requests can be conducted thru online only until community quarantine is filled. Sole fabricator may not be able to assist outside Metro manital NCR.
ITDI-TSD-FA-102620-3318	STANDARD	2020-10-26	2020-10-26 Biogas technology	oN.	Successful	2020-10-26	0	FREE	No	Information provided
ITDI-TSD-FA-102620-3319	STANDARD	2020-10-26	2020-10-26 Laundry soap making video	S.	Successful	2020-10-26	0	FREE	No	Information provided
ITDI-TSD-EM-102620-3258	STANDARD	2020-10-26 Blogas set	Blogas sel-up design for agroforestry	No.	Successful	2020-10-26	0	FREE	No.	Information provided
ITDI-TSD-FA-102720-3322	STANDARD	2020-10-27	Webinar links	No	Successful	2020-10-27	0	FREE	No	Information provided
ITDI-TSD-PH-102720-3420	Standard	2020-10-27	Clerit Reissa Fatalla ne: Inquity on Simming Cream	20	Successful	2020-10-28	1	FREE	No	Information provided
ITDI-T5D-FA-102720-3323	STANDARD	2020-10-27	2020-10-27 Webnar evaluation	S.	Successful	2020-10-27	0	FREE	No	Information provided
IT01-T6D-FA-102720-3333	STANDARD	2020-10-27	Contact details of Dr. RCTorres	No	Successful	2020-10-27	0	FREE	No	Information provided
ITDI-TSD-FA-102820-3334	STANDARD	2020-10-25 Dishwashir	Dishwashing/fabcon webinar renun schedule	No	Successful	2020-10-28	0	FREE	No	Information provided
ITDI-TSD-FA-102820-3324	STANDARD	2020-10-28	Webinar registration	oN.	Successful	2020-10-28	0	FREE	No	Information provided
ITDI-TSD-FA-102820-3326	STANDARD	2020-10-28	Calamansi Julce processing	No	Successful	2020-10-28	0	FREE	No	Information provided
ITDI-TSD-FA-102820-3327	STANDARD	2020-10-28 Coco vine	Coco vinegar processing/packaging	No	Successful	2020-10-28	0	FREE	No	Information provided
TDI-TSD-FA-102820-3328	STANDARD	2020-10-29	2020-10-29 Webinar registration/payment	No	Successful	2020-10-30	-	FREE	No	Information provided
TDI-TSD-FA-102920-3325	STANDARD	2020-10-29 Calamans	Calamansi Julce processing	No	Successful	2020-10-29	0	FREE	No	Information provided
ITDI-TSD-EM-103020-3259	STANDARD	2020-10-30 Inquiry on	Inquiry on ITDI Technologies for commercialization	No	Successful	2020-10-30	0	FREE	No	Information provided
ITDI-TSD-FA-103020-3329	STANDARD	2020-10-30	2020-10-30 Blodegradability test for pleatic utensils	No	Successful	2020-10-30	0	FREE	No	Information provided
ITDI-TSD-FA-103020-3330	STANDARD	2020-10-30 Shalf life to		No	Successful	2020-10-30	0	FREE	No	Information provided
ITDI-TSD-FA-103020-3331	STANDARD	2020-10-30 Testing of		No	Successful	2020-10-30	0	FREE	No	Information provided
ITDI-TSD-PH-103020-3421	Standard	2020-10-30		8	Successful	2020-10-30	0	FREE	No	Information provided
TTDI-TED-PH-103020-3422	Standard	2020-10-30		2	Successful	2020-10-30	0	FREE	No	Information provided
ITDI-TSD-FA-103120-3332	STANDARD	2020-10-31	2020-10-31 Shalf life seminar narun achedule	No	Successful	2020-10-31	0	FREE	No	Information provided
ITDI-TSD-EM-110120-3260	STANDARD	2020-11-01	Inquiry on Dishwashing liquid	No	Successful	2020-11-01	0	FREE	No	Information provided
ITDI-T8D-PH-110120-3423	Standard	2020-11-01	Client: Rizal Inventors and Innovation Society Inc. re. Intent to become a license fabricator of ITDI Cacao 2020-11-01. Equipment	2	Successful	2020-11-01	0	FREE	No	Information provided
ITDI-TSD-FA-110120-3335	STANDARD	2020-11-01	2020-11-01 Nata starter	No.	Successful	2020-11-01	0	FREE	No	Information provided
ITDI-TSD-EM-110220-3281	STANDARD	2020-11-02 Inquiry on	Inquiry on Cream and Beauty	No	Successful	2020-11-02	0	FREE	No	Information provided
TDI-TSD-EM-110320-3262	STANDARD	2020-11-03	Inquity on the availability of Services and Equipment for Polyphenol oxidase Extraction and Testing	2	Successful	2020-11-03	0	FREE	No	Information provided
ITDI-TSD-FA-110420-3336	STANDARD	2020-11-04	Supplier of E. coil bacteria	No	Successful	2020-11-06		FREE	No	Assistance Provided
ITDI-TBD-EM-110520-3263	STANDARD	2020-11-05 Inquiry on	Inquiry on training	No.	Successful	2020-11-06	0	FREE	No	Information provided
ITDI-T8D-FA-110629-3337	STANDARD	2020-11-05 STD webit	STD webing	No	Successful	2020-11-06	0	FREE	No	Assistance Provided
ITOLTSD-FA-110520-3341	STANDARD	2020-11-05 Egg hatch	Egg hatch inhibition test	92	Successful	2020-11-06	0	FREE	No	Assistance Provided
ITDI-TSD-FA-110620-3342	STANDARD	2020-11-06	2020-11-06 Webinar registration	No	Successful	2020-11-06	0	FREE	No	Assistance Provided
ITTOLITED EA COMESO 1918	STANDARD	2020-11-06	Calbration trainings	92	Successful	2020-11-06	0	FREE	No	Assistance Provided

Assistance Provided	Assistance Provided	Information provided	Information provided	Information provided	Information provided	information provided	information provided	Information provided	Information provided	Information provided	Information provided	Information provided	#REF1	PREFI	WREFI	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	Information provided	#REF!	#REF!	#REF!	#REF!	#REF!	#REF!
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2020-11-02	2020-11-07	2020-11-08	2020-11-06	2020-11-07	2020-11-09	2020-11-09	2020-11-09	2020-11-09	2020-11-09	2020-11-08	2020-11-10	2020-11-10	2020-11-10	2020-11-10	2020-11-10	2020-11-10	2020-11-11	2020-11-11	2020-11-11	2020-11-11	2020-11-11	2020-11-11	2020-11-11	2020-11-11	2020-11-12	2020-11-12	2020-11-12	2020-11-12	2020-11-13	2020-11-13	2020-11-13	2020-11-13
Successful	Buccessful	Successful	Successful	Successful	Successful	Buccessful	Successful	Buccessful	Successful	Buccessful	Successful	Buccessful	Successful	Buccessful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Succeesful	Successful
No	No	No	No	No	2	No	No	No	No	8	2	No	Q.	Q.	ON.	No	No	No	No	No	No	No	No	2	No	No	ON	ON	ON	ON	NO	Q.
2020-11-00 Vrecenar and	2020-11-06 Webinar links	2020-11-06 Gasffer Combustor Inquiry	2020-11-06 Inquiry on the production of calamansi concentrate	2020-11-07 Disposal of expired lab reagents	Cient: Engr. Anorty Narca/PSTC N. Samar re: Info 2020-11-07 about the Spray Dryer and list of accredibed fabricators	-	2020-11-09 Botting process video/procedure	2020-11-09 Query on Halal verification testing	2020-11-09 inquire about the availability of laboratory rats	2020-11-09 Inquiry on Viscaum frying	Cleart Mr. Johdem I, Torayno, FOB -DOST X re: Information on RTE arraz caido, laotonic drini, Cacao roasting Equipment, Portable Biogas Digester, Compact wastewater treatment system. Dual drum 2020-11-10 composter, and DOST Tables technologies.	2020-11-10 inquiry about contents of soap or hand sanitzer making icts	2020-11-10 Request for Assistance Packagingand processing of eg	2020-11-10 inquiry on Acetator Vinegar Nt and VCO	2020-11-10 Requesting for webinbar link re: Shelf life		2020-11-11 Webinar renun schedule		2020-11-11 Webinar certificate	2020-11-11 inquiry on solid pellets	2020-11-11 the YEMA SPREAD	2020-11-11 Inquiry on Liquid dishwashing detergent	Client: Mr. Nel Lameyra, DOST-PSTC Rizal re: ITDI 2020-11-11 Cacao Tableya Technology	Client: Ms. Darica Enriquez, DOST-MMARQPA re: 2020-11-11 Information on ITDI Rice-based behnologies	2020-11-12 Client. TJ Orliga ne: Inquiry on Mango Precessing.	2020-11-12 Webinar postponement	2020-11-12 Training on Liquid Dishwashing	2020-11-12 Request for Resource Person re: Hand sentitizer and sone making	2020-11-13 Inquiry from BBI	2020-11-13 Calibration Training	2020-11-13 Training on thermal processing	2020-11-13 Request for Inoculant
STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard		STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard			STANDARD	STANDARD	STANDARD				Н
ITDI-TSD-FA-110620-3339	ITDI-TSD-FA-110629-3340	ITDI-TSD-EM-110620-3264	ITDI-TSD-EM-110620-3266	ITDI-TSD-FA-110729-3343	ITDI-TSD-PH-110720-3424	ITDI-T8D-FA-110620-3344	ITDI-T8D-FA-110920-3345	ITDI-TSD-EM-110920-3266	ITDI-TSD-EM-110920-3267	ITDI-TSD-EM-110920-3268	ITDI-TSD-PH-111020-3426	ITDI-TSD-EM-111020-3269	ITDI-TSD-EM-111020-3528	ITDI-TSD-EM-111020-3529	ITDI-TSD-EM-111020-3530	ITDI-TSD-FA-111020-3346	ITDI-TSD-FA-111120-3347	ITDI-TSD-FA-111120-3348	ITDI-TSD-FA-111120-3349	ITDI-TSD-EM-111120-3270	ITDI-TSD-EM-111120-3271	ITDI-TSD-EM-111120-3272	ITDI-T8D-PH-111120-3426	ITDI-TSD-PH-111120-3427	ITDI-TSD-PH-111220-3428	ITDI-T8D-FA-111220-3350	ITDI-TSD-EM-111220-3531	ITDI-T8D-EM-111220-3532	ITDI-TSD-EM-111320-3533	ITDI-T8D-EM-111320-3534	ITDI-TSD-EM-111320-3535	TTD-TSD-EM-111320-3536
2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	3000-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-Q4	2020-04	2020-04	2020-04	2020-04	2000-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04

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C1-11-0000	2020-11-13	2020-11-14	2020-11-16	2020-11-16	2020-11-10	2020-11-16	2020-11-18	2020-11-16	2020-11-17	2020-11-17	2020-11-17	2020-11-17	2020-11-18	2020-11-18	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19	2020-11-19
SUCCESSIVE	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful
OM	oN.	No	No	Š	No	No	No	No	No	No	No	No	No	No	No	No	No	ON	ON	ON	ON	QV.	ON.	9	NO	Q.	ON	ON	NO	ON.	NO	ON	ON	ON	ON	NO	ON.	ON
COA 100 688 21-11-0202		2020-11-14 Inquity on Calamansi Processing	2020-11-16 Inquiry on teating of microbial activity	Clerit: Mr. Adriene Teves no: Investment cost, IRR and 2020-11-16 Payback for Dusi Durm Compositor and bloreactor	2020-11-16 CED contact details				2020-11-17 Inquiring about Acetator Vinegar kit.	2020-11-17 Services and Rates Inquiry	2020-11-17 Inquiry on Liquid detempent	2020-11-17 Technical services inquiry	2020-11-18 Query on the Use or Disposal of Expired Analytical Reagents	2020-11-16 Inquiring for Transesterification and Esterification Process	2020-11-19 Inquiry on PGR Hormone test	Client: Ma. Vibit Rose Bulasco, Seaol Fountation no: Assistance to contact the MIRDC Icensed fabricators 2020-11-19 for VF Machine	2020-11-19 Copy of banana processing PPT	2020-11-19 Request for PPT materials re; Banana Processing	2020-11-19 Request for PPT materials re: Banana Processing				2020-11-19 Request for PPT materials re.	7	2020-11-19 Request for		2020-11-19 Request for PPT materials re:			2020-11-19	2020-11-19			2020-11-19 Request for PPT materials re: Banana Processing				
The second second	STANDARD	STANDARD	STANDARD	Standard	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	BTANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD
11.0F-130-F-9-111340-3304	ITDI-TSD-FA-111320-3353	ITDI-T80-EM-111420-3273	ITDI-TSD-EM-111620-3274	ITDI-TSD-PH-111620-3429	ITDI-TSD-FA-111620-3364	ITDI-T8D-FA-111620-3355	ITDI-T8D-EM-111620-3275	ITDI-TSD-EM-111620-3276	ITDI-TSD-EM-111720-3277	ITDI-TSD-EM-111720-3278	ITDI-T80-5M-111720-3279	ITDI-T8D-EM-111720-3280	ITDI-TSD-EM-111620-3281	ITDI-T80-EM-111820-3282	ITDI-T8D-EM-111920-3283	ITDI-T8D-PH-111920-3430	ITDI-TSD-FA-111920-3356	ITDI-TSD-EM-111020-3537	ITDI-TSD-EM-111920-3538	ITDI-TSD-EM-111920-3539	ITDI-T8D-EM-111920-3540	ITDI-T80-EM-111020-3541	ITDI-T80-EM-111920-3542	ITDI-T80-EM-111920-3543	ITDI-TSD-EM-111920-3544	ITDI-T8D-EM-111820-3545	ITDi-T8D-EM-111020-3546	ITDI-TSD-EM-111020-3547	ITDI-T8D-EM-111920-3548	ITDI-TSD-EM-111920-3549	ITDI-T8D-EM-111920-3550	ITDI-T8D-EM-111920-3551	ITDI-T8D-EM-111920-3552	ITDI-T8D-EM-111020-3553	ITDI-T8D-EM-111920-3554	ITDI-TSD-EM-111920-3555	ITDI-TSD-EM-111920-3556	ITDI-TSD-EM-111920-3557
AVENTARA	2020-04	2020-04	2020-04	20-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-Q4	2020-04	2020-04	2020-04	2020-04	2020-04

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2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-20	2020-11-23	2020-11-23	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-24	2020-11-25	2020-11-25	2020-11-25	2020-11-25	2020-11-25	2020-11-25	2020-11-26	2020-11-26	2020-11-26	2020-11-27	2020-11-27	2020-11-30	2020-12-01	2020-12-01	2020-12-01	2020-12-02	2020-12-02	2020-12-02	2020-12-02	2020-12-02
Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful	Successful
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	2020-11-20 Request for PPT materials re: Bar	2020-11-20		2020-11-20 Inquiry on Aca	2020-11-20 Burst test for		-		2020-11-22 Webster evel	Н	2020-11-24 Inquiry about			-			2020-11-24	2020-11-24 Schedule of n	2020-11-24		-	2020-11-25 Webinar link	-		2020-11-25	2020-11-26 Shelf life testi		-	2020-11-27 Calibration services	2020-11-27 Clert Pacific	2020-11-30 Availability of		H		2025-12-01 re: Inquiry on Salt	2020-12-02		-	
STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	eF0(STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	STANDARD	Standard	STANDARD	STANDARD	STANDARD	STANDARD	Standard	Standard	STANDARD	STANDARD	STANDARD
ITDI-TSD-EM-112020-3559	ITDI-TSD-EM-112020-3560	ITDI-T80-EM-112020-3561	ITDI-T80-EM-112020-3562	ITDI-TSD-EM-112020-3663	ITDI-TSD-FA-112020-3357	ITDI-T8D-FA-112020-3358	ITDI-T8D-FA-112020-3359	ITDI-TBO-EM-112020-3284	ITDI-T8D-FA-112220-3360	#ITDI-668726506272	ITDI-T8D-EM-112420-3285	ITDI-T8D-EM-112420-3286	ITDI-TSD-EM-112420-3564	ITDI-TSD-EM-112420-3565	ITDI-T8D-FA-112420-3361	ITDI-T8D-FA-112420-3362	ITDI-T8D-FA-112420-3363	ITDI-T8D-FA-112420-3364	ITDI-T8D-PH-112420-3431	ITDI-T8D-PH-112520-3432	ITDI-T80-FA-112520-3385	ITDI-TSD-FA-112529-3366	ITDI-TSD-FA-112520-3367	ITDI-T8D-EM-112520-3287	ITDI-TSD-EM-112520-3288	ITDI-T8D-FA-112820-3368	ITDI-T8D-FA-112620-3360	ITDI-TSD-FA-112620-3370	ITDI-TSD-FA-112720-3371	(TDI-TSD-PH-112720-3435	ITDI-TSD-FA-113020-3373	ITDI-T8D-FA-120120-3374	ITDI-T8D-EM-120120-3289	ITDI-TSD-EM-120120-3290	ITDI-TSD-PH-120120-3434	ITDI-TSD-PH-120220-3435	ITDI-TSD-EM-120220-3291	ITDI-T8D-FA-120220-3375	otto ca cocoso aste
2020-04	2020-04	2020-04	2020-04	2020-04	3020-Q4	2020-04	2020-04	2020-04	2020-04	2020-04	90-020	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	2020-04	100.00	2020-04	2020-04	2020-04	2020-04	2020-04	2000-04	2000-04	2020-04	2020-04	020-04	2020-04	2020-04	2020-04	2020-04		2020-04	2020-04	2020-04	2020-04

ITDI-TSD-EM-120220-3566	STANDARD	2020-12-02	Letter of intent re: Salt Packaging and Salt lodization	2	Successful	2020-12-02	0 FR	FREE MREF	F! #REF!
TDI-TSD-EM-120320-3567	STANDARD	2020-12-03	Inquiry on Acetator Kit	N _O	Successful	2020-12-03	0 FR	PREE MREP	FI BREFI
ITDI-TSD-EM-120320-3668	STANDARD	2020-12-03	Household Care products	9	Successful	2020-12-03	0	FREE MREFI	FI BREFI
ITDI-TSD-FA-120320-3378	STANDARD	2020-12-03	Calamanal processing equipment	No	Buccessful	2020-12-03	O FREE	ON BB	Г
TDi-TSD-FA-120420-3379	STANDARD	2020-12-03	2020-12-03 Request to use ITDI video on Formulation of Lotion and Cream	8	Successful	2020-12-03			
ITDI-TSD-FA-120320-3380	STANDARD	2020-12-03	2020-12-03 Processing of bottled meat stew	No	Buccessful	2020-12-03	-	ON BB	
ITD-TSD-FA-120320-3381	STANDARD	2020-12-03	Vinegar acetator equipment	No	Successful	2020-12-03	-	FREE NO	Г
ITDI-TSD-FA-120520-3382	STANDARD	2020-12-05	2020-12-05 More into on Emergency Food Reserve	No	Successful	2020-12-06	-	-	Г
ITDI-TSD-PH-120720-3436	Standard	2020-12-07	Client: Ms. Loma Relieve re: Information on hand, body and facial cream formulation	2	Sucessful	2020-12-07	0 FREE	SE No	
ITDI-TSD-FA-120820-3383	STANDARD	2020-12-08		2	Successful	2020-12-08		FREE NO	
ITDI-TSD-FA-120620-3384	STANDARD	2020-12-08	Calibration fee for fuel bucket	S.	Successful	2020-12-06		SE No	
ITDI-TSD-EM-120920-3292	STANDARD	2020-12-09	2020-12-09 Inquire: Nata starter	No	Successful	2020-12-09			
TDI-TSD-FA-121020-3388	STANDARD	2020-12-10	2000-12-10 Fabrication of drum carbonizer	2	Successful	2020-12-10			
ITDI-TSD-EM-121020-3569	STANDARD	2020-12-10	Training on WACS	9	Successful	2020-12-10		FREE MREFI	T
ITDI-TSD-FA-121020-3369	STANDARD	2020-12-10	2020-12-10 Job application	No	Successful	2020-12-10			Г
ITDI-TSD-FA-121020-3300	STANDARD	2020-12-10	2020-12-10 FPD lab facilities in post-pandemic context	2	Bucceseful	2020-12-10	-	-	
ITDI-T8D-FA-121120-3391	STANDARD	2020-12-11	Nata starter	No	Successful	2020-12-11		No No	
TDI-T8D-FA-121120-3392	STANDARD	2020-12-11	2020-12-11 Agricultural engineerlaxpert on charcoal briquetting technology	2	Successful	2020-12-11			
ITDI-T8D-FA-121220-3393	STANDARD	2020-12-12	2020-12-12 Schedule of trainings on food processing	No.	Successful	2020-12-12		SE No	
TDI-T8D-FA-121220-3364	STANDARD	2020-12-12	2020-12-12 Media broadcast video recording of Tech Offering	2	Successful	2020-12-12		8	
ITDI-T8D-EM-121220-3293	STANDARD	2020-12-12	2020-12-12 Inquiry on Hammermill crusher	8	Successful	2020-12-12	-	No.	
ITDI-TSD-FA-121320-3401	STANDARD	2020-12-13	2020-12-13 Testing of homemade soap	No	Successful	2020-12-13	-	H	Г
ITDI-T8D-PH-121420-3437	Standard	2020-12-14	Client Media ne: Informations on ITDI RTE Chicken Arroz Caldo	ž	Successful	2020-12-14			
ITDI-T8D-PH-121420-3438	Standard	2020-12-14	Client: Mr. Jess Lorenzo, Seaol Foundation re: Shelf- 2020-12-14 (ife of Processed Products	8	Successful	2020-12-16		N No	
ITDI-T8D-PH-121420-3439	Standard	2020-12-14	Client: Plastic Manufacturing Corp. re: Update on the ETV Certification	No.	Sucessful	2020-12-15	1 FREE	ON BE	
ITDI-T8D-FA-121520-3402	STANDARD	2020-12-15	2020-12-15 Development of packaging material	No	Successful	2020-12-15	0 FREE	ON BE	
ITDI-TSD-EM-121520-3294	STANDARD	2020-12-15	2020-12-15 Inquiry on facial cream formulation	No	Successful	2020-12-15		SE No	
ITDI-T8D-EM-121520-3295	STANDARD	2020-12-15	2020-12-15 Resseach testing	No	Successful	2020-12-15	0 FREE	SE No	
LTSD-EM-121520-3296	STANDARD	2020-12-15	2020-12-15 vinegar acetator	No	Successful	2020-12-15	O FREE	-	Ī
ITDI-T8D-EM-121520-3297	STANDARD	2020-12-15	2020-12-15 Vacuum Fryer	No	Successful	2020-12-15	0 FREE		
ITDI-TSD-EM-121720-3570	STANDARD	2020-12-17	2020-12-17 Inquity on Training courses offered	ON	Successful	2020-12-17	0 FREE	SE MACH	Г
ITDI-TBD-EM-121720-3298	STANDARD	2020-12-17	2020-12-17 Caffine content test in coffee	No	Successful	2020-12-17	O FREE	eN BE	Information provided
ITDI-TSD-EM-121720-3209	STANDARD	2020-12-17	2020-12-17 Training offers	No	Successful	2020-12-17	0 FREE	ON BE	
ITDI-TSD-EM-121720-3300	STANDARD	2020-12-17	2020-12-17 FOC Requirements	No	Successful	2020-12-17	0 FREE	92	
the same of the same of the same			Clert Dr. Maria Faina Diola, UP-Diliman re: DOST	1				-	

700000	TDLTSO.PH.121830.3441	Standard	2020-12-18	Client: Dr. Emesto Lozada, Lozada Machineries Corp. re: requirements for food processing equipment 2020-13-18 (speciator kit, wine kit and ebullometer)	2	Sucessful	2020-12-18	0	FREE	2	Assistance Provided
2020-04	ITDLTSD-FM-121820-3301	STANDARD	2020-12-18	2020-12-18 Plastic densifier	No	Successful	2020-12-18	0	FREE	No	Information provided
2020-04	TDLTSD-EM-121920-3302	STANDARD	2020-12-19	2020-12-19 Current-Vottage Curve(I-V Curve)	No	Successful	2020-12-19	0	FREE	98	Information provided
2000-04	ITDLTSD-EM-122120-3303	STANDARD	2020-12-21	2020-12-21 Addity Test for Tollet Tissue Paper	No	Successful	2020-12-21	0	FREE	Se.	Information provided
2020-04	ITDLTSD-EM-122120-3571	STANDARD	2020-12-21	2020-12-21 Training on VCO face to face	ON	Successful	2020-12-21	0	FREE	MREFI	#REF1
2020-04	ITDLTSD-FA-122120-3403	STANDARD	2020-12-21	2020-12-21 Job application	No	Successful	2020-12-21	0	FREE	No	Assistance Provided
2020-04	ITDI-TSD-FA-122120-3404	STANDARD	2020-12-21	2020-12-21 Request to repost NML arnouncement	No	Successful	2020-12-21	0	FREE	No	Information provided
2000.04	ITDs-TSD-EM-122120-3589	STANDARD	2020-12-21	2020-12-21 Plastic densifier technology by arch Javier	ON	Successful	2020-12-21	0	FREE	No	DOST-ITDI Syrolplastic
9000 OA	ITDLTSD-EM-122220-3560	STANDARD	2020-12-22 capacity		ON	Successful	2020-12-22	0	FREE	No	Revised Drawing Provided
2020-04	ITDLT8D-FA-122220-3406	STANDARD	2020-12-22	2020-12-22 Scholership for PhD	No	Successful	2020-12-22	0	FREE	No	Information provided
2020-04	ITDLTSD-FA-122220-3408	STANDARD	2020-12-22	2020-12-22 Investment cost for cacao roaster	No	Successful	2020-12-22	0	FREE	No	Information provided
MO-0000	ITDI-TSD-PH-122220-3442	Standard	2020-12-22	Client: Ms. Joyce Am Santos, DOST-CALABARZON no: list of technologies for pitching	No	Sucessful	2020-12-22	0	FREE	No	Information provided
2020-04	TDI-T8D-FA-122220-3407	STANDARD	2020-12-22	2020-12-22 More into on Environmental Technology Vertication	No	Successful	2020-12-22	0	FREE	No	Information provided
3000-04	TDI-TED-FA-122320-3408	STANDARD	2020-12-21	2020-12-23 Tech on antimicrobial fabric from occonstruamboo observational	No	Successful	2020-12-23	0	FREE	oN N	Information provided
2020-04	ITDLT80-FA-122320-3409	STANDARD	2020-12-23	2020-12-23 ITDI expert on ceramics	No	Successful	2020-12-23	0	FREE	No	Information provided
2020-04	TTDLTSD-EM:122330-3304	STANDARD	2020-12-23	2020-12-23 Babble liquid soap making proses	No	Successful	2020-12-23	0	FREE	No	Information provided
2020-04	ITDI-TSD-FA-122420-3411	STANDARD	2020-12-24	2020-12-24 Job application	o _N	Successful	2020-12-24	0	FREE	No	Assistance Provided
2020-04	TTDL.TED.EA.123620.3410	STANDARD	2020-12-26	2020-12-26 Quality standards of steamed sandines	oN.	Successful	2020-12-26	0	FREE	No	Information provided
SHOULDA	ITOLTSD-FM-122820-3672	STANDARD	2020-12-29	2020-12-29 Inquiry on Liquid Hand Soap	ON.	Successful	2020-12-29	0	FREE	#REF!	#REF!
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b	ITOLTSD-EM-123020-3575	STANDARD	2020-12-30	Request for PPT materials re: Chamical safety	ON.	Successful	2020-12-30	0	FREE	#REF!	#REF!
3030.04	ITDLT8D-EM-123020-3576	STANDARD	2020-12-30	Request for PPT materials re: Chemical safety	ON	Successful	2020-12-30	0	FREE	#REF!	#REF!
3030.04	ITDI-TSD-EM-123120-3577	GRADARD	2020-12-31	2020-12-31 Request for PPT materials re: Chemical safety	ON	Successful	2020-12-31	0	FREE	BREFI	#REF!
	THE PARTY AND ASSESSED.	OVALINADO	9090.12.31	2020, 12.31 [Bacuset for PPT materials re: Chemical safety	ON	Successful	2020-12-31	0	FREE	#REF	#REF!

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ANNEX I – Non-Disclosure Agreement of Employees Who Process and Access Personal Data



INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

DOST Compound, General Santos Ave., Bicutan, Taguig City Tel. Nos.: 8837-2071 to 82 (DOST Trunklines) Telefax No.: 8837-3167 / 8837-6150 www.itdi.dost.gov.ph



Management System ISO 9001:2015



CO STERROSTES

Confidentiality Agreement

This agreement is made between Mr. JOSE IGNACIO M. VINARAO, COS Personnel and Industrial Technology Development Institute (ITDI) effective on January 1, 2021 until termination of contract with ITDI.

Mr. Vinarao will perform services for ITDI that may require ITDI to disclose confidential and proprietary information to Mr. Vinarao. Confidential Information is an information and data of any kind concerning any matters affecting or relating to ITDI and its employees, the operations of ITDI, and/or the products, drawings, plans, processes, or other data of ITDI not generally known or available outside of the agency.

Accordingly, to protect the Confidential and proprietary Information that will be disclosed during the contract period, Mr. Vinarao agrees as follows:

- A. COS Personnel will hold the Confidential Information received from ITDI in strict confidence and will exercise a reasonable degree of care to prevent disclosure to others.
- B. COS Personnel will not disclose or divulge either directly or indirectly the Confidential Information to others unless first authorized to do so in writing by ITDI management.
- C. COS Personnel will not reproduce the Confidential Information nor use this information commercially or for any purpose other than the performance of his/her duties for ITDI.
- D. COS Personnel will, upon request or upon termination of his/her relationship with ITDI, will return passwords and other credentials in any information systems, network and hardware, deliver to ITDI any drawings, notes, documents, equipment, and materials received from ITDI or originating from contract with ITDI.
- E. ITDI will have the sole right to determine the treatment of all inventions, writings, ideas and discoveries received from COS Personnel during the period of contract with ITDI, including the right to keep the same as a trade secret, to use and disclose the same without prior patent applications, to file copyright registrations in its own name, or to follow any other procedure as ITDI may deem appropriate.
- F. ITDI reserves the right to take disciplinary action, up to and including termination, for violations of this agreement in addition to pursuing civil or criminal penalties.

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Membership:



INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

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COS Personnel represents and warrants that he or she is not under any pre-existing obligations inconsistent with the provisions of this agreement.

Signing below signifies that the Employee agrees to the terms and conditions of the agreement stated above.

JOSE IGNACIO IM VINARAO LEOS Personnel

December 29,2020

JOSE MARI B. MÁNALO / MIS Sup. SRS

December 29,2020

Date

Witness

GENNIE A. ORDONA / Sr. SRS

Cabusel

December 29,2020

Date

RANTE L. CABUCOY

December 29,2020

Date

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Management System ISO 9001-2015



ID 9108635715

Confidentiality Agreement

This agreement is made between Mr. Rante L. Cabucoy, COS Personnel and Industrial Technology Development Institute (ITDI) effective on January 1, 2021 until termination of contract with ITDI.

Mr. Cabucoy will perform services for ITDI that may require ITDI to disclose confidential and proprietary information to Mr. Cabucoy. Confidential Information is an information and data of any kind concerning any matters affecting or relating to ITDI and its employees, the operations of ITDI, and/or the products, drawings, plans, processes, or other data of ITDI not generally known or available outside of the agency.

Accordingly, to protect the Confidential and proprietary Information that will be disclosed during the contract period, Mr. Cabucoy agrees as follows:

- A. COS Personnel will hold the Confidential Information received from ITDI in strict confidence and will exercise a reasonable degree of care to prevent disclosure to others.
- B. COS Personnel will not disclose or divulge either directly or indirectly the Confidential Information to others unless first authorized to do so in writing by ITDI management.
- C. COS Personnel will not reproduce the Confidential Information nor use this information commercially or for any purpose other than the performance of his/her duties for ITDI.
- D. COS Personnel will, upon request or upon termination of his/her relationship with ITDI, will return passwords and other credentials in any information systems, network and hardware, deliver to ITDI any drawings, notes, documents, equipment, and materials received from ITDI or originating from contract with ITDI.
- E. ITDI will have the sole right to determine the treatment of all inventions, writings, ideas and discoveries received from COS Personnel during the period of contract with ITDI, including the right to keep the same as a trade secret, to use and disclose the same without prior patent applications, to file copyright registrations in its own name, or to follow any other procedure as ITDI may deem appropriate.
- F. ITDI reserves the right to take disciplinary action, up to and including termination, for violations of this agreement in addition to pursuing civil or criminal penalties.

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Management System ISO 8001:2015



COS Personnel represents and warrants that he or she is not under any pre-existing obligations inconsistent with the provisions of this agreement.

Signing below signifies that the Employee agrees to the terms and conditions of the agreement stated above.

RANTE L. CABUCOY, COS Personnel

December 29,2020 Date

JOSE MARI B. MANALO / MIS Sup. SRS

December 29,2020

Date

Witness

GENNIE A. ORDONA / Sr. SRS

December 29,2020

Date

JOSE IGNACIO M. VINARAO

December 29,2020

Date

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ANNEX J – National Archive of the Philippines Memorandum Circular No. 001 s. 2014 – Guidelines on Records Recovery and Disposal Measures

National Archives of the Philippines

NATIONAL ARCHIVES OF THE PHILIPPINES PHILIPPINES

PAMBANSANG SINUPAN NG PILIPINAS NLP Building, T.M. Kalaw Street, Ermita, Manila 1000

Tel. Nos. 525-1828/522-8418/400-4971/521-6830 Website www.nationalerchives.gov.ph/E-mail: phinatarch@yahoo.com

MEMORANDUM CIRCULAR No. 001 s. 2014

TO : ALL HEADS OF DEPARTMENTS,
AGENCIES AND INSTRUMENTALITIES
OF THE NATIONAL GOVERNMENT,
INCLUDING GOVERNMENT-OWNED
AND CONTROLLED CORPORATIONS,
GOVERNMENT FINANCIAL INSTITUTIONS, CONSTITUTIONAL
OFFICES, LOCAL GOVERNMENT
UNITS, STATE/LOCAL COLLEGES
AND UNIVERSITIES, GOVERNMENT
HOSPITALS AND WATER DISTRICTS

SUBJECT : GUIDELINES ON RECORDS RECOVERY AND DISPOSAL MEASURES

Background

This Memorandum Circular aims to provide guidance to all government agencies on the proper procedures to be undertaken in the recovery stage after a disaster.

This Memorandum Circular is prepared pursuant to Article II, Sec. 9(i) of Republic Act No. 9470 which authorizes the National Archives of the Philippines (NAP) to establish and implement government-wide program on public records and archives counter disaster planning.

II. Guidelines

The following are the guidelines to facilitate systematic records recovery after disaster:

A. Only undertake work that will not endanger human lives. Proceed only when everything is safe and secured.

- B. Check existing/remaining records against the agency's inventory of records;
- C. Vital records must be prioritized for recovery;
- Ensure safe handling in the retrieval of records, relocation destination, transportation arrangements and documentation procedures;
- E. Salvage operations include packing and removing records from affected areas; digging up of records, securing against theft, water, insect infestation, and other processes;
- F. Air-dry water damaged records away from sunlight. Do not dry water damaged records under the sun. UV rays from sunlight will cause fading of what is written/printed on paper documents. If electricity is available, use electric fans but don't point these directly at the records.
- G. Carefully remove dirt and dust using soft brush or other suitable instrument. Do not attempt to separate papers which are stuck together.
- H. Coordinate with NAP for technical assistance on appropriate restoration. Do not attempt to perform restoration activities on the records without first consulting NAP. This may unintentionally do more damage to the records.
- Non-paper materials such as photographic, magnetic and other electronic media require specialized techniques of restoration. Please coordinate with NAP for possible rehabilitation measures.
- J. Documentation including photography of all procedures must be made for reporting purposes.

- K. Records damages by water or other elements can be disposed of only after escuring Authority from NAP.
- L. Rule 13 of NAP General Circular No. 2 states that disposal of damaged permanent public records and damaged public records that have not yet passed their prescribed retention periods shall be considered for authorized disposal only upon submission to NAP of the following requirements:
 - Official Report which contains information of the nor-usability and extent of damage of records as well as causes of the damage to the public records; photo documentation and information on what other agency records series can the data or information of the damaged public records be found;
 - Request for Authority to Dispose of Records (NAP Form No. 3) In three (3) copies and properly filledout with the specific records series, period covered and volume of the damaged public records, approved and signed by agency officials concerned;
 - Certification that the said damaged public records that are subject of audit were post-audited and finally settled and/or the records involved in a case or investigation were finally decided upon or settled; and.

- 4. If expediency demands and upon the order of the Executive Director, an official assessment by a NAP Representative who shall conduct an actual physical inspection and evaluation of the damaged records may be requested. A report of this assessment may be appended to a request for an Authority to Dispose.
- M. Article V. Rue 14 of NAP General Circular No. 2 stipulates that a person who, wilfully or negligently damages a public record or disposes of or destroys a public record in violation of the provisions of R.A. 9470 or contravenes or fails to comply with any provision of said Act and its IRR shall be deemed to have committed an offerse.

III. Directive

All heads of the departments, agencies, and instrumentalities of the National Government, including GOCCs, GFIs, Constitutional Offices, LGUs, SUCs, Government Hospitals and Water Districts affected by earthquake and typhocn Yolanda are enjoined to implement the guidelines stated herein for records recovery and proper disposal of records.

This Memorandum Circular shall take effect immediately.

DONE, in the City of Mania, this 15th day of January in the year of our Lord, Two Thousand and Fourteen.

(Sgd.) VICTORING MAPA MANALO Executive Director ANNEX K – Data Breach Response Team



INDUSTRIAL TECHNOLOGY DEVELOPMENT INSTITUTE

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www.itdi.dost.gov.ph

June 11, 2021

ITDI Special Order No.: 095

Series of 2021

Subject: Creation of the Data Breach Response Team for Data Privacy Act of 2012

The Data Privacy Act (DPA) of 2012 is an act protecting individual personal information in Information and Communications Systems in the Government and in the Private Sector. In compliance with the DPA Act of 2012, the Data Breach Response Team is hereby created. The team shall be responsible for the following:

Management of security incidents and personal data breaches

b. Compliance by the personal information controller or personal information processor with the relevant provisions of the Act, its IRR, and all related issuances by the Commission on personal data breach management.

Duties and Responsibilities of each member are as follows:

GROUP	DUTIES AND RESPONSIBILITIES/ TERMS OF REFERENCE
Decision Maker: Dr. Annabelle V. Briones Alternate Decision Maker: Dr. Zorayda V. Ang	Decision Maker in times of data breach occurrence Has overall administrator level access on the organizational data
Date Protection Officer (DPO) – Head: Jose Mari B. Manalo Alternate DPO – Head: Gennie A. Ordoña	Personal Information Controller Reviews and provides brief evaluation report on the document request Has overall administrator level access on the organizational data Investigates incidents in times of security breach
Data Processor: HR Team, ITDI Technical Services Validators, FOI Receiving Officers	 Collects processes, keeps, and maintains document with personal information Provides necessary information to DPO in times of data breach incidents

This order shall take effect immediately and shall remain in force until revoked by proper authority.

ANNABELLE V. BRIONES, Ph. D.

Director

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ASEAN Consultative Committee for Standards & Quality - Rubber-Based Product Working Group | ASEAN Rubber Testing Laboratory Committee | Asia Nano Forum (ANF) | Asia-Pacific Food Analysis Network (APFAN) | Asia Packaging Network (APN) | Asia Pacific Legal Metrology Forum (APLMF) | Asia Pacific Metrology Programme (APMP) | General Conference on Weights and Measures (CGPM) | ISTA Global and Asia Pacific | International Association of Packaging Research Institutes (IAPRI)

ANNEX L – DPA Inquiries and Complaints Form

DATA PRIVACY ACT COMPLAINT FORM

Name	gy Building, DOST Com			
Company				
lob Title				
Address				
Contact No.		Email Address		
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ANNEX M – Process Flow of Filing Inquiries and Complaints Form

Process of filing DPA Inquiries and Complaints

